

FINANCE COMMITTEE MINUTES  
May 19, 2022

The City Council Finance Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 pm in the Municipal Building Executive Conference Room on the 19<sup>th</sup> day of May, 2022, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster, 24 hours prior to the beginning of the meeting.

PRESENT: Mayor Clark, Members Foreman and Tortorello

ABSENT: none

OTHERS PRESENT: Councilmember Hall  
Councilmember Holman  
Councilmember Schueler  
Councilmember Studley  
Helen Grant, Councilmember-Elect  
Anthony Francisco, Director of Finance  
Jacob Huckabaa, Budget Technician  
Jane Hudson, Director of Planning  
Jason Olsen, Director of Parks and Recreation  
Chris Mattingly, Director of Utilities  
Shawn O'Leary, Director of Public Works  
Taylor Johnson, Transit and Parking Program Manager  
Kim Coffman, Budget Manager  
Chief Travis King, NFD  
Kari Madden, IT Manager  
Brenda Hall, City Clerk  
Dawn James, Director of HR  
Major Brent Barbour, NPD  
Robert Castleberry, Citizen

Item 1, being:

DISCUSSION REGARDING PROPOSED AMENDMENTS TO THE FYE 2023 CITY OF NORMAN BUDGET

Francisco stated that the collective bargaining contracts with the Fraternal Order of Police (FOP) will be included and the effect on next year's budget is about \$800,000.

The Committee also discussed proposed charter changes in order for the Internal Audit position to report to the City Council. Council Member Foreman asked if the Council would be opposed to going ahead with the position if the charter change is not approved. Other City Council Members stated that they would either not support the position without the change, or they would perhaps support the position. The majority stated that the Committee should wait to see if the charter

amendment passes in August and then revisit the idea. The position will be added to the budget unfilled until the charter change passes.

Francisco stated that with the loss of the water rate increase vote, there would have to be an amendment for this on the budget.

Francisco asked for clarification on the budget amendment for \$1.5 million regarding the Micro-Transit proposal. The Council stated they are unsure of the future of the project and would like the amount for the project be reduced to \$750,000 and it be added as a budget amendment.

The Committee agreed to have a special meeting to approve the budget at 1:00 p.m. on June 14th. It was the consensus of the Committee to move forward with all 15 amendments to the budget, with the Micro-Transit program funding changing from \$1.5 million to \$750,000.

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Item 2, being:

DISCUSSION REGARDING THE MONTHLY REVENUE AND EXPENDITURES REPORTS

Francisco gave the update. He stated we had 10.5% growth in May in sales tax collection.

Items submitted for the record:

1. Summary of Major Fund Revenue Sources vs. Budget FYE 2022 as of April 30, 2022
2. Summary of Major Fund Expenditures vs. Budget FYE 2022 as of April 30, 2022
3. Appropriations from Fund Balance FYE 22
4. General Fund Transfers over \$50,000 between Expenditure Categories FYE 22 April 2022
5. Norman Forward Sales Tax Financial Reports
6. Inter-City Sales Tax Growth Comparison

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Item 3, being:

SUBMISSION OF THE REPORT ON OPEN POSITIONS

Anthony Francisco introduced our new Director of HR, Dawn James. James stated that we have posted the Police dispatch positions and they are currently interviewing candidates.

City Council Member Foreman stated that she would like to use funds approved for the 20 positions for Police Officers to fund two additional Animal Welfare Officers. Francisco stated that this would not be possible since the approved funds were for Police Union positions. Member Foreman stated that funding it through the normal Police budget would be fine and we would like to fill those two additional Animal Welfare positions until we can make an agreement with the

Humane Society to take over the running of our Animal Welfare facility in a public/private partnership. Francisco stated that he would follow up with the City Manager regarding this issue.

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ATTEST:

Brenda Hall

City Clerk

W. Wallace

Mayor

