

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD MINUTES
February 8, 2021

The Norman Forward Citizens Financial Oversight Board (CFOB) of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. on the 8th day of February, 2021. Notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 103 West Acres St. 24 hours prior to the beginning of the meeting.

PRESENT: Chair Andy Rieger, Members Cynthia Rogers, Linda Price, Saidy Orellana, Bree Montoya, and George Wesley

ABSENT: Members MacKenzie Britt, Liz McKown, and Tom Sherman

OTHERS PRESENT: Anthony Francisco, Director of Finance
Kathryn Walker, City Attorney
Jud Foster, Director of Parks and Recreation
Jason Olsen, Recreation Superintendent
Sarah Margaret Hendrickson, ADG
AJ Kirkpatrick, ADG

CALL TO ORDER AND ROLL CALL

Chair Rieger called the meeting to order at 3:33 pm and a quorum was present. George Wesley was welcomed to the Board by Chair Rieger.

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ITEM 1, being

APPROVE MINUTES FROM January 25, 2021 MEETING

Member Price made a motion to approve the minutes from January 25, 2021, which was duly seconded by Member Orellana. The motion passed unanimously.

Items submitted for the record:

1. Norman Forward Citizens Financial Oversight Board Minutes January 25, 2021.

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ITEM 2, being

DISCUSSION OF FINANCE REPORTS-FINANCE DEPARTMENT

Anthony Francisco gave the update. He stated that we continue to be well below projections for sales tax and well above projections for use tax. The indoor sports facility (adult softball at Ruby Grant and youth football at Reaves) project has some of the University North Park TIF money included in the revised project budget. The Andrews Park project should finalize at about \$100,000 below budget, and the Ruby Grant Park project should finalize about \$400,000 below budget. The James Garner project is moving forward and the federal matching money has been approved. This will probably be bid late this year and construction will start early 2022. The approved federal match is around \$3.5 million. February was a bad month for sales tax collection, even though it was slightly up from this time last year.

Sarah Henderson of ADG gave a presentation. She showed the revised charts comparing revenue collections and project budgets.

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ITEM 3, being

DISCUSSION OF PREVIOUSLY-APPROVED COUNCIL ACTIONS AND POSSIBLE ACTION

George Wesley was confirmed to this Committee, and as of today, Member Britt has resigned and someone will be appointed to replace him.

Items submitted for the record:

1. AP-2021-15 Consideration of Mayor's Appointments

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ITEM 4, being

AD HOC COMMITTEE LIAISON REPORTS

Jud Foster gave updates on the Ad Hoc Committee's projects. He stated there have not been any Ad Hoc Committee meetings recently.

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ITEM 5, being

DISCUSSION OF PROJECT STATUS-PROJECT MANAGERS

Jud Foster gave the update. He stated that most of the activity lately has been with the Multi-Sport Facility, and we do have a Memorandum of Understanding (MOU) with the Columbus Corporation of OKC to operate the facility. We also have a Construction Manager contact with GE Johnson for construction, and an MOU with Norman Regional regarding the clinic space in the facility. This will all be going to Council tomorrow for approval. There will also be an amendment on the Council agenda for FSB, who is doing the design for the Multi-Sport and Aquatic facilities, as well as the Senior Wellness facility. The amendment will adjust their fees to send them through the end of both of the projects.

Foster stated that there are a few punch list items left on the Ruby Grant Park phase I project. Council will also vote on an amendment to Crossland's construction contract to include the football project improvements that will be located at Ruby Grant Park now. Council will vote on a design amendment for the Reaves Park project to include the adult softball improvements that will be added there. Construction work at Griffin Park for phase four is well under way and moving along nicely. The City will also look at proposals for the Senior Wellness Center operator and make a recommendation based off of the recent interviews.

Kathryn Walker gave the update on the MOU with Columbus Corporation of OKC, who will be operating our Multi-Sport and Aquatic Facility. She explained the preliminary MOU terms, but stated that the terms are due to change in the final version. The operator will lease the facility from the City, they will participate in the planning and construction of this project, and they will set the fees and policies. Both the fee schedules and the policies will, however, be subject to approval by the City Manager. They will offer many more sport options besides just basketball and swim. Norman Regional is going to operate a sports performance center in the same facility and they are already have a good relationship with Columbus Corporation. Columbus Corporation is already having collaboration meetings with the Optimus Club, Sooner Swim Club, and other clubs to discuss partnerships.

Member Rogers stated that she would like the public to be able to weigh in on the approval of fee schedules and policies for the facility. Francisco stated that Columbus Corporation is going to

want to maintain flexibility on the approval for fee structures due to the time it would take to get public opinion or going to the City Council.

Walker stated that the medical facility in the Multi-Sport Facility will be named the Sports and Human Performance Center. The hospital is going to pay for their share of design and construction of their area in the facility. In exchange for paying for their portion, they will have a 15 year contract with the City. The final operating agreement for the hospital is going to go a little more quickly and will be signed in 60 days. Their architect and our architect are already working together.

Francisco stated that the Council Meeting tomorrow is a big day for Norman Forward, as multiple items will be voted on that could move multiple projects forward.

The Committee would like Chair Rieger to go to the Council Meeting tomorrow and speak in favor of the projects. Member Price made a motion for Chair Rieger to speak in favor of the projects to the City Council, which was duly seconded by Member Rogers. The motion passed unanimously.

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ITEM 6, being

MISCELLANEOUS DISCUSSION

None at this time.

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ITEM 7, being

ESTABLISHMENT OF FUTURE MEETING TIME(S)

The next meeting of the Norman Forward Citizen's Financial Oversight Board will be March 29, 2021 from 3:30 pm-5pm.

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ITEM 8, being

ADJOURNMENT

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Meeting adjourned at 4:30 pm.