

Norman Board of Parks Commissioners  
March 3, 2016

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in the Council Chambers on the 3rd day of March, 2016 at 5:30 p.m. and notice and agenda of the meeting were posted at 201 West Gray Street, 24 hours prior to the beginning of the meeting.

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ITEM 1, being:

ROLL CALL

Present: Chairman Farley and Commissioners Brockhaus, Chappel, Hoover, London, Perry and Salmond

Absent: Commissioner Wright  
One position vacant

City Officials

Present: Jud Foster, Director of Parks and Recreation

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ITEM 2, being:

APPROVAL OF THE FEBRUARY 4, 2016 REGULAR MEETING MINUTES

Commissioner London made the motion and Commissioner Hoover seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chairman Farley and Commissioners Brockhaus, Chappel, Hoover, London, Perry and Salmond

NAY: None

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ITEM 3, being:

APPROVAL OF THE AGENDA

Commissioner Hoover made the motion and Commissioner Perry seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chairman Farley and Commissioners Brockhaus, Chappel, Hoover, London, Perry and Salmond

NAY: None

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ITEM 4, being:

**CONSIDERATION OF RECREATION FEE POLICY**

Recreation Superintendent Jeff Hill presented the Recreation Fee Policy to the board. Jud Foster stated the creation of the policy originated with City Council who wanted us to track our programs and identify any that may be outdated and need to be changed. This is a way of keeping programs fresh. Most of the items in attachment A are meeting the recommended minimums. It is not a new fee schedule. The Golf Course continues to make progress towards meeting its goal. It is getting better every year. Chairman Farley asked why the tennis center was subsidized so heavily. Mr. Foster stated the revenue stated in the attachment is from court fee rentals and a lot of the revenue generated at the tennis center goes to the tennis pro. (Pro shop sales or tournament revenue). The tennis pro's contract cost is included in the costs as well as those that make the program happen. This policy will be reviewed annually by the Park Board.

Commissioner Perry made the motion and Commissioner Chappel seconded to approve the proposed Recreation Fee Policy. The vote was taken with the following results:

YEAH: Chairman Farley and Commissioners Brockhaus, Chappel, Hoover, London, Perry and Salmond

NAY: None

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ITEM 5, being:

**PRESENTATION OF ACTIVITIES FROM WESTWOOD GOLF COURSE**

Ralph Cagigal reported on the maintenance activities at the Golf Course. He is starting his 32nd year at the course. The course received 23 inches of rain in May. The course is in great shape. He showed a short presentation which shows how his staff aerifies the course. He complimented Mike Winkler for his continued inventions. He created a drag brush to help spread out the sand. He thanked Rick and his staff for the work they do.

Rick Parish Head Golf Professional at Westwood Golf Course talked about the current golf memberships and participation at the course. The Men's Golf Association added a tournament in February that consisted of 18 teams. He reported the Thursday Night Men's League will begin play March 31<sup>st</sup> and end October 6th. They continue with Ladies Play Days, the Birthday Club, Senior Play Days and the Couples Tournament. Men's and Ladies Clinics will be held beginning in May. Westwood Golf Course will host a First Tee Program again this year. This year will be the 40<sup>th</sup> year for the Westwood Invitational to be held. Participation has increased steadily over the last 3 years; (129, 147 and 158). The Junior Golf Academy has about 90 participants.

In closing Mr. Parish stated the staff works hard and Ralph and his crew do a great job to prepare the course for play. He stated that Mike Winkler is making 2 more bullseyes for the driving range. He thanked Jud and the Parks and Recreation Administrative Staff for all their help.

The board acknowledged the report.

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ITEM 8, being

MISCELLANEOUS COMMENTS

Jud Foster stated staff held the first staff meeting about the Westwood Family Aquatic Center consultants. The Ad-Hoc committee has their kick off meeting following the park board meeting. Water's Edge Design Group are the consultants and have set up an aggressive schedule. There will be public meetings possibly scheduled for next Wednesday and Thursday and also an on-line survey for people.

Debbie Hoover stated Jud did a good job on a presentation at the Lions Club meeting regarding the Norman Forward Initiative projects.

Jud Foster reported the next meeting for the Senior Center will be held the 1<sup>st</sup> part of April. Dates have not been set yet.

Members were asked to think about what parks they would like to visit for the May Park Board Tour.

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ITEM 9, being

ADJOURNMENT

Commissioner Salmond made the motion and Commissioner Perry seconded to adjourn. The vote was taken with the following results:

YEAH:	Chairman Farley and Commissioners Brockhaus, Chappel, Hoover, London, Perry and Salmond
NAY:	None

Passed and approved this \_\_\_\_\_ of \_\_\_\_\_ 2016

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Jackie Farley, Chairperson