

**City of Norman, OK
HISTORIC DISTRICT COMMISSION
MEETING MINUTES**

Monday, January 27, 2020

3:30 - 5:00 p.m.

WORK SESSION

201 W. Gray – Building A, Conference Room D

Discussion of presentation by consultant of preliminary formatting and content for Historic District Guidelines.

The Commission viewed a presentation of the progress of the Historic District Guideline update by the consultant. The Commission discussed:

- Changing the cover photo
- Clearly defining the sightline from the street
- The need for a fencing guidelines for front and rear yards
- The need for guidance on roofing materials
- Clarification on what can be done through admin bypass and what needs to go before the Commission
- The consultant was asked to research what other cities do when they don't require permits for roof replacements
- There needs to be a clear guide to windows and doors, with appropriate graphics, and to align current building code with the guidelines
- There was discussion about the new formatting of the document – it is longer, with some sidebars removed. The sidebars will be replaced with some helpful graphics
- All personal information, like addresses, will be removed
- Request for the digital copy of the guidelines to link to relevant sections and information
- Request to include items that should be avoided as well