

MINUTES

Meeting of the Pioneer Library System Board of Trustees Tuesday, November 26, 2019

Generated by Janet Armbrister on Thursday, December 5, 2019

1. Meeting is Called to Order

Chair, Marilyn Bradford called the meeting to order at 6:49 PM

1.01 Roll Call.

Members present

Karen Kinsey, Marilyn Bradford, Brenda Hill, Todd Gibson, Philip Nguyen, Jenny Goodspeed, Mary Pointer

Members Absent

Mark Alfonso, Mike Box, Julie Curry, Jeannette McNally, Jonathan Fowler, Marissa Lightsey,

Executive Director, Lisa Wells was in attendance.

1.02 Introduction of Guests.

Kelly Sitzman, Aiden Street, Kelsey Williamson, Keith Merckx, Mike Pierson, Peggy Cook, Mary Wilson, Ashley Welke, Kaden Kirtley, Caroline Dulworth, Andy Peters, Doug Buck, Bridgette Scheffler, Chris Manna.

1.03 Branch Update and Board Recognition.

Chris Manna presented progress and what moves us forward together in the community. Manna recognized Greg Deaver, Facilities Manager for the City of Moore. Deaver works hard at maintaining the Library. He has worked behind the scenes with the library on many events. He is recognized for his innovation, engagement and commitment to learning in our community.

Manna also recognized Skyler Parker, Director of the Moore Food and Resource Center and a partner of the Moore Public Library. Parker was recognized for his commitment to the community by working to battle hunger throughout the community. Parker also worked with the Moore Library staff to provide SNAP training so they can help customers in need of receiving services.

Manna shared the progress the Moore Public Library has made in the community since 1965 and discussed upcoming programs.

Wells recognized Longevity award to Jenny Steins for 30 years of service.

1.04 Public Comments.

2. Consent Docket

2.01 Consider Approval of the Consent Items 2.01-2.05 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Items 2.01-2.05 in Accordance with the Recommended Action on Each Listed Below as presented with the exception of 2.03.

Motion by Karen Kinsey, second by Mary Pointer.

Motion Passes

Yes: Karen Kinsey, Marilyn Bradford, Brenda Hill, Todd Gibson, Philip Nguyen, Jenny Goodspeed, Mary Pointer

2.02 Consideration of October 29, 2019, Minutes.

Approval of October 29, 2019, Minutes.

Motion by Karen Kinsey, second by Mary Pointer.

Motion Passes

Yes: Karen Kinsey, Marilyn Bradford, Brenda Hill, Todd Gibson, Philip Nguyen, Jenny Goodspeed, Mary Pointer

2.03 Consideration of Pioneer Library System Agreement with City of Tecumseh for Library Services, Facilities, and Maintenance.

Resolution: Item removed and tabled – no vote taken

2.04 Consideration of Renewal of CompSource Mutual Workers Compensation and Employers Liability Insurance Policy in the amount of \$38,554.00.

2.05 Consideration to Sell or Dispose of Surplus and/or Obsolete Equipment.

Resolution: Approval to Sell or Dispose of Surplus and/or Obsolete Equipment.

Motion by Karen Kinsey, second by Mary Pointer.

Motion Passes

Yes: Karen Kinsey, Marilyn Bradford, Brenda Hill, Todd Gibson, Philip Nguyen, Jenny Goodspeed, Mary Pointer

3. Other Items for Board Consideration

3.01 Consideration of October 31, 2019, Financial Statement.

Approval of October 31, 2019, Financial Statement.

Motion by Mary Pointer, second by Brenda Hill.

Motion Passes

Yes: Karen Kinsey, Marilyn Bradford, Brenda Hill, Todd Gibson, Philip Nguyen, Jenny Goodspeed, Mary Pointer

3.02 Consideration of Encumbrances in the Amounts and to the Accounts as Charged, November 1 - November 28, 2019.

Approval of Encumbrances, as Presented, in the Amounts and to the Accounts as Charged, November 1 - November 28, 2019.

Motion by Brenda Hill, second by Karen Kinsey.

Motion Passes

Yes: Karen Kinsey, Marilyn Bradford, Brenda Hill, Todd Gibson, Philip Nguyen, Jenny Goodspeed, Mary Pointer

3.03 Consideration of Encumbrances to be Paid in December, 2019.

Approval of Encumbrances to be Paid in December, 2019.

Motion by Mary Pointer, second by Philip Nguyen.

Motion Passes

Yes: Karen Kinsey, Marilyn Bradford, Brenda Hill, Todd Gibson, Philip Nguyen, Jenny Goodspeed, Mary Pointer

3.04 Consider approval of Records Retention Policy

Resolution: Item removed and tabled – no vote taken

4. Reports/Updates

Caroline Dulworth presented the story of the month.

A customer was stressed when trying to download some records. Staff helped her obtain what she needed and the customer left the library very thankful. It was a rewarding experience for customer and staff.

4.02 Executive Director and Staff Reports

Lisa Wells shared information on the grand opening of the new Norman Central.

Wells recognized Bridget Scheffler, library school student, for working as an intern for OLA this semester.


Aiden Street recognized, Kaden Kirtley, Business Outreach Specialist.

4.03 Board Comments

Marilyn Bradford thanked the Moore staff for hosting this meeting.

5. Adjournment

5.01 Adjourn the Meeting at 7:04pm.


Marilyn Bradford, PLS Board Chair


Lisa Wells, Executive Director