

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD MINUTES  
February 1, 2022

The Norman Forward Citizens Financial Oversight Board (CFOB) of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. on the 1st day of February, 2022. Notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and Building A 201 West Gray St. 24 hours prior to the beginning of the meeting.

PRESENT: Chair Andy Rieger, Members Cynthia Rogers, George Wesley, Erik Paulson, Linda Price, and Bree Montoya

ABSENT: Members Tom Sherman, Saily Orellana, and Liz McKown

OTHERS PRESENT: Anthony Francisco, Director of Finance  
Jason Olsen, Director of Parks and Recreation  
Ashley Evans, Admin Tech IV  
Veronica Tracy, Recreation Manager  
Kathryn Walker, City Attorney  
Sarah Margaret Hendrickson, ADG  
Randy Hill, ADG

CALL TO ORDER AND ROLL CALL

The meeting began at 3:33 pm and there was a quorum.

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ITEM 1, being

APPROVE MINUTES FROM July 19, 2021 MEETING

Member Price made a motion to approve the minutes from September 14, 2021, October 26, 2021, and December 7, 2021, which was duly seconded by Member Rogers. The motion passed unanimously.

Items submitted for the record:

Norman Forward Citizens Financial Oversight Board Minutes September 14, 2021, October 26, 2021, and December 7, 2021.

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ITEM 2, being

DISCUSSION OF FINANCE REPORTS-FINANCE DEPARTMENT

Anthony Francisco gave the update. He stated that we have had a 7 or 8 month run of really good revenue, which has moved us closer to our original budget projections. There is upcoming proposed legislation for exempting grocery sales tax, and this would be very bad for all cities in Oklahoma, and very detrimental to Norman Forward Sales Tax revenue.

Sarah Margaret Hendrickson of ADG gave a presentation. She showed the revised charts comparing revenue collections and project budgets.

Member Montoya made a motion to approve the Finance Reports, which was duly seconded by Member Paulson. The motion passed unanimously.

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ITEM 3, being

PREVIOUSLY APPROVED COUNCIL ACTIONS

Anthony Francisco stated that the plat for the Young Family Athletic Center was approved by the City Council.

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ITEM 4, being

AD HOC COMMITTEE LIAISON REPORTS

Jason Olsen stated that the Senior Ad Hoc Committee met to discuss the designs for a gymnasium to be added to the Senior Center. \$1.5 million in additional funding was requested for the addition.

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ITEM 5, being

PROJECT MANAGER REPORTS

Jason Olsen stated that the Young Family Athletic Center is almost done with all of the dirt work and will start the utility work soon. Guaranteed price package #3 for the project will open on February 10<sup>th</sup>. The Santa Fe Family Life Center has had a change of leadership but it should not impact our agreement.

The Senior Center has opened up guaranteed price package #2 and the pricing came in about \$2 million over budget, so a re-evaluation is being done to find some savings. We have already paid for the design of a multi-use athletic space addition to the Senior Center. We will be presenting the final plat to City Council in February.

Reaves Park is currently under a lot of construction. The Park Maintenance building is being demolished next week. Most of the current construction is infrastructure.

Guaranteed price package #5 was out to bid for Griffin Park. Three fields will be installed during this phase.

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ITEM 6, being

CONSIDERATION OF ANNUAL REPORT

Chair Rieger suggested some changes in the wording on page 2, and Member Rogers suggested some changes to the Pro-Forma. Member Rogers made a motion to approve the Annual Report with all of the suggested changes, which was duly seconded by Member Price. The motion was approved unanimously and the Annual Report will go to the City Council on the second meeting in February.

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ITEM 7, being

MISCELLANEOUS DISCUSSION

Erik Paulson was appointed as the liaison to the Senior Ad Hoc Committee.

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ITEM 7, being

ESTABLISHMENT OF FUTURE MEETING TIME(S)

The next meeting of the Norman Forward Citizen's Financial Oversight Board will be March 29<sup>th</sup>  
at 3:30 pm.

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ITEM 8, being

ADJOURNMENT

Meeting adjourned at 4:21 pm.