



NORMAN REGIONAL HOSPITAL AUTHORITY
Board Meeting
April 25, 2022

MINUTES

The Norman Regional Hospital Authority met in monthly session Monday, April 25, 2022 at 5:30p.m. in the Porter Board Room . The meeting Agenda was posted April 21, 2022 on the NRHS and City of Norman websites and at the entrance to Norman Regional Hospital.

Members Present:

James Chappel
Mary Womack
Joan Greenleaf
Kevin Pipes
Jerome (Jerry) Weber, Ph.D.
Diane Chambers, MD
Muhammad Anwar, MD

Others Present:

Richie Splitt, President & CEO
John Manfredo, COO
Brittini McGill, CNO
Ken Hopkins, CFO
Paula Price, VP Strategy & Growth
Aaron Boyd, MD
Joe Voto, MD, Chief of Medical Staff
James Bond, MD
Jenny Anderson, Administrative Director Quality & Performance
Larry Harden, Administrative Director, Risk Management
Austin Gailey, Administrative Fellow
Kelly Dexter, Manager, Education Center & Media Services
Matthew Ohman, JC Penny Board Fellow
Bo Hogan, Facilities Coordinator

Members Absent: Tom Sherman
Doug Cubberley, Chairman

Recorder: Claudia Todd, Executive Assistant

Agenda Item I. Meeting Called to Order

Ms. Womack called the April 25, 2022, Norman Regional Hospital Authority business meeting to order at 5:38p.m.

Agenda Item II. Introduction and Recognition of Outstanding Healers

A. May 2022 Healer of the Month – Bo Hogan, Facilities Coordinator

Ms. Womack introduced Mr. John Manfredo, COO

Mr. Manfredo shared Mr. Hogan began working at NRHS in January 2018. He quickly became the “Go to Guy” in engineering, constantly going above and beyond what is expected of him.

Mr. Hogan’s fellow healers describe him as adaptable, taking on whatever situation is thrown at him and not walking away until he is satisfied with the results. He models the Norman Way and I.C.A.R.E. values in everything he does.

Mr. Hogan thanked the board. He loves the opportunity to assist others and can not imagine working anywhere else.

Ms. Womack congratulated and thanked Mr. Hogan on behalf of the Board for his outstanding dedication, professionalism, compassion and positive attitude that continues to make Norman Regional Health System a caring, high quality system.

Mr. Hogan left the meeting at 5:41pm.

B. Resolution to Honor the Memory of Tom Sherman

ACTION TAKEN: Mr. Pipes made a motion to approve the Resolution to Honor the Memory of Tom Sherman. Ms. Greenleaf seconded and the motion was approved unanimously with aye votes from Mr. Chappel, Ms. Womack, Ms. Greenleaf, Mr. Pipes, Dr. Weber, Dr. Chambers and Dr. Anwar.

Agenda Item III. Board Education: NRHS Economic Impact

Mr. Lawrence McKinney, CEO, Norman Economic Delepoment Council and Ms. Elizabeth McKinney, Economist, presented information gathered from an economic impact study conducted for NRHS.

Mr. McKinney shared data supporting the annual economic impact of NRHS within the Norman Community. NRHS, directly and indirectly supports over 7,000 jobs in the local economy. This economic Impact totals over \$1.265 billion in the community.

Other impacts on the economy, directly and indirectly include real estate transactions, state and local taxes collected, and consumer spending. Consumer spending, also known as disposable income is the largest category. Disposable income includes dining, entertainment, home, apparel, charitable giving, education, medical care, groceries and more.

The data gathered also projected local property, sales and utility taxes of over \$22.8 million and State tax revenues in sales, income and franchise taxes of over \$38.5 million.

Ms. Dexter left the meeting at 5:54pm

Mr. McKinney and Mrs. McKinney left the meeting at 6:10pm.

Agenda Item IV. Approval of March 28, 2022, Norman Regional Hospital Authority Board Meeting Minutes

A. Ms. Womack asked for approval of the March 28, 2022 Board Meeting Minutes

ACTION TAKEN: Dr. Weber made the motion to approve the March 28, 2022 Board Meeting Minutes. Mr. Pipes seconded the motion, and the motion was approved unanimously with aye votes from Mr. Chappel, Ms. Womack, Ms. Greenleaf, Mr. Pipes, Dr. Weber, Dr Chambers and Dr. Anwar.

Agenda Item V. Performance Update

Ms. Anderson, Administrative Director Quality & Performance, presented information on the NEWs Wall 2.0 and Gemba Walks.

