



NORMAN REGIONAL HOSPITAL AUTHORITY  
Board Meeting  
November 25, 2019

MINUTES

The Norman Regional Hospital Authority met in monthly session Monday, November 25, 2019, at 5:30 p.m., in the Norman Regional Hospital Board Room. The meeting Agenda was posted November 21, 2019 on the NRHS and City of Norman websites and at the entrance to Norman Regional Hospital.

Members Present:

Doug Cubberley, Chairman  
Muhammad Anwar, MD  
Tom Sherman, Vice Chair/Secretary  
James (Jeff) Kimpel, Ph.D.  
Jerome (Jerry) Weber, Ph.D.  
Diane Chamber, MD  
Kevin Pipes  
Mary Womack  
Joan Kemmet-Greenleaf

Others Present:

Richie Splitt, President & CEO  
John Manfredo, COO  
Brittni McGill, CNO  
Paula Price, VP Strategy & Growth  
Ken Hopkins, CFO  
Meegan Carter, VP Population Health & Wellness  
Karen Rieger, Attorney, Crowe & Dunlevy  
Dr. Farhan Jawed, MD Chief of Staff-Elect  
Dr. Robin Mantooth, MD Emergency Department  
Kelley Wells, Director Planning & Communications  
Larry Harden, Administrative Director Compliance  
Danny Kelley, Administrative Director HIT  
Brian Loftus, Business Planning Specialist  
Bryce Ell, Administrative Fellow  
Jan Emmons, Director Emergency Department  
Jenny Anderson, Administrative Director Quality & Performance  
Donna Avila, Director Care Coordination  
Kyle Hurley, Manager, Emergency Department  
Robin Yoder  
Erin Barnhart, NRHS Foundation Director  
Miranda Hoos, Supervisor Nursing, Emergency Department  
Andrea Nicely, RN Charge Nurse, Emergency Department  
Chris Nicely  
Audrey Nicely  
Ashley Nicely

Recorder: Claudia Todd, Executive Assistant

### **Agenda Item I. Meeting Called to Order**

Mr. Cubberley called the November 25, 2019, Norman Regional Hospital Authority meeting to order at 5:35 p.m.

### **Agenda Item II. Introduction and Recognition of Outstanding Healers**

- A. December 2019 Healer of the Month – Andrea Nicely, RN, Charge Nurse, Emergency Department, introduced by Kyle Hurley, Manager, Emergency Department.

Mr. Cubberley introduced Mr. Hurley who presented Mrs. Nicely as the Outstanding Healer for December 2019. Mr. Hurley announced Ms. Nicely is joined by her husband, Chris and daughters Ashley and Audry. Ms. Nicely has been a Healer at NRHS for 19 years. She worked in the the lab until 2010 when she started nursing school. Ms. Nicely is great with the public. She works tirelessly making sure the transition from day to night shift flows smoothly. On August 6<sup>th</sup> she worked her regular shift, then worked at the Moore Night Out only to return to work because they were short handed. Her coworkers report the department runs at it's best when Ms. Nicely is there due to her selfless work ethics. She goes above and beyond every single day.

Ms. Nicely thanked everyone for the honor.

Mr. Cubberley congratulated and thanked Mrs. Nicely on behalf of the Board for his outstanding dedication, professionalism, compassion, and positive attitude that continues to make Norman Regional Health System a caring, high quality system.

- B. Oklahoma Hospital Association Spirit Award postponed until the December NRHA Board Meeting.

### **Agenda Item III. Board Education: ACO/Population Health Update**

Robin Yoder, MSN, RN presented an overview of how the ACO works for NRHS.

### **Agenda Item IV. Norman Regional Health Foundation Update: Erin Barnhart, Executive Director**

Ms. Barnhart provided an overview of the \$78,000 in foundations gifts in 3 different areas

Enhance the patient experience:

- Vein illuminators for PCCU
- Glucometers and Pulse Oximeters for patients in-home use
- Pack N Plays for families without beds for newborns
- Magazine subscriptions for Wound Car waiting areas

- Rehabilitation items for stroke patients
- Jeans Cream for radiation therapy
- Prostheses, bras, and head coverings for Oncology

Providing Community Benefits:

