



CITY OF NORMAN

Employment Announcement

Human Resources Department
201 C. West Gray

P.O. Box 370
Norman, OK 73070

Phone: (405) 366-5482
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JOB TITLE: Head Lifeguard (6 Positions) **JOB TYPE:** Part Time
DEPARTMENT: Parks and Recreation
SALARY: \$15.00 - \$16.00 per hour (Non-Exempt)
STARTING DATE: April 10, 2023
JOB LOCATION: Westwood Family Aquatic Center
WORK PERIOD: Shifts Vary: Monday - Friday, 5:00 a.m. to 11:00 p.m. Weekends 8:00 a.m. to 11:00 p.m. Various hours due to special events & rentals. Must be able to work weekends. Must be available to work from April 10, 2023 to September 24, 2023. Adjustments can be made for high school/college students. Vacation requests are limited.
REPORTS TO: Aquatic Manager

Education and Experience: Applicants must be at least 18 years of age. Must have a minimum of three (3) years of lifeguarding experience and must have at least one (1) year swim instructor experience.

Licenses and Certifications: Must be currently certified in lifeguarding and must have CPR/AED/First Aid/Emergency Oxygen for the Professional Rescuer Certification, and Certified Pool Operator or the ability to obtain by May 26, 2023.

Skills: Ability to perform task in a timely manner and have good communication with staff. Leadership, good decision making and organizational skills. Lead by example and have the ability to do physically and mentally demanding work. Perform lifesaving tasks. Effectively work with your peers and people of all ages. Ability to exercise necessary authority. Maintain regular, predictable and punctual attendance.

Essential Functions: Assist the Assistant Managers with the day to day programs which include: swimming lessons, swim team, special events and all other duties as assigned. Primary responsibilities during operating hours include: lifeguarding, enforcing pool ordinances, water safety rules, routinely inspecting water slide structure, pool, deck areas, and dressing rooms, and assisting in the maintenance of the aquatic center. Performs other related duties as required.

Additional Information: Selected applicant must pass background investigation, physical examination and drug screen.

Open Recruitment
RECRUITMENT PERIOD

EQUAL OPPORTUNITY EMPLOYER