The Norman Engagement Walls (NEWs 2.0) are designed to be a visual management tool. The purpose of NEWs Walls is to communicate system-wide strategy with increased focus on aligning the work of healers and connect that work to our mission. In order to increase the effectiveness of the NEWs Wall, recent changes have been implemented. These changes are incorporating and displaying Performance Improvement Tools and Processes such as:

- Understanding a Problem Statement
- Incorporating PDSA
- Recognizing Process vs. Outcomes Metrics
- Performing a Root Cause Analysis

Gemba is a Japanese word meaning "site" or "scene", which is the place where the work/action is taking place. Gemba walks were designed to allow managers and other leaders to observe the actual work process of an area, engage with employees, gain knowledge about the work process, and explore opportunities for continuous improvement. Gemba walks have previously been conducted by managers, directors, strategic teams, the Executive Team and Board members. Gemba walks will be resuming for trustees and will provide the opportunity for questions and to engage healers. It is also a great opportunity for trustee to experience our mission and vision coming to life in various work areas.

Agenda Item VI. Medical Staff

- A. Dr. Voto presented the Medical Staff report. He stated the Medical Executive Committee (MEC) met on April 13, 2022. MEC covered a number of topics including – Inpatient Sepsis order sets and Department/Committee reports.

Agenda Item VII. Patient Quality & Safety Committee Meeting

- A. Ms. Womack announced a summary of the Patient Quality & Safety Committee Meeting is included in the board packet. Ms. Greenleaf is available to address questions.

Agenda Item VIII. Finance Committee

- A. Mr. Hopkins reported the Finance Committee met April 18, 2022.
- B. Mr. Hopkins presented the Norman Regional Health System Financial report for March 2022:

March 2022 Financial Performance

• Gross Revenues	(Budget \$216,297,469)	\$219,483,710
• Net Patient Revenue	(Budget \$45,729,536)	\$45,416,014
• Total Operating Expenses	(Budget \$44,948,481)	\$48,487,481
• Total Operating Revenues.....	(Budget \$46,111,064)	\$45,802,268
• Operating Income	(Budget \$1,162,583)	(\$2,684,972)
• Non-Operating Revenues (Expenses)	(Budget \$968,184)	(\$1,200,789)
• Excess Revenues over Expenses	(Budget \$2,130,767)	(\$3,885,761)

Year-to-Date

• Operating Income	(Budget \$6,245,732)	(\$21,262,897)
• Non-Operating Revenues (Expenses)	(Budget \$8,713,640)	\$2,184,341
• Excess Revenues over Expenses	(Budget \$14,959,372)	\$19,078,557
• Accounts Receivable Days.....	(Budget 48 Days)	48.7 Days
• Days Cash on Hand.....	185.4 Days

ACTION TAKEN: Dr. Weber motioned to approve the March 2022 NRHS Financial Statements. Mr. Pipes seconded the motion. March 2022 Financials were approved unanimously with aye votes from Mr. Chappel, Ms. Womack, Ms. Greenleaf, Mr. Pipes, Dr. Weber, Dr. Chambers and Dr. Anwar.

- C. Mr. Hopkins presented for approval 5 capital request items totaling \$2,552,751
- a. Lab Analyzer: \$125,000
 - b. Software Upgrade & Hardware: \$110,890
 - c. Orthopedic X-ray: \$145,995

- d. Operating Room Equipment: \$334,867
- e. Education Center Remodel: \$1,836,000 (full funding made possible through generous grants from the NRH Foundation and NRHS Auxiliary)

ACTION TAKEN: Dr. Weber made a motion to approve the Capital Equipment request at a total cost of \$2,552,751 as recommended by the Finance Committee. Mr. Pipes seconded and the motion was approved unanimously with aye votes from Mr. Chappel, Ms. Womack, Ms. Greenleaf, Mr. Pipes, Dr. Weber, Dr. Chambers and Dr. Anwar.

Agenda Item IX. Old Business

None

Agenda Item XI. New Business

Mr. Splitt announced the Spring edition of "The Pulse" has been placed at each board members' place setting. The Pulse is a newsletter that provides many stories related to our healers and the health system.

Agenda Item XII. Administrative Report

Mr. Splitt provided an update on the following:

- Doctor's Day was March 30.
- Upcoming Boyd Street and 19th Street magazines will feature an article highlighting how NRHS has integrated "mental health screenings" into Primary Care practices. This is part of Mental Health Awareness month in May
- Nurse's Week is May 2-6 and Hospital Week is May 9-13
- Medicaid Managed Care bill discussion is ongoing at the state legislative level
- The Recovery & Transformation team has been established to address the crushing effects of COVID-19 on hospital operations – including the "great resignation." It will remain a primary focus of the executive team.

