

ADA CITIZEN ADVISORY COMMITTEE

Minutes

Monday September 13, 2021

MEETING TIME: 1:00 PM

**MEETING PLACE: Central Library, 103 West Acres Street, Norman Oklahoma
73069, Oklahoma Redbud Room**

<u>Members Present</u>	<u>Staff Present</u>	<u>Guest</u>
Nelson Dent	Jesse Hill	December Ambos
Sue Favors	Taylor Johnson	
Chris Nanny	Heather Pool	
Wanda Felty	Cinthy Allen	<u>Absent</u>
Tom Burke	James Briggs	Victor Long
Miranda Steffen		Mary Phariss
Madison Pierce		
Joseph Theige		

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Quorum was established and recognized, meeting was called to order by ADA Technician Jesse Hill at 1:05 pm. (chair had resigned position)

- I. Welcome, resignations and new members: Jesse welcomed committee members and advised that we had two resignations and two new members will be joining the committee. He introduced Madison Pierce who was present and Mary Phariss who was absent due to COVID concerns in groups. Jesse advised he had met with Madison and Mary individually to bring them up to speed on the committee and the 2018 Transition Plan.
- II. Ethics Pledge: was given to Madison by Assistant City Attorney, Heather Poole.
- III. Committee Chair: Jesse asked if there were any volunteers to become the Chair for the Citizen Advisory Committee. Miranda Steffen Hooper volunteered. Jesse asked if there were any other volunteers, there were none, He then asked for a motion to appoint Miranda Steffen Hooper as the committee chair.

Motion was made by Nelson Dent and Seconded by Wanda Felty. No other discussion, Vote to approve was unanimous.

IV. June 14, 2021 Minutes:

Miranda was given the meeting and took over as Chair. She gave the committee a few moments to look over the June 14, 2021 Minutes. Members received the minutes prior to the meeting for review. Motion to approve the June 14, 2021 Citizen Advisory Committee meeting minutes. Motion made by Sue Favors and, seconded by Tom Burke, motion passed unanimously.

V. Cinthya was introduced as the new ADA Coordinator by Chairperson Miranda Steffen Hooper. She thanked the committee for their willingness to volunteer and thanked Miranda for volunteering as chair. It speaks to their commitment to the disability community. Thank you each for serving. She advised that about a month ago she was appointed as ADA Coordinator, driving a more equitable service. She felt this would be good coverage of the disability community to the City of Norman. She is excited to join this team in working towards more accessibility. Eager to support the committee in becoming more knowledgeable of ADA. Her plans are to complete the ADA Coordinators role and certification as her commitment to committee and Community of Norman. Cinthya shared a little bit about her family and being a Normanite. She made herself available to the committee to stop by her office if they need to and to get to know her.

VI. Miranda Introduced James Briggs to update the committee on Lions Park. Working with Jesse to maximize funding in the parks. Evaluations. Last year's funding just getting to it due to some things happening at the park that we didn't want to interrupt. James identified Lions Park in 2017 Accessology looked at park developing a plan. Parking was identified as needing modified. TMC Architects provided plans for remediating the parking lot, restroom facilities, including removing replacing access to the physical building as well as replacing the drinking fountains. McIntosh, an architectural firm who specializes in accessibility, evaluated the plans making sure that accessibility features were identified. It is close to being ready to go out to bid. He explained what was going to be remediated: Sinks, drinking fountains. sidewalks, proper stalls. Gazebo that has two steps, with a ramp and accessible path to it. James shared the reasons why the holdup. There are movies in the park that will be ending later this month as well as summer breeze concert series that ended last week. Removal of Maze in the park. Accessible route to facilities such as tennis courts. Firehouse Art Center sidewalks will be a part of the accessible route. The old dilapidated decking will be removed. Making a more accessible route around the building. Someone asked the question if turf going to be installed. James explained the tot lot has been updated but the cost is very expensive for the larger portion

of the play area. He did notate that there has been added fill of the floor area to meet ADA standards. Chris asked if the restroom facilities would include adult changing tables. James explained there is not enough clear space around it for accessibility as these table require a lot of room. James indicated that the Firehouse Art Center was hoping to do a campaign to renovate the facilities there and that this could be an option for including an adult changing station. Sue asked if the restroom facilities would be torn down completely and James explained that it will be renovated not replaced. Chris expressed her concern that there needs to be an adult changing table and that maybe this committee could be a partner in raising the funds.