- Equipment for Parkinson's patients PWR UP Program
- Cold Immersion tubs for local school teams
- Hygiene Pantry Items for Lexington Schools
- Babyland Grave markers
- Diabetes Health Fair
- Dual Dash Camera for Senior Counseling Center Buses
- 5 Portable MRSA UV cleaning units

Healer Training, Certification & Wellness:

- Antimicrobial Stewardship Certification
- Effective Swallowing Protocol Training
- Maternal Newborn Nursing Certification
- Advanced Stroke Life Support
- Neonatal Orientation and Education Programs
- Post Birth Warning Signs Staff Education
- Neonatal Newborn Stimulator
- Nursing Professional Development Certification Prep
- Maternal Fetal Triage Index Training
- Standing Desks for 7 Primary Care Clinics

The foundation also provided \$26,000 in Educational Scholarships and hopes to fund more next year.

During the month of October, the Paint the Town Pink campaign raised \$16,000 to assist cancer patients and oncology related services.

**Agenda Item V. Approval of October 2019, Norman Regional Hospital Authority Board Meeting Minutes**

Mr. Cubberley asked for approval of the October 28, 2019, Board Meeting Minutes.

**ACTION TAKEN:** Dr. Weber made the motion to approve the October 28, 2019, Board Meeting Minutes as presented. Dr. Kimpel seconded the motion, and the motion was approved unanimously with aye votes from Mr. Cubberley, Dr. Anwar, Dr. Weber, Dr. Kimpel, Mr. Pipes, Ms. Womack, Dr. Chambers, Ms. Greenleaf and Mr. Sherman.

**Agenda Item VI. Performance Updates**

Ms. Anderson provided information on Violence against Health Care Workers:

- Overall, healthcare workers suffer more workplace injuries than any other

- profession, with about 654,000 harmed per year on the job.
- Serious Violence events in healthcare occur at 4 times the rate of private industry, with the knowledge that it is under reported
  - Most abuse is from patients and family members
  - Hospitals have found the need to implement measures such as metal detectors, plain clothed officers and panic buttons
  - 80% of harm to Health care workers were injuries sustained from patients resulting in days away from work
  - Typical forms of violence to health care workers includes kicking, biting, hitting, choking to name a few

The Joint Commission issued a Sentinel Event Alert. Norman Regional has implemented the New Validated Violence Assessment Screen called Dynamic Appraisal of Situational Awareness (DASA):

- Scores for High Risk Violence
- Notify Security
- Notify Nursing Leadership
- Remove unnecessary items from room that could be used as a weapon
- Place a number "2" above the door to indicate 2 individuals are required to enter the room

#### **Agenda Item VII. Approval of the October 2019 Norman Regional Health System Financial Statements**

Mr. Hopkins presented the October 2019 Norman Regional Health System Financial report -

##### **October 2019 Financial Performance**

- Gross Revenues ..... (Budget \$189,268,100) ..... \$199,190,634
- Net Patient Revenue ..... (Budget \$41,410,034) ..... \$42,745,663
- Total Operating Expenses ..... (Budget \$40,407,917) ..... \$41,643,479
- Total Operating Revenues ..... (Budget \$41,832,851) ..... \$43,190,091
- Operating Income ..... (Budget \$1,424,934) ..... \$1,546,613
- Non-Operating Revenues (Expenses) ..... (Budget \$1,154,307) ..... (\$2,348,833)
- Excess Revenues over Expenses ..... (Budget \$2,579,241) ..... (\$3,895,446)

##### **Year-to-Date**

- Operating Income ..... (Budget \$4,852,226) ..... \$2,514,259
- Non-Operating Revenues (Expenses) ..... (Budget \$4,617,228) ..... (\$5,028,643)
- Excess Revenues over Expenses ..... (Budget \$9,469,454) ..... \$7,542,902
- Accounts Receivable Days ..... (Budget 43 Days) ..... 44.7 Days
- Days Cash on Hand ..... 202.8 Days

**ACTION TAKEN:** Dr. Weber motioned to approve the October 2019 NRHS Financial Statements. Dr. Anwar seconded the motion. October financials were approved unanimously with aye votes from Mr. Cubberley, Dr. Anwar,

Dr. Weber, Dr. Kimpel, Mr. Pipes, Ms. Womack, Dr. Chambers, Ms. Greenleaf and Mr. Sherman.

