



NORMAN REGIONAL HOSPITAL AUTHORITY
Board Meeting
March 23, 2020

MINUTES

The Norman Regional Hospital Authority met in monthly session Monday, March 23, 2020 at 5:30 p.m., in the Norman Regional Hospital Auditorium. The meeting Agenda was posted March 19, 2020 on the NRHS and City of Norman websites and at the entrance to Norman Regional Hospital.

Members Present:

Doug Cubberley, Chairman
Jerome (Jerry) Weber, Ph.D.
Diane Chambers, MD
Kevin Pipes
Muhammad Anwar, MD

Others Present:

Richie Splitt, President & CEO
John Manfredo, COO
Brittni McGill, CNO
Paula Price, VP Strategy & Growth
Ken Hopkins, CFO
Meegan Carter, VP Population Health & Wellness
Dr. Farhan Jawed, MD
Larry Harden, Administrative Director Compliance
Bryce Ell, Administrative Fellow

Members Absent:

Joan Kemmet Greenleaf
Tom Sherman
Mary Womack

Recorder:

Claudia Todd, Executive Assistant

Agenda Item I. Meeting Called to Order

Mr. Cubberley called the March 23, 2020, Norman Regional Hospital Authority meeting to order at 6:27 p.m.

Agenda Item II. Introduction and Recognition of Outstanding Healers

A. April 2020 Healer of the Month – Scott Morris, Charge Nurse, Intensive Care Unit

Healer of the Month will be recognized by the board at a future meeting.

Agenda Item III. Board/Community Update: Meals On Wheels

The Meals on Wheels Infographic and slides were included in the board packet.

Agenda Item IV. Approval of February 2020, Norman Regional Hospital Authority Board Meeting Minutes

Mr. Cubberley asked for approval of the February 24, 2020, Board Meeting Minutes.

ACTION TAKEN: Dr. Weber made the motion to approve the February 24, 2020 Board Meeting Minutes as presented. Ms. Greenleaf seconded the motion, and the motion was approved unanimously with aye votes from Mr. Cubberley, Dr. Weber, Mr. Pipes, Dr. Chambers, Dr. Anwar, Ms. Greenleaf and Mr. Sherman.

Agenda Item V. Performance Updates

The Performance Update deferred until next meeting.

Agenda Item VI. Resolution for Short Term Line of Credit

A. Proposed vote to Approve or Reject the Resolution for Short Term Line of Credit.

ACTION TAKEN: Dr. Anwar made the motion to approve the Resolution for Short Term Line of Credit. Mr. Pipes seconded the motion, and the motion was approved unanimously with aye votes from Mr. Cubberley, Dr. Weber, Mr. Pipes, Dr. Chambers and Dr. Anwar.

Agenda Item VII. Approval of the February 2020 Norman Regional Health System Financial Statements

Mr. Hopkins presented the February 2020 Norman Regional Health System Financial report -

February 2020 Financial Performance

• Gross Revenues	(Budget \$182,007,629).....	\$180,889,333
• Net Patient Revenue	(Budget \$39,782,217).....	\$38,275,926
• Total Operating Expenses	(Budget \$39,255,563).....	\$40,287,604
• Total Operating Revenues	(Budget \$40,205,034).....	\$38,797,132
• Operating Income	(Budget \$949,471).....	(\$1,490,472)
• Non-Operating Revenues (Expenses)	(Budget \$1,154,307).....	(\$4,941,721)
• Excess Revenues over Expenses	(Budget \$2,103,778).....	(\$6,432,194)

Year-to-Date

• Operating Income	(Budget \$8,263,480).....	\$3,922,010
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- Non-Operating Revenues (Expenses) (Budget \$8,234,456)..... \$7,527,736
- Excess Revenues over Expenses (Budget \$16,497,936)..... \$11,449,747
- Accounts Receivable Days (Budget 43 Days)..... 49.4 Days
- Days Cash on Hand.....189.6 Days

ACTION TAKEN: Mr. Pipes motioned to approve the February 2020 NRHS Financial Statements. Dr. Weber seconded the motion. February financials were approved unanimously with aye votes from Mr. Cubberley, Dr. Weber, Mr. Pipes, Dr. Chambers and Dr. Anwar.

Agenda Item VIII. Medical Staff

- A. Dr. Jawed presented the Medical Staff report. He stated the Medical Executive Committee (MEC) met on March 11, 2020.

