

**MINUTES OF REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT**

Thursday, January 2, 2020

6:30 P.M.

PRESIDING: Roger Frech, Chairman

MEMBERS PRESENT: Mark Edwards, Amanda Nairn, Kevin Anders, Casey Hurt, Jann Knotts

MEMBERS ABSENT: William Janacek

OTHERS PRESENT: Neal Engleman, Interim Executive Director, Geri Wellborn, City of Norman, Tim Carr, COMCD Interim Supervisor, Alan Swartz, Alan Plummer Associates; Mark Roberts, City of Midwest City, Dean Couch, GableGotwals Counsel; Cole Niblett, Garver

Call to Order and Roll call. The meeting was called to order at 6:30 P.M. by Roger Frech, Chairman. Tim Carr, Interim COMCD Supervisor, stated the notice of the monthly board meeting had been posted in compliance with the open meetings act.

Roll call. The following persons were present Frech, Knotts, Nairn, and Edwards, Anders, Hurt.

With permission from the Board the President entertained moving item # 6 to follow item # 8.

1. Consideration of Minutes of the board meeting held on Thursday, December 5, 2019. Amanda Nairn made the motion seconded by Casey Hurt to approve the minutes as presented of the regular board meeting held on Thursday, December 5, 2019. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Abstain
Secretary Kevin Anders	Yes
Member William Janacek	Absent
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

2. Consideration of financial statements for operating account for November 2019. Need to verify that the OHP boat rental payment was received for November 2019. Jann Knotts made a motion seconded by Kevin Anders to approve the November financials. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Absent
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

3. Status report of the Del City Pipeline Project from Alan Plummer Associates, Inc. (Alan Swartz, Oklahoma Area Leader). Alan Swartz reported the District received a letter from the Corps of Engineers stating the project may proceed, this was at the request of Oklahoma City. The flood plain permit was

turned in on December 23 and was approved on January 2, 2020. The storm water permit will be submitted January 3, 2020. The revocable pipeline permit must go before the Oklahoma City Council. A form was received from the BOR stating easements obtained, would take the place of letters of no objections. A few more temporary easements are needed, and Tim Carr and I are working on those. A letter of no objection is also needed from Oklahoma Natural Gas.

4. Presentation of annual draft budget FY 20-21. Discussion was held.

5. Discussion, consideration and possible vote to approve Dean Couch as District Legal Counsel.

Amanda Nairn made a motion seconded by Kevin Anders to approve Dean Couch as District Legal Counsel. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Absent
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

6. Consideration of entering into Executive Session for the purpose of confidential communication regarding employment, hiring or appointment of a General Manager for the District, pursuant to 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act *This agenda item will follow item # 8.*

7. Interim General Manager Report.

Two new Plant check valves hydraulic cylinders have been purchased as a replacement and spare units for the plant. Tim Carr is looking at possible refurbishment options.

Equipment and facilities winterization were completed this reporting period.

Our 2003 dump truck was delivered to Reynolds Ford for repairs due to rodent damage to wiring harnesses. Repairs were completed today.

Staff has obtained electronic rodent deterrent devices which are being installed on the least used equipment to mitigate the above-mentioned problem.

Our John Deere 6130 tractor was delivered to P&K Equipment for maintenance in preparation for next season.

Staff Re-Enrolled with American Fidelity Supplemental Plans.

Dobson Technologies and OEC were invited to present their offerings IP phone systems. A proven fiber connection will be in place before we consider an IP based phone system.

Tim Carr and staff continue work with Alan Swartz with assistance of the Del City Pipeline Project.

Two wild boars have been trapped this period bringing the total trapped boar count to 127 since 2017. The trap will be moved in the next weeks to a new location.

Routine maintenance was performed on the Wetland Project. Tim Carr is scheduled to meet with Dr. Jason Vogel tomorrow to discuss next steps.

Tree trimming was completed at the main compound.

The bone yard is in the process of being cleaned and organized.

Erosion controls are being implemented where recent clearing was completed.

While researching past Temporary Water Permits, Kelley Metcalf, District Administrative Assistant, found two permits that had not been fully processed. Norman was never billed for one of those and neither permit was paid to Reclamation. Norman has now been invoiced and Reclamation has been paid.

8. New business. (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the Agenda) None

6. (POSTPONED EARLIER) Consideration of entering into Executive Session for the purpose of confidential communication regarding employment, hiring or appointment of a General Manager for the District, pursuant to 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. The Chairman of the Board called for a 5- minute break before entering Executive Session.

Regular session ended at 7:35 PM.