### **Agenda Item VIII. Medical Staff**

Dr. Mantooth presented the Medical Staff report. She stated the MEC met on November 13, 2019.

Dr. Manooth shared a few announcements from the meeting. Dr. Voto will fulfill the role of Chief of Staff Elect beginning January 1, 2020. Dr. Whalen, Dr. Whitesell and Dr. Moore honored a patient who was a U.S. Veteran with a flyover the HealthPlex.

#### **Old Business:**

- Dr. Mantooth reported finalizations are being made to the contract with TigerConnect for secure provider communications.

#### **New Business:**

- Dr. Porter shared information regarding Appropriate Use Criteria (AUC) and presented a live demonstration.
- Ms. Blau presented information regarding Anti-Kickback Statue, Stark Law and False Claims Act.

#### **Department Reports:**

- Anesthesia Department – Dr. Voto announced the Electronic Anesthesia Record Implementation has been postponed until March of 2020.
- Behavior Health Department – Dr. Jawed reported the ceiling construction is complete, light fixtures were updated and a new alarm system was installed on the doors. All Senior Counseling Center reports were reviewed. He also announced the department is specifically searching for a trained Neuro Psychologist.
- Emergency Department – Dr. Costner discussed and reviewed procedures for the AUC. Department leadership is working to implement surge plans for the Porter and HealthPlex Campuses.
- Hospital Medicine – Dr. Shahsavari reported also discussing AUC, secure texting with TigerConnect and reviewed all quality measures.
- Infection Committee – Dr. Ahmed announced the committee reviewed infections data and comparisons to the previous year.
- Pathology Department – Dr. Ingels reported the department discussed using TigerConnect for critical results but agreed to continue calling the nurses station for inpatient critical results.
- Pediatrics Department – Dr. Stoltenberg reported the department reviewed antibiotic stewardship changes in the NICU. Physician rounding on Neonates and communication between providers and nursing staff was also reviewed.
- Pediatric Hospitalist – Dr. Cook announced an addition to the staff beginning January 1, 2020 to replace Dr. Laughy.
- Pharmacy & Therapeutics Committee – Dr. Carter reported they had received a request to lift restrictions on Tolvaptan but the request was denied.

- Physician Advisory Committee – Dr. Mantooth reported Norman Regional will be a test site for a Century 7 computer survey project. Duplicate medication displays have been corrected in Meditech. Radiology will have a pop up screen for MRI orders on the abdomen.
- Residency Update – Dr. Mantooth reported residency interviews will take place the week of Thanksgiving. Dr. Cody hosted the EMS “Cody Con” in the Education Center. Several ED residency faculty attended the ACOAP Conference in Austin, Tx.
- Surgery Department – Dr. Chace reported the department reviewed the pull sheet system to make the process universal. The new Stryker laparoscopic towers arrived. New OR temperatures were reviewed.
- Transfusion Safety Committee – Dr. Ingels reported the committee discussed MTPs versus emergency release blood products. They discussed the importance of obtaining patient lab specimens prior to blood transfusions.

#### **Medical Staff Report:**

Dr. Boyd reported they are short an Intensivist but look to resolve this by December 9<sup>th</sup>. He recognized Mr. Splitt for his excellent leadership throughout the Bond approval process. Dr. Boyd announced physicians from the Oklahoma Sports and Orthopedics Institute will be joining the Norman Regional staff.

#### **Administrative Reports:**

- Ms. McGill announced the Cardiopulmonary Rehab Department was recently accredited by the American Academy of Cardiovascular and Pulmonary Rehabilitation. The Chest Pain program was reaccredited through the American College of Cardiology. The space lab project is complete. The simulation lab opened on the 3 Northeast unit. Ms. McGill reported Norman Regional Health System is collaborating with the Oklahoma Blood Institute for a “Thank the Donor” program which allows patients to thank their donors.

### **Agenda Item IX. Strategic Planning Committee**

Dr. Weber reported for the Strategic Planning Committee which met on November 4<sup>th</sup>.

- A majority of the meeting was spent on a presentation of the progress made to date on the Plan, Do, Study, Act (PDSA) related to Provider Integration. The goal is to create a systematic approach for provider integration through the use of 6 separate steps: Asses, Evaluate, Recruitment, On Boarding, Orientation and Engagement. Each of these steps were presented and reviewed. The number of employed providers has increased significantly over time; which makes this process change even more important.
- A new communication data base called SmartSheets will track a new provider through the integration process.