- VII.** Jesse shared a little bit with the committee about Max's Law. He advised that state codes were not looking at this code at this time. However, on the National level, passed the 1st speaking on it about 1/3 to 1/2 ways through. He also advised that recommended to change the City's code however no changes will be made at present until the software and building was completed with updates. 24th Ave NW has been awarded to Parathon company. It will be going to a pre-construction meeting in a week or two. Once the meeting is complete it will be moving forward for remediation.
- VIII.** Jesse shared that park evaluations are ongoing. And invited the Committee to join him at Francis Cates park. On September 17th at 8:00 am. This should take about 1.5 hours. He advised that he will need the park department to price out components.
- IX.** Jesse presented a letter and read from the City Clerk's office requesting that the committee re-allocate. \$38,850.00 for the remediation of Building B of the municipal Complex. To start remediation sometime in November. To Building 201, City Hall. Including hearing loops and accessibility issues. For clarification Wanda asked if this was more a change in priorities for remediation and that the building 201 would just be moved ahead of building B. Chris asked if Building B would be reconstructed up to 2010 standards, after other facilities have been completed and the answer was yes but would be pushed out further. Tom asked if there were federal funds or grants that were being applied to the Council chambers, Jesse advised this was not something he could answer. If no further questions, Motion was made by Joseph Theige to approve the expenditure moving the \$38,850. From Building B to Building 201 City Hall. 2nd by Tom Burkes. No further discussion, the committee voted to move the allocations unanimously. *Motion to approve use of the funds from Building B to Building 201 was made by Joseph Theige, seconded by Tom Burkes, Vote passed unanimous.

- X.** Police Department: Jesse advised that training was provided to the Norman police department on August 16, 19, 23, and 26. The material that was presented was taken from the Department of Justice, Office of Civil Rights. And was Cleet Certified. The topics that were presented and discussed were: (1) Introduction to ADA, as a Civil Rights Legislation. (2) Accessibility Statement and Grievance procedure, introduced new ADA Coordinator Cinthya Allen. (3) Responsibilities regarding Service Animals.
- (4) Responsibilities in regarding Mobility Aids. (5) Responsibilities to provide effective communication. The committee asked if they were invited to the police training, Jesse advised that due to the scheduling complexity they were not. Some of the committee members asked about receiving a copy of the PowerPoint, Jesse will send them a copy of his with the understanding there was also a part that included the Police department policy. Jesse also advised that there may be a few stragglers.
- XI.** Training: Jesse gave an update to scheduling some additional ADA training for Parks and Recreation and Accessible events. The tentative date for the training is November 4, 2021 from 8-12 for Parks department employees and 1-5 pm for event coordinators wishing to hold events on Norman properties and streets. (After the presentation Jesse was advised that the parks department will be at a conference on November 3-5 so they would not be able to attend). Brad Gaskins will be the presenter for this training, He is the CEO of The McIntosh Group an Architecture firm specializing in ADA Compliance. Jesse will send out an invite to the Citizen Advisory Committee once training has been confirmed and a date finalized. The Training will focus on the architectural Barriers as well as programing.
- XII.** Taylor was introduced, and gave a quick history of the how the Transit Plan was instituted. He also advised that the transportation Sub-Committee would be following. Mitch Drouillard with Q-Strant will be introducing the quantum securement unit that the City will be putting on the new electric buses which is hands free. One of the electric buses is in the parking lot for review after the sub-committee meeting.
- XIII.** Next Meeting is December 13, 2021 Central Library
- XIV.** Motion to adjourn was made by Sue Favors and seconded by Madison Pierce vote was unanimous. adjourned: 2:20 pm