

**Public Arts Board \* June 14, 2021\* 4:00 pm, City Hall Building – Study Session Room**

**In Attendance:** Liz Barfield, Taylor Wagner, Douglas Shaw Elder, Amy Johnson and James Briggs (Also: Erinn Gavaghan, NAC and Debby Williams, NF % for Art)

**1) Call to Order**

Barfield called the meeting to order at 4:07.

**2) Welcome**

No quorum; minutes and finances

**3) Approval of Minutes**

Motion to approve April meeting minutes was presented was provided by Johnson; seconded by Sciano. All in favor; approved unanimously.

**4) Finances**

The finance report as of June 11 reflected the following:

- Current balance of \$73,728.16 (Art in Public Places)
- Available funds of \$74, 270.16 (includes May and June utility donations)
- Committed funds of \$23,100.00 (\$4,000 for ongoing maintenance; \$500 for Samo Duck expenses; and \$18,600 for bike racks).
  - Briggs inquired about which projects the \$4,000 otherwise earmarked for maintenance actually cover. He plans to provide quotes for repairs to the Legacy Trail “Airplane” as well as lighting surrounding “Indian Grass.”
  - The PAB should determine the parameters for which these funds could be applied to PAB [or other public art] projects.
- Recent expenses include: \$750 SAMO Duck honorariums (3 @ \$250)
- Net available funds total \$51,920.16

**5) Job Descriptions**

Barfield will work with committee members to draft potential “job descriptions” (rules and responsibilities) for [new] board members. The goal is to present a draft for review by the NAC in July.

**6) Firefly Project Update**

Gavaghan reported that the contract between the NAC and the artist, Nathan Pratt, has been drafted. The NAC still needs an email (or similar) from OG&E actually stating that they are contributing \$7,500 to the project; once received, the contract can be signed by the aforementioned relevant parties and the project will proceed (officially).

Briggs—in addition to other City staff—has been hugely helpful in determining proper and safe installation of the project. The targeted date for completion is mid-August (the contract states September 30 to include some leeway for any interruptions in the supply chain or other issues).

After reviewing the contract draft, some edits to the cost structure were changed; these will be reflected in the final version. Ultimately, two total payments will be made to the artist by the NAC/PAB; one upon delivery of the contract and the second immediately following the installation and final acceptance of the project by the NAC.

VARA rights were also included within the contract language to protect both the artist and NAC/PAB/City.

Williams will submit the draft to both the artist, Nathan Pratt, for review, as well as Kathryn Walker, City Attorney.

ACTION ITEM: Barfield to contact Pratt and/or OG&E to obtain a statement reflecting their commitment of \$7,500 for the project.

Williams urged the PAB to include her (and the NAC) in earlier conversations for new projects so that initial RFQs/RFPs can be more comprehensive. These efforts will help with the contractual process too.

As far as the final installation and unveiling of the project goes, the following considerations were discussed:

- Josh Boydston, NAC, can assist with promotional efforts (to launch 2 weeks prior to event and ongoing)
- Borrow PA/AV system from Parks Dept.
- Once date of unveiling/exhibit opening determined, the PAB will need to reserve the pavilion so

**7) Bike Rack Project Update**

Briggs reported the following updates:

- Golden Mean – installed at Saxon Park
- Fly for Your Life – to be installed at Reaves Park
- Light Bulb – to be installed under light pole
- ...others?

**8) Mosaic Project Update**

Pam Bradford has been the local artist identified by the PAB (Elder) to work with Laura Robbins (original mosaic artist) on the repairs. The damage to the mosaic was identified and temporarily repaired in December.

**9) Samo Ducky Update**

Elder explained that the three new ducks (Monster Duck, Strawberry Shortduck and Vintage Circus Duck) are completed and have been delivered to the Firehouse. All artists have been paid.

The *current* ducks could be present at a future event such as Summer Breeze, NMF Concert Series, Rusty's National Ice Cream Day Celebration so that they can be used for photo ops, fundraising and other publicity efforts. Elder also suggested that the ducks be taken out to *all* the wards to help spread the word.

ACTION ITEM: Determine timeline for showcasing new/current ducks and for promoting next round.

ACTION ITEM: Draft handouts featuring info about PAB projects, opportunities, fundraising/donation options, etc. Could consider adult and kid-friendly options and have them available at multiple locations.

ACTION ITEM: Create master calendar that includes timelines for all projects.

#### **10) Artful Inlets Update**

Williams will perform condition reports on inlets created and completed in 2020. She will also work with the City to determine a better solution for paint.

Francis Key Park (south of Griffin Park) and Lions Park are both under consideration as potential locations for the next round of inlets which has been tentatively scheduled to be painted ("intalled") in April 2022. A timeline and final overview of the project will be presented in July. Williams additionally urged the PAB to consider increasing artist honorariums from \$400 to \$750 for this project (for a total of \$3,750). More information to be provided at next month's meeting.

#### **11) 1% for the Arts Norman Forward – Debby Williams**

- Young Family Athletic Center – Meetings for the selection panel will be scheduled soon.
- Andrews Park – Installation locations for quotes have been determined. The quotes are dispersed throughout the park (there was attention given to context, location, etc.). The project is scheduled to be completed by end of summer (2021).
- Norman Regional Hospital Parking Facility – The scope of the project has changed so the RFP will be updated accordingly and rereleased.

#### **12) New Business – 45 Haikus**

This project originated in Mesa, AZ. Its student-focused which means a broader reach (as it would include students *and* their parents). The project features both haikus and complimentary imagery. The pieces would be installed throughout downtown (at first) in an initial effort to replace the Walker Arts District banners (which are dated anyway).

The NAC has asked the PAB for \$5,000 (to match their own commitment) to help finance the project. The PAB will discuss it further at July's meeting.

#### **Adjournment**

No motion needed/provided without quorum.

Respectfully submitted, Taylor Wagner