### **Agenda Item X. Finance Committee**

- A.** Report from the November 18, 2019 Finance Committee

Tom Sherman reported the majority of the finance committee time was spent on the financials Mr. Hopskins previously reviewed and Bond information.

- B.** Mr. Manfredo presented for approval two capital items totaling \$155,980:
- a. Surgical Services Door Replacements - \$89,012
  - b. 2 Cargo Vans for Engineering - \$66,968

**ACTION TAKEN:** Mr. Pipes made a motion to approve the Capital Equipment Request, cost \$155,980 as recommended by the Finance Committee. Dr. Kimpel seconded and the motion was approved unanimously with votes from Mr. Cubberley, Dr. Anwar, Dr. Weber, Mr. Pipes, Mr. Sherman, Dr. Kimpel, Ms. Womack, Ms. Greenleaf and Dr. Chambers.

## **Agenda Item XI. Old Business**

- A.** Establish Dates and Times for 2020 Authority Meetings

Section 933 of the Oklahoma Open Meeting Act requires the Authority to submit the date and time of its regular meetings for the coming calendar year. NRHA meetings have been scheduled for 5:30 p.m. on the fourth Monday of the month this past year. The schedule below describes similar dates and times for the Authority's monthly meetings in 2020

Note: \*Because the fourth Monday in May is Memorial Day, the proposed meeting date is Monday, May 18, 2020

January 27	April 27	July 27	October 26
February 24	*May 18	August 24	November 23
March 23	June 22	September 28	December 28

**ACTION TAKEN:** Dr. Weber moved to approve the 2020 Authority meeting dates and times as submitted. Ms. Greenleaf seconded the motion and the motion was approved unanimously with aye votes from Mr. Cubberley, Dr. Anwar, Dr. Weber, Mr. Pipes, Mr. Sherman, Dr. Kimpel, Ms. Womack, Ms. Greenleaf and Dr. Chambers.

## **Agenda Item XII. New Business**

Dr. Weber shared former Mayor Mr. Bill Nations complimented Mr. Splitt on his professionalism during the last few months

## **Agenda Item XIII. Administrative Report**

Mr. Splitt thanked the Board, Executive staff and healers for their continued support and dedication sharing the Inspire Health mission.

Mr. Splitt reported the Healer Engagement Survey will begin on December 3<sup>rd</sup>. This is the 4<sup>th</sup> iteration of the Gallop Organization Surveys. This survey will be called Healer Engagement Q12 Plus since it will include 3 additional questions which will focus on accountability, follow up and action planning.

Ms. Price reported this past week Norman Regional partnered with Feed the Children for the No Hunger for the Holidays campaign to hand out boxes of food and personal care items to 400 families at Wilson Elementary and Irving Middle School in the Norman Public School system and 400 families at Sky ranch and Houchin Elementary schools in the Moore Public School system.

Ms. McGill reported the overflow unit was opened up 3 weeks ago and has stayed 75% to 80% at PCU level. This area is seeing mostly respiratory failure, pneumonia and COPD patients, and the census surge is without the full effect of the flu season.

Mr. Manfredo provided an Inspire Health Update. The architect firm HGA was on site to tour the hospital departments for layout and design options. HGA reported they felt very welcomed by our Healers and everyone was very engaged in the process. This predesign phase runs thru February before moving into the schematic design and preconstruction phases.

A video was shared of Coach Lincoln Riley handing off an autographed game ball to Mr. Splitt. The ball was awarded for the great teamwork and effort that went into the Inspire Health plan. Mr. Splitt accepted the ball on behalf of the 3,400 Norman Regional Healers.

#### **Agenda Item XIV. Proposed Executive Session**

- A.** Proposed Vote to Convene an Executive Session Pursuant to 25 Okla. Stat. Section 307 B.4. to Discuss with Legal Counsel Pending Internal Peer Review/Credentialing Investigation Regarding the Medical Staff Members/Applicants Listed Below;

**ACTION TAKEN:** Dr. Weber made a motion to adjourn into Executive Session. Ms. Greenleaf seconded and the motion was approved unanimously with aye votes from Mr. Cubberley, Dr. Anwar, Dr. Weber, Mr. Pipes, Dr. Kimpel, Ms. Womack, Ms. Greenleaf, Dr. Chambers and Mr. Sherman.