New Business:

- TigerConnect - The secure communication application currently has a majority of the providers signed up.
- Board Certifications – Medical Staff Bylaws require all physician to be board certified. The committee is reviewing all providers to verify status.
- CPOE – All departments are working to increase their use of Computer Provider Order Entries.
- Coronavirus Update – Dr. Jawed provided all departments with an update and answered questions.

Department Reports: Reports were provided by Anesthesia, Cardiovascular, Emergency Medicine, Hospital Medicine, Pathology, Pediatrics, Physician Advisory, Radiology, Surgery and Transfusion Safety.

- B. Recommend Approval of the Cardiovascular Medicine Revised Privilege Request Form

The following language will be added to the Resolution:

Specific Requirements:

- a. For applicants graduating from cardiology fellowship before 1990, cardiology board certification is required. This pathway will expire on 03/01/2021.
- b. For applicants graduating from cardiology fellowship between 1990 and 2015, ABIM Interventional Cardiology Board Certification is required. This pathway will expire on 03/01/2022.
- c. For applicants graduating after 2015 and any applicants after 03/01/2022, structural heart disease fellowship is required.

ACTION TAKEN: Dr. Anwar made the motion to approve the Cardiovascular Medicine Revised Privilege Request Form contingent upon the requested

language added. Dr. Weber seconded the motion, and the motion was approved unanimously with aye votes from Mr. Cubberley, Dr. Weber, Mr. Pipes, Dr. Chambers and Dr. Anwar.

Agenda Item IX. Strategic Planning Committee

The March 2, 2020 Strategic Planning Committee meeting was cancelled. No report provided.

Agenda Item X. Finance Committee

A. Report from the March 16, 2020 Finance Committee

Tom Sherman was not present. An update will be provided at a future meeting.

B. Mr. Manfredo presented for approval capital items totaling \$454,051 -

- a. Ambulance Remount: \$253,494
- b. Asset Purchase Agreement: \$200,557

ACTION TAKEN: Mr. Pipes made a motion to approve the Capital Equipment Request, cost \$454,051 as recommended by the Finance Committee. Dr. Weber seconded and the motion was approved unanimously with votes from Mr. Cubberley, Dr. Weber, Mr. Pipes, Dr. Anwar and Dr. Chambers.

Agenda Item XI. Old Business

None

Agenda Item XII. New Business

A. Letter of Appreciation

Mr. Cubberly read a Letter of Appreciation to be presented to all NRHS healers thanking them for their dedication and tireless efforts during the COVID-19 pandemic. The Letter of Appreciation will be signed by the Executive Team and Board Members and shared with all healers.

ACTION TAKEN: Dr. Weber made a motion to approve the Letter of Appreciation to healers. Mr. Pipes seconded and the motion was approved unanimously with votes from Mr. Cubberley, Dr. Weber, Mr. Pipes, Dr. Anwar and Dr. Chambers.

B. Infection Prevention Update

Ms. McGill presented an overview of COVID-19 response since March 10th. She reviewed the steps taken to prepare for a possible surge in hospitalizations of COVID-19 patients. Incident Command was initiated and an Emerging Infectious Disease team (EID) was formed. The EID meets daily in place of the daily Patient Safety huddles. Four EID subcommittees were formed to facilitate COVID-19 preparation – including Personal Protection Equipment (PPE), Human Resources, Visitation and Patient Screening and Communication Processes. NRHS is in continuous contact with city, county and state officials. Our efforts appear to be effective in slowing the spread of the virus (e.g., flattening the curve).

Agenda Item XIII. Administrative Report

Mr. Splitt shared Norman Regional is working with community partners to provide continued quality care, testing options and timely communication. He thanked the Executive Team and other individuals for their continued efforts to lead our healers through this challenging and unpredictable time.

Agenda Item XIV. Proposed Executive Session

A. Proposed Vote to Convene an Executive Session Pursuant to 25 Okla. Stat. Section 307 B.4. to Discuss with Legal Counsel Pending Internal Peer Review/Credentialing Investigation Regarding the Medical Staff Members/Applicants Listed Below;

ACTION TAKEN: Mr. Pipes made a motion to adjourn into Executive Session. Dr. Weber seconded and the motion was approved unanimously with aye votes from Mr. Cubberley, Dr. Weber, Mr. Pipes, Dr. Chambers and Dr. Anwar.

