

**MINUTES OF REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT**

Thursday, March 5, 2020

6:30 P.M.

PRESIDING: Roger Frech, Chairman

MEMBERS PRESENT: Mark Edwards, William Janacek, Amanda Nairn, Kevin Anders, Jann Knotts

MEMBERS ABSENT: Casey Hurt

OTHERS PRESENT: Neal Engleman, Interim Executive Director; Dean Couch, District Counsel; Kelley Metcalf, Administrative Assistant; Geri Wellborn, Water Treatment Plant Manager City of Norman; Tim Carr, COMCD Interim Supervisor; Alan Swartz, Alan Plummer Associates; Jet Stine, OWRB; Ken Komiske, Director of Utilities City of Norman; Cole Niblett, Garver; Heather Poole, Midwest City Attorney; Katherine Cook, Biology Grad Student OU, David Hambright, Professor of Biology OU, ; Paul Streets, Public Works Director City of Midwest City; Jason Vogel, OU-Director of the Oklahoma Water Survey; Beverly Palmer, Attorney Del City; Steve Patterson, BioXDesign; Mark Roberts, Midwest City Water Plant Chief Operator

Call to Order and Roll call. The meeting was called to order at 6:30 P.M. by Roger Frech, Chairman. Kelley Metcalf, Administrative Assistant, stated the notice of the monthly board meeting had been posted in compliance with the open meetings act.

Roll call. The following persons were present Frech, Edwards, Knotts, Nairn, and Janacek, Anders

President Frech announced Kyle Arthur accepted the offer presented to him to be the new General Manager of COMCD. He will start late March 2020.

1. Consideration of Minutes of the board meeting held on Thursday, February 6, 2020. Mark Edwards made a motion seconded by William Janacek to approve the minutes as presented of the regular board meeting held on Thursday, February 6, 2020. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Absent (for this vote)
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Yes

Motion Passed.

2. Consideration of financial statements for operating account for January 2020. This item was TABLED. A couple items need to be confirmed.

3. Status report of the Del City Pipeline Project from Alan Plummer Associates, Inc. (Alan Swartz, Oklahoma Area Leader). Alan Swartz reported 3600 linear feet of line has been laid. The application for the revocable pipeline permit has been sent to OKC if they do not have any further questions it will be placed on the Agenda at the Utility Trust for consideration. In the next 2 weeks Line 2 will be pressure tested and will be tied into the existing line on

each end & put into service. The critical path is the trenchless compressed fit liner for Line 1 and that will be started around October, during low water demand. This requires a 3-week shut down.

4. Discussion by Jason Vogel, of the University of Oklahoma, regarding the floating wetlands project budget. Jason Vogel provided a proposed amended budget request for calendar year 2020 and gave an update on the project followed by Q&A. President Frech asked Legal Counsel, Dean Couch, to review the original contract and the proposed amended budget request and meet with Jason Vogel to discuss options.

Paul Streets, Midwest City Public Works Director, addressed the President for permission to make a statement before the action items. He thanked the Board for allowing the cities to participate in the hiring process. Mr. Streets pointed out that the proposed budget is on the Agenda. In the past, the General Manager met with the 3 cities to allow opportunity for review and discussions prior to acceptance of the proposed budget. Mr. Streets stated Midwest City feels it might be best to give Kyle Arthur a participatory role in the process. Mr. Streets thanked the Board for the opportunity to speak. Vice President Edwards pointed out that COMCD'S budget does not take effect until July 1, and Kyle Arthur will be starting as the General Manager with in the next 3 weeks. Member Nairn asked Jet Stine of OWRB if item #5, and #6 were postponed, could the projects still be performed FY 20-21? Jet Stine stated if the contract or contracts start in July. Mark Edwards made a motion seconded by Kevin Anders to postpone item #5, #6, and #8 until the April meeting. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Yes

Motion Passed.

5. Discussion, consideration and possible vote to approve Internal Nutrient Loading in Lake Thunderbird under the direction of OWRB. Cost \$22,000.00. This item was TABLED.

6. Discussion, consideration and possible vote to approve Lake Thunderbird Hydrographic Survey performed by OWRB. Cost \$44,462.00. This item was TABLED.

7. Discussion, consideration and possible action to submit a written request to BOR to amend Contract NO# 169E640075 (Temporary Water Delivery Contract between COMCD and BOR). The District received a letter dated November 27, 2019, from the BOR stating if the District wished to revise the terms of the contract No# 169E640075, to notify the BOR in writing. The City of Norman has expressed interest in having BOR amend the contract to change to an annual accountability of water used rather than monthly. After discussion this item had no action.

8. Discussion, consideration and possible vote to request proposals to monitor Harmful Algal Blooms in Lake Thunderbird. This item was TABLED.

9. Discussion, consideration and possible vote to approve the FY 20-21 Budget. After discussion it was decided to wait for the new General Manager, Kyle Arthur, to vote on the FY 20-21 budget. The Board proposed, any payments due this fiscal year (20-21) for the Del City Pipeline Project, be paid from the Reserve Fund. Jann Knotts made a motion seconded by Amanda Nairn to take the partial year payments out of the Reserve Fund during this fiscal year so that it is a non-budgeted item. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Yes

Motion Passed.

10. Interim General Manager's Report.

- Clearing and widening of the fence easement has continued on the East side of the lake throughout the month. Equipment breakdown and weather has limited this item for the month.
- The Del City pipeline project continues. The third payout was processed, and hand delivered this month. Working on setting up the electronic payments to Matthews Trenching. A tour of the project was provided to Leslie Smith of ODEQ this month.
- A rebuilt check valve has been re-installed on Pump 4 at the Plant. The pump is back in service now.
- A second check valve, for Pump 5, is being rebuilt and expected to be available towards the end of the month.
- We are working with Alan Swartz to find alternatives to these particular check valves.
- Five feral hogs were trapped here at the compound this month.
- Additional plants and materials have been purchased and installed at the Aquatic Research Facility at OU as part of the wetlands project.
- Work on the Wetlands Project at the lake continue smoothly this month.
- Staff attended Dam Tender Training at the OKC BOR office this month.
- Tim Carr, COMCD Interim Supervisor, attended a meeting held by ODOT regarding the planned widening of highway 9. Construction is planned to begin in 2025.
- OEC has installed a fiber data link which should provide improved reliability on our internet and possible future phone service.
- Tim Carr held a staff and safety meeting on February 21st where current projects were talked about.

11. Legal Counsel Report

Dean Couch will be working on the assignments that came up during this meeting and reviewing other documents and contracts.

12. New business (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the Agenda) None

Kevin Anders made a motion seconded by Mark Edwards to adjourn. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Yes

Motion Passed.

Regular session ended 7:37 PM