

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
October 10, 2019

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. at 201 E. Gray St. Study Session Room, on the 10<sup>th</sup> day of October, 2019, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Member Joan Goth, Lea Greenleaf, Melanie Hayes, Ann Gallagher, and Linda Price

ABSENT: Chair Eddie Sims, Jim Costello, David Wilson, and Jared Garner

COMMITTEE LIAISONS: Robert Wasoski, FOP  
OU (position vacant)  
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief  
Kim Coffman, Budget Manager  
Captain Hawkins, NPD  
Major Teuscher, NPD  
Russell Anderson, Communications Manager  
Carolyn Glover, dispatch  
Roger Gallagher, citizen

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Member Goth called the meeting to order at 4:10 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

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Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
OF September 12, 2019.

Member Greenleaf made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the September 12, 2019 meeting, which motion was duly seconded by Member Gallagher; and the question being to approve the Citizens Public Safety Oversight Committee minutes of September 12, 2019 a vote was taken with the following result:

YEAS:	Member Joan Goth, Lea Greenleaf, Melanie Hayes, Ann Gallagher, and Linda Price
NAYES:	none

Member Goth declared the motion carried and the Citizens Public Safety Oversight Committee minutes of September 12, 2019 approved.

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ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that revenues are about 10% below budget, mainly because we have not received any payments from the Norman Public Schools for the SRO program. Sales and use tax collections are about 5% below target year-to-date through September. Expenditures are about 20% below target because there have not been many Capital Project expenditures. That will change once we start construction on the EOC building.

Fire Department

Chief King gave the update. He stated that the order for the new pumper tanker has been placed and we expect to receive it around May of next year. We met with the state ISO auditor for a pre-audit meeting. This went well and we expect to hold steady with our previous rating. There is a date set for him to return for the audit once we have received the new pumper tanker. The recruit academy is rolling right along and we will graduate the candidates on Oct. 25<sup>th</sup>.

Police Report

Captain Hawkins gave the update. He stated that we had 6 candidates interview for the Chief of Police position. The decision will be announced sometime around Oct. 18<sup>th</sup> by the City Manager. The 58<sup>th</sup> Academy is still going on with 11 Officers for the City and 4 for OU. Dispatch is still 5 dispatchers down. COP hours for the month of September were 901, including 186 hours in DDACTS, 222 hours in COP problem solving, and 493 hours in relationships. Some of the events attended were Coffee with a Cop, Safety School Advisory Committee, etc. We had another meeting with the downtown business association on the updated liquor laws.

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ITEM 5, being:

#### DISCUSSION ON COMMUNICATIONS OFFICER SHORTAGE

Carolyn Glover gave the update. She stated that everywhere is having problems hiring dispatchers. We are currently looking into what incentives we can introduce to entice more people to apply and become dispatchers. We are currently entertaining the idea of maybe working 10 hour shifts so we can have 3 days off a week.

The City is looking to do a job audit, and we will look into this specific position as soon as the audit is complete.

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ITEM 6, being:

#### DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Teuscher gave the update. He stated that the system is up and running but we are still tweaking things. There will be some training at the NIC this week. We are still trying to work out the issues with Oklahoma City, and we are starting to discuss things with the State and Little Axe Fire Department. We are still a little over \$827,000 under budget.

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ITEM 7, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Russell Anderson gave the update. He stated that the first meeting for planning was on Monday and we are still on track to finish within the timeline. We have come to a finalized agreement for the Traffic Control Center.

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Item 8, being

ESTABLISH AGENDA TOPICS FOR THE NEXT NOVEMBER 14, 2019 MEETING

Next month's agenda will include all standard topics.

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Item 9, being

MISCELLANEOUS COMMENTS

None at this time.

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Item 10, being

ADJOURNMENT

Member Gallagher made a motion to adjourn, which was duly seconded by Member Greenleaf; and the question being to adjourn, a vote was taken with the following result:

YEAS:

Member Joan Goth, Lea Greenleaf, Melanie Hayes, Ann Gallagher, and Linda Price

NAYES:

none

Member Goth declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 5:00 pm.