Agenda Item XIII Proposed Executive Session

A. Proposed Vote to Convene an Executive Session Pursuant to 25 Okla. Stat. Section 307 B.4. to Discuss with Legal Counsel Pending Internal Peer Review/Credentialing Investigation Regarding the Medical Staff Members/Applicants Listed Below;

ACTION TAKEN: Dr. Weber made a motion to adjourn into Executive Session. Mr. Chappel seconded and the motion was approved unanimously with

aye votes from Mr. Chappel, Ms. Womack, Ms. Greenleaf, Mr. Pipes, Dr. Weber, Dr. Chambers and Dr. Anwar.

Ms. Anderson left the meeting at 6:47pm.

B. Medical Staff Recommendations Regarding the Medical Staff Members/Applicants as Listed in XIII.B 1-4 Below.

1. Recommend New Provisional Medical Staff Appointments:

- a. Azure Adkins, MD – Surgery – Active
- b. John Delcambre, MD – Medicine – Active
- c. Leon Sykes, MD – Medicine – Active
- d. Ashton Johnson, PA-C – Surgery – Allied Health
- e. Robert Kramer, DO – Hospital Medicine – Privileges Only

2. Recommend Advancement of Medical Staff from Provisional Status:

- a. Matthew Le, MD – Pediatrics – Active
- b. Jessica Meador, DO – Emergency Services – Active
- c. David Miller, DO – Surgery Active
- d. James Paulsgrove, MD – Hospital Medicine – Active
- e. Ayesha Sattar, MD – Behavioral Medicine – Active
- f. Devorah Archer-Webb, PA-C – Surgery – Allied Health
- g. Lori McDonald, APRN-CNP – Pediatrics – Allied Health
- h. Tyler Neitlich, MD – Teleradiology – Radiology – Privileges Only

3. Recommended Medical Staff Reappointments:

- a. Todd Gleaves, MD – Anesthesia – Active
- b. Betty Harmon, MD – Pediatrics – Active
- c. Michael Milligan, DO – Pediatrics – Active
- d. Kate Cook, MD – Pediatrics – Active
- e. Amy Bacchus, MD – Medicine – Active
- f. Brett Dees, MD – Medicine – Active
- g. Marilyn Appiah, DO – OB/GYN – Active
- h. John Cherry, DO – OB/GYN – Active
- i. Jessica Hinojosa, DO – OB/GYN – Active
- j. Kiran Prabhu, MD – Medicine – Consulting
- k. Shripal Bhavsar, MD – Medicine – Consulting
- l. Brittney Wicks, APRN-CNP – Hospital Medicine – Allied Health

4. Information Only:

- a. Nathan White, PA-C has completed proctored cases for Bone Marrow Biopsy.
- b. Archana Gautam, MD requests privileges for Interventional Venous Disease Management.

C. Request to Adjourn Out of Any Such Executive Session and Return to Regular Session

ACTION TAKEN: Dr. Weber made a motion to adjourn out of Executive Session. Mr. Chappel seconded, and the motion was approved unanimous aye votes from Mr. Chappel, Ms. Womack, Ms. Greenleaf, Mr. Pipes, Dr. Weber, Dr. Chambers and Dr. Anwar.

Ms. Womack noted the Board returned to regular session. There were no decisions or votes taken except to return to regular session and any information shared during the Executive Session is privileged and needs to remain in Executive Session. Mr. Splitt rejoined the Board after returning to regular session.

A. Proposed Vote to Approve or Disapprove the Medical Executive Committee Recommendations Regarding Credentialing of the Referenced Medical Staff Members as Listed in XII B 1-4.

ACTION TAKEN: Mr. Pipes motioned to approve credentialing items as recommended by Medical Executive Committee and Credentials Committee of all referenced Medical Staff members listed in XII B 1-4. Dr. Weber seconded, and the motion was approved with unanimous aye votes from Mr. Chappel, Ms. Womack, Ms. Greenleaf, Mr. Pipes, Dr. Weber, Dr. Chambers and Dr. Anwar.

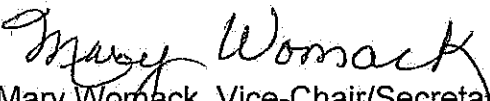
Agenda Item XIV. Board Open Discussion

None

Agenda Item XV. Adjournment

ACTION TAKEN: Dr. Weber made a motion to adjourn the meeting at 6:57pm. Mr. Chappel seconded, and the motion passed unanimously with aye votes from Mr. Chappel, Ms. Womack, Ms. Greenleaf, Mr. Pipes, Dr. Weber, Dr. Chambers and Dr. Anwar.

Respectfully Submitted,


Mary Womack, Vice-Chair/Secretary