B. Medical Staff Recommendations Regarding the Medical Staff Members/Applicants as Listed in XIII.B 1-3 Below.

1. Recommend New Provisional Medical Staff Appointments
 - a. Matthew Bonner, MD Active Staff – Emergency Medicine
 - b. Castel Santana, MD Associate Staff – Family Medicine
 - c. Brooke Siebenman, PA-C Allied Health Staff – Surgery
 - d. Geoffrey Fey, MD – Teleradiology
 - e. Waheed Jalalzai, MD – Teleradiology
2. Recommend Advancement of Medical Staff from Provisional Status:
 - a. Parker Martin, PA-C - Surgery
3. Recommend Medical Staff Reappointments:
 - a. Michael Villano, MD Active Staff – Cardiovascular
 - b. Katherine Hays, MD Active Staff – Cardiovascular
 - c. Joshua Whorton, MD Active Staff – Medicine
 - d. Dustin Tedesco, MD Active Staff – Medicine
 - e. Vanama Yerra, MD Active Staff – Hospital Medicine

- f. Ting Chen, MD Active Staff – Anesthesia
- g. Chun Kwan, MD Active Staff – Anesthesia
- h. Shripal Bhavsar, MD Consulting Staff – Medicine
- i. Gary Larson, MD Consulting Staff – Medicine
- j. Marianne Bacharach, MD Courtesy Staff – Emergency Medicine
- k. Kevin Epperson, MD Associate Staff – Pediatrics
- l. Shelly Faubion, DO Associate Staff – Medicine
- m. Martha Royall, APRN-CNP Allied Health Staff – Pediatrics
- n. Parker Martin, PA-C – Surgery
- o. James Bond, MD
- p. Richard Kirkpatrick, MD
- q. Brian Clowers, MD
- r. Zakary Knutson, MD
- s. Christopher Travis, PA-C
- t. Josie Dean, PA-C
- u. Shane Stidham, MD
- v. Joe Voto, MD
- w. Jason Leonard, MD
- x. Quentin Lobb, MD
- y. Mason Lawrence, MD
- z. Anderson Greenshaw, MD
- aa. John Hill, DO
- bb. Rebecca Gatewood, CRNA
- cc. Jason Falconer, CRNA
- dd. Darren Gose, CRNA
- ee. Sheryl Ronne-Dellinger, CRNA
- ff. Darren Dupus, CRNA

C. Request to Adjourn Out of Any Such Executive Session and Return to Regular Session

ACTION TAKEN: Dr. Weber made a motion to adjourn out of Executive Session and return to regular session. Mr. Pipes seconded, and the motion was approved unanimous aye votes from Mr. Cubberley, Dr. Weber, Dr. Chambers, Mr. Pipes and Dr. Anwar.

Mr. Cubberley noted the Board returned to regular session. There were no decisions or votes taken except to return to regular session and any information shared during the Executive Session is privileged and needs to remain in Executive Session.

D. Proposed Vote to Approve or Disapprove the Medical Executive Committee Recommendations Regarding Credentialing of the Referenced Medical Staff Members as Listed in XII B 1-3.

ACTION TAKEN: Dr. Weber motioned to approve credentialing items as recommended by Medical Executive Committee and Credentials Committee of all referenced Medical Staff members listed in XII B 1-3. Mr. Pipes seconded, and the motion was approved with

unanimous aye votes from Mr. Cubberley, Mr. Weber, Dr. Chambers, Mr. Pipes and Dr. Anwar.

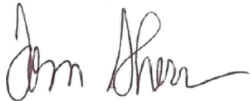
Agenda Item XV. Board Open Discussion

Mr. Splitt announced he and Mr. Cubberley will be reviewing options for locations and methods of conducting upcoming Board Meetings .

Agenda Item XVI. Adjournment

ACTION TAKEN: Dr. Weber made a motion to adjourn the meeting at 6:27p.m. Dr. Anwar seconded, and the motion passed unanimously with aye votes from Mr. Cubberley, Dr. Weber, Mr. Pipes, Dr. Chambers and Dr. Anwar.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Tom Sherman". The signature is fluid and cursive, with a large initial "T" and "S".

Tom Sherman, Vice-Chair/Secretary