

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD MINUTES
September 30, 2019

The Norman Forward Citizens Financial Oversight Board (CFOB) of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. in the Multi-Purpose Room on the 30th day of September 2019. Notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Chair Bill Nations, Members MacKenzie Britt, Andy Rieger, Tom Sherman, Cynthia Rogers, Saidy Orellana, and Andy Paden

ABSENT: Members Linda Price and Bree Montoya

OTHERS PRESENT: Anthony Francisco, Director of Finance
Jud Foster, Director of Parks and Recreation
Kathryn Walker, Interim City Attorney
Robert Castleberry, citizen
Kamala Stewart, citizen
Randy Hill, ADG
Sarah Margaret Hendrickson, ADG

CALL TO ORDER AND ROLL CALL

Chair Nations called the meeting to order at 3:30 pm and a quorum was present.

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ITEM 1, being

APPROVE MINUTES FROM August 5, 2019 MEETING

After review and discussion of minutes of August 5, 2019 meeting, Member Paden made a motion and Member Rieger seconded that motion to approve the minutes. Motion passed unanimously.

Items submitted for the record:

1. Norman Forward Citizens Financial Oversight Board Minutes August 5, 2019.

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ITEM 2, being

DISCUSSION OF FINANCE REPORTS-FINANCE DEPARTMENT

Anthony Francisco gave the update. He stated we will start to have some expenditures for the indoor sports facility and the indoor aquatic center soon. We are also under engineering design contract for the Senior Center. We have now closed out expenditures for the Westwood Pool and the East Side Library. We currently believe that the Central Library is going to come in under budget between \$1.5 million and \$2 million.

Francisco stated that the sales tax revenues continue to be below original projections. The use tax collections have been up from original projections. Taken together, we are about 1.6% below fiscal year projections, but about 7.8% below the original projections.

After review and discussion of the finance reports, Member Britt made a motion and Member Rogers seconded that motion to approve the finance reports. Motion passed unanimously.

Items submitted for the record:

1. Norman Forward Expenditure Report
2. Norman Forward Sales Tax Revenue Report
3. Norman Forward Sales Tax, Versus Projection

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ITEM 3, being

DISCUSSION OF PREVIOUSLY-APPROVED COUNCIL ACTIONS AND POSSIBLE ACTION

Francisco stated that not much happened since the last meeting, but there is now a contract for the engineering services for the Senior Center.

Items submitted for the record:

1. AP-1920-10 Consideration of the Mayor's Appointments
2. K-1617-105 AMD #1 Amendment to Contract K-1617-105
3. K-1617-114 AMD #1 Amendment to Contract K-1617-114
4. K-1920-40 Contract between the Norman Municipal Authority and Frankfurt-Short-Bruza Associates for design services
5. K-1718-137 CO#1 Change order to Contract K-1718-137
6. K-1920-39 Contract between the Norman Municipal Authority and Cabbiness Engineering
7. K-1819-106 FINAL Final Acceptance and Final Payment of Contract K-1819-106

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ITEM 4, being

DISCUSSION AND POSSIBLE ACTION ON UPDATED NORMAN FORWARD IMPLEMENTATION PLAN

Francisco stated that this is a more substantial re-write due to some significant changes to the plan, such as now having a budget for the Senior Center. All of the updates and changes have been added to this updated plan.

After review and discussion of the updated Norman Forward Implementation Plan, Member Paden made a motion and Member Orellana seconded that motion to forward the updated Norman Forward Implementation Plan to Council. Motion passed unanimously.

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ITEM 5, being

DISCUSSION AND POSSIBLE ACTION ON UNIVERSITY NORTH PARK SITE FOR INDOOR AQUATIC CENTER AND INDOOR MULTI-SPORT FACILITY

Member Rogers stated that moving the site for the indoor aquatic center and indoor multi-sport facility will cost us \$5.1 million extra from "some" City budget, so she has reservations to recommend this move.

Francisco stated that the Norman Forward budget for these projects has not changed, but there was no budget for land acquisition. Moving the projects to the University North Park area would allow the money for the land to be provided by the University North Park Tax Increment Finance District (UNP TIF) Fund.

Kathryn Walker stated that the project plan for the UNP TIF that is being presented to Council provides that TIF funding will be added to the Norman Forward projects in order to build the

facilities at a high quality. In addition, moving these projects to the UNP area, instead of in the Northbase area leaves more money to put towards the projects instead of towards things like utility service and infrastructure.

After review and discussion of University North Park Site for Indoor Aquatic Center and Indoor Multi-Sport Facility, Member Orellana made a motion and Member Rieger seconded that motion to send a letter of recommendation to the City Council approving the site. Motion passed unanimously. An amendment to the motion saying the Committee had concerns about the wording of the Project Plan, referring to an expenditure of at least \$22.5 million for the Indoor Multi-Sport and Indoor Aquatic Centers, was made by Member Paden and seconded by Member Britt. Motion for amendment was defeated.

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ITEM 6, being

AD HOC COMMITTEE LIAISON REPORTS

Jud Foster stated that the Ruby Grant Ad Hoc Committee met recently to review the final cost estimates. Items were trimmed in order to stay in budget, but all of the core features will still be included.

Member Rieger gave the update on the Reaves Park Ad Hoc Committee. He stated they met on September 11 with the design group. Foster stated that cost estimates were over budget, so we had to rework items to fit within the budget.

Member Paden gave the update for the Central Library. He that the Ad Hoc Committee will meet October 17th during which they will do the planning for the Grand Opening celebrations.

Member Sherman gave the update for the Senior Center Ad Hoc Committee. He stated they are focused on how to phase the design to accommodate the lack of current funding for the expanded project.

Member Rogers gave the update for the Multi-Sport Ad Hoc Committee. She stated they met to get to know each other and to talk about the implementation plan and schedule.

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ITEM 7, being

DISCUSSION OF PROJECT STATUS-PROJECT MANAGERS

Foster stated that Griffin Phase III work is underway. We have a design contract headed to Council for approval of the practice fields.

Foster introduced the ADG employees, Randy Hill and Sarah Margaret Hendrickson that will be working with the CFOB Committee.

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ITEM 8, being

MISCELLANEOUS DISCUSSION

The Committee needs to discuss the Annual Report at the next meeting.

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ITEM 9, being

ESTABLISHMENT OF FUTURE MEETING TIME(S)

The next meeting of the Norman Forward Citizen's Financial Oversight Board will be on December 2, 2019 from 3:30 pm-5pm at the new Central Library.

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ITEM 10, being

ADJOURNMENT

Meeting adjourned at 4:40 pm.