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NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS
FOR REQUEST FOR PROPOSALS

NOTICE IS HEREBY GIVEN, that the Regional Transportation Authority of Central Oklahoma (RTA) has a certain project that requires the services of a consulting firm.

Project Title: **RTA 23-001, On-Call Engineering Consultant Services**

Scope of Work:

RTA desires to obtain the services of one or more organizations to assist with Engineering Services for capital improvement projects. Proposers are encouraged to focus on their areas of strength and are not required to team with a large number of sub-consultants to cover all potential types of projects.

The scope of work includes, but is not limited to, the following:

1. Provide staff and services on an on-call, as-needed basis.
2. Provide civil design and/or construction management services for RTA infrastructure.
3. Provide in-house personnel or subconsultants for civil, mechanical, electrical, and landscaping architecture.
4. Provide the full range of engineering services including preliminary studies, public outreach, drawings, specifications, estimates, and other professional services.
5. Review and develop standard plans and specifications.
6. Respond to plan check comments for building permits.
7. During construction, make on-site visits; review material submittals, shop drawings, and test results; respond to RFIs; draft change orders; and review pay estimates.

Typical projects may include:

- Oversight and analysis of BNSF performed conceptual design and engineering to support passenger rail improvements in BNSF corridor.
- Conceptual design for enhanced transit facilities.
- Design for infrastructure to best support transit operations.
- Develop renderings, conceptual design images, and site plans of proposed transit facilities.
- Advancing from concept to detailed design and engineering for construction.
- Transit Center Design (Urban and Suburban) – site plan with layout dimensions, turning movements, bus staging areas, passenger waiting areas, paratransit and rideshare staging areas, operator lounge and restrooms, park-and-ride components, TOD opportunities, pedestrian/trail and bike connections, BikeShare facilities, etc.
- Park-and-Ride – site plan with layout dimensions, bus staging areas, passenger waiting areas, and auto parking.
- TOD Site Planning - layout, design, renderings/visualizations.

- Renderings – Illustrative sketches of proposed buildings for marketing and stakeholder engagement purposes.
- Project Visualizations/Virtual Reality – Three-dimensional computer simulations of a site plan, including virtual reality applications.

A Pre-Proposal Conference will be held on **May 16, 2023** at 10:30 a.m., at 431 W. Main, Suite B, Oklahoma City, OK 73102. This meeting will also be available virtually by calling +1 (405) 534-4946, Phone Conference ID: 848 763 946#. All callers on the conference call will be muted but may submit questions in writing until 5:00 p.m. on May 16, 2023 to info@rtaok.org. Attendance is encouraged, but not a requirement for the RFP submittal.

The RFP and additional information is available for review at www.rtaok.org. The RTA shall receive proposals electronically at info@rtaok.org until **5:00:00 p.m.** C.S.T., on **June 7, 2023**. Any submission received after the deadline, on the above-mentioned date, will be rejected and returned. There will be no exceptions to this policy.

A copy of the RTA's Procurement Procedures Manual, adopted by the RTA's Board of Directors on October 16, 2019, may be viewed at www.rtaok.org. Proposals shall be made in accordance with the RFP proposal packet, the Oklahoma Open Records Act and FTA requirements and regulations.