

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD MINUTES
December 2, 2019

The Norman Forward Citizens Financial Oversight Board (CFOB) of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. in the 3rd Floor Meeting Room of the Central Library, 103 West Acres St., on the 2nd day of December 2019. Notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 103 West Acres St. 24 hours prior to the beginning of the meeting.

PRESENT: Chair Bill Nations, Members MacKenzie Britt, Andy Rieger, Tom Sherman, Cynthia Rogers, Saidy Orellana, Linda Price, Bree Montoya, and Andy Paden

ABSENT: None

OTHERS PRESENT: Anthony Francisco, Director of Finance
Beth Muckala, Assistant City Attorney II
Ashley Evans, Administrative Technician IV
Kamala Stewart, Citizen
Sarah Margaret Hendrickson, ADG

CALL TO ORDER AND ROLL CALL

Chair Nations called the meeting to order at 3:30 pm and a quorum was present.

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ITEM 1, being

APPROVE MINUTES FROM September 30, 2019 MEETING

After review and discussion of minutes of September 30, 2019 meeting, Member Sherman made a motion and Member Rogers seconded that motion to approve the minutes as amended for wording of the University North Park Tax Increment Finance District Project Plan for the Indoor Aquatic and Indoor Multi-Sport Centers. An amendment to the proposed minutes was made saying the Committee discussed concerns about the wording of the Project Plan, referring to an

expenditure of at least \$22.5 million for the Indoor Multi-Sport and Indoor Aquatic Centers. A motion was made by Member Paden and seconded by Member Britt to approve the amendment to the minutes. Motion passed unanimously.

Items submitted for the record:

1. Norman Forward Citizens Financial Oversight Board Minutes September 30, 2019.

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ITEM 2, being

DISCUSSION OF FINANCE REPORTS-FINANCE DEPARTMENT

Anthony Francisco gave the update. He stated our tax collections have made a bit of a comeback, but we are still 10% below original projections. Sales and Use tax together are 1.36% below fiscal year projections and 7.8% below original projections from 2015.

Member Sherman requested that the Committee receive a separate report at future meetings on all completed Norman Forward projects and their net totals.

The Committee decided to resend an earlier letter to the Council with updated wording regarding the sales tax revenue shortfall. The letter will state to the Council the Committee's continued concerns about the budget shortfall and recommend that any project savings be put back into the Norman Forward Fund balance. Members Rogers and Britt will draft the letter from the original letter for Board Members' review and Chair Nations to sign and send to the City Council. Member Sherman moved that the letter be drafted and sent to City Council, and was duly seconded by Member Price. The motion passed unanimously.

Items submitted for the record:

1. Norman Forward Expenditure Report
2. Norman Forward Sales Tax Revenue Report
3. Norman Forward Sales Tax, Versus Projection

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ITEM 3, being

DISCUSSION OF PREVIOUSLY-APPROVED COUNCIL ACTIONS AND POSSIBLE ACTION

Francisco stated that some new items have been considered, but the largest was the amendment to the contract for the Ruby Grant Development for \$5.1 million dollars. He also stated that the contract with Capitol Cleaning to clean the Central library only had a \$150,000 budget in Norman Forward, but the contract was considerably more at \$325,000. The shortfall will have to be supplemented out of the General Fund.

Members Montoya and Rogers were reappointed to the Norman Forward Citizen Financial Oversight Board, and Member Paden stated he would not seek reappointment at the end of his term.

Items submitted for the record:

1. K-1819-133 AMD #1 Amendment to K-1819-133
2. K-1920-83 Contract between the City of Norman and Capitol Cleaning
3. K-1920-71 Contract between Norman Municipal Authority and Howell and Vancuren, Inc.
4. R-1920-44 Resolution of the Council adopting the Revised Implementation Plan for Projects
5. AP-1920-17 Consideration of the Mayor's Appointments to Committees
6. K-1617-114 AMD #2 Amendment to K-1617-114
7. AP-1920-18 Consideration of the Mayor's Appointments to Committees

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ITEM 4, being

AD HOC COMMITTEE LIAISON REPORTS

Anthony Francisco gave the update on the Ruby Grant project. He stated that the "Community Sports Park" has started.

Member Rogers stated that the Indoor Aquatic and Multi-Sport Ad Hoc Committee was meeting this same day, and they are working on design and budget. The budget was stated as \$22 million, but the Ad Hoc Committee is currently asking for \$38 million combined budget.

Member Rieger stated that he did not have an update for the Reaves Park Ad Hoc Committee.

Member Paden gave the update for the Central Library. He stated that this project was 95% complete, so there will be no more Ad Hoc meetings. The project was a huge success and we are very proud of the building.

Member Price stated that she did not have an update for the Griffin Park Ad Hoc Committee.

Member Montoya stated that there is nothing new on the Westwood Indoor Tennis Center. The final cost of the Tennis Center is in and the project is done.

Member Sherman gave the update for the Senior Center Ad Hoc Committee. He stated they are focused on how to phase the design to accommodate the lack of current funding for the expanded project, and to time the construction after the re-construction of Constitution Street.

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ITEM 5, being

DISCUSSION OF PROJECT STATUS-PROJECT MANAGERS

None at this time.

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ITEM 6, being

MISCELLANEOUS DISCUSSION

Anthony Francisco stated that he, as a representative of the City of Norman staff, believes that we are delivering on the projects that were promised in Norman Forward and are remaining true to the purpose of Norman Forward. Several Board Members also discussed the need to publicize the successfully completed projects.

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ITEM 7, being

ESTABLISHMENT OF FUTURE MEETING TIME(S)

The next meeting of the Norman Forward Citizen's Financial Oversight Board will be on January 27, 2020 from 3:30 pm-5pm at the Multi-Purpose Room.

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ITEM 8, being

ADJOURNMENT

Meeting adjourned at 4:43 pm.