Ms. Wells, Ms. Anderson, Mr. Loftus, Mr. Kelley and Dr. Mantooth left the meeting at 7:25pm.

- B.** Medical Staff Recommendations Regarding the Medical Staff Members/ Applicants as Listed in XIII.B 1-4 Below.

1. Recommend New Provisional Medical Staff Appointments
  - a. Jennifer Baker, MD – Pediatrics
  - b. Ahmed Awab, MD – Medicine



- c. John Ruth, MD – Pediatrics
- d. Joseph Panchal, MD – Surgery
- e. Herschel Brown, MD – Emergency Medicine
- f. Jennifer Fraysur, APRN-CNP – Pediatrics
- g. Ashley Helmbrecht, APRN-CNP – Pediatrics
- h. Paige Higley, APRN-CRNA – Anesthesia
- i. Nicole Alvarez, APRN-CRNA – Anesthesia
- j. Steven Sonnabend, MD – Teleradiology
- k. Eric Sullivan, DO – Privileges Only

2. Recommend Advancement of Medical Staff from Provisional Status:

- a. Greg Rohde, DPM – Surgery
- b. Clayton Nelson, MD – Surgery
- c. John Glomset, MD – Surgery
- d. Jacob Haynes, MD - Surgery

3. Recommend Medical Staff Reappointments:

- a. Holly Costner, DO – Emergency Medicine
- b. Vincent Montgomery, DMD – Surgery
- c. Meghan Scears, MD – Family Medicine
- d. Jason Leonard, MD – Anesthesia
- e. Allen Rohde, DPM – Surgery
- f. Mark Scott, MD – Surgery
- g. Jayson Henry, DO – Family Medicine
- h. Ronald "Hal" Bays, APRN-CRNA – Allied Health

4. Information Only

- a. Vijay Kolli, MD – Medicine – Requests change form Consulting Staff to Active Staff

C. Request to Adjourn Out of Any Such Executive Session and Return to Regular Session

**ACTION TAKEN:** Dr. Weber made a motion to adjourn out of Executive Session and return to regular session. Dr. Kimpel seconded, and the motion was approved unanimous aye votes from Mr. Cubberley, Dr. Anwar, Dr. Weber, Dr. Kimpel, Dr. Chambers, Ms. Womack, Mr. Pipes, Ms. Greenleaf and Mr. Sherman.

Mr. Cubberley noted the Board returned to regular session. There were no decisions or votes taken except to return to regular session and any information shared during the Executive Session is privileged and needs to remain in Executive Session.

D. Proposed Vote to Approve or Disapprove the Medical Executive Committee Recommendations Regarding Credentialing of the Referenced Medical Staff Members as Listed in XII B 1-4.

**ACTION TAKEN:** Dr. Weber motioned to approve credentialing items as recommended by Medical Executive Committee and Credentials Committee of all referenced Medical Staff members listed in XII B 1-4. Dr. Kimpel seconded, and the motion was approved with unanimous aye votes from Mr. Cubberley, Mr. Weber, Dr. Anwar, Dr. Kimpel, Dr. Chambers, Ms. Womack, Mr. Pipes, Ms. Greenleaf and Mr. Sherman.

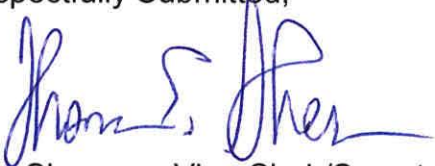
**Agenda Item XV. Board Open Discussion**

No Discussion.

**Agenda Item XVI. Adjournment**

**ACTION TAKEN:** Mr. Sherman made a motion to adjourn the meeting at 7:28p.m. Dr. Kimpel seconded, and the motion passed unanimously with aye votes from Mr. Cubberley, Dr. Anwar, Dr. Weber, Mr. Pipes, Dr. Kimpel, Ms. Womack, Dr. Chambers, Ms. Greenleaf and Mr. Sherman.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Tom Sherman". The signature is fluid and cursive, with a large initial "T" and "S".

Tom Sherman, Vice-Chair/Secretary