

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
September 12, 2019

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. at 2216 Goddard Ave., on the 12<sup>th</sup> day of September, 2019, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Jared Garner, Jim Costello, Lea Greenleaf, David Wilson, Melanie Hayes, Ann Gallagher, and Linda Price

ABSENT: Member Joan Goth

COMMITTEE LIAISONS: Robert Wasoski, FOP  
OU (position vacant)  
IAFF (position vacant)

STAFF PRESENT: Chief Foster, NPD  
Kim Coffman, Budget Manager  
Captain Hawkins, NPD  
Major Teuscher, NPD  
Mike Wilson, Deputy Fire Chief

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

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Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
OF August 8, 2019.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the August 8, 2019 meeting, which motion was duly seconded by Member Hayes; and the question being to approve the Citizens Public Safety Oversight Committee minutes of August 8, 2019 a vote was taken with the following result:

YEAS:	Chair Eddie Sims, Members Jared Garner, Jim Costello, Lea Greenleaf, David Wilson, Melanie Hayes, Ann Gallagher, and Linda Price
NAYES:	none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of August 8, 2019 approved.

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ITEM 4, being:

#### MONTHLY UPDATES

##### Finance Report

Kim Coffman gave the update. She stated that the City Council accepted the Annual Report for the PSST Committee at the August 27th meeting. Sales tax is slightly below target for the month, and expenditures are below target. This is mostly due to not having many Capital expenditures. The City Council also approved a contract for design of the Parks/Fleet/Transit/Public Safety maintenance facility at the August 27th meeting. It will be on north base and will use \$265,000 of PSST Fire facility funds.

##### Fire Department

Deputy Chief Wilson gave the update. He stated that the recruit Academy is set to graduate on October 25th with 16 recruits. We have an ISO rep coming in to meet with us to get ready for the upcoming audit in 2021.

##### Police Report

Captain Hawkins gave the update. The 58th Academy started last month with 11 Officers for the City and 4 for OU. Dispatch is still 6 dispatchers down. COP hours for the month of August were

907, including 278 hours in DDACTS, 179 hours in COP problem solving, and 450 hours in relationships. Some of the events attended were Coffee with a Cop, National Night Out, and Operation Halo on the first day of school.

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ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Teuscher gave the update. He stated that we have been doing a lot of fine-tuning. The connection to Oklahoma City has gotten most of the bugs worked out and we are hoping to have that up and running soon. All installations are complete with the exception of Parks and Recreation because we don't currently have the radios.

Member Price asked about all of the changes planned to the Municipal Complex. Chief Foster stated that there are conceptual drawings for the plans, but that is currently as far as we have gotten.

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ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

We are currently having a bit of discussion over the Traffic Management Center. We have been trying to work with them on the changes they want to make, and have determined they only need to raise the ceiling 2" to give them what they want. The timeline that was presented last week was showing completion in April 2021, but we discussed it and decided it can still be completed by January 2021.

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Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT October 10, 2019 MEETING

Next month's agenda will include an item for the discussion of Communications personnel shortage.

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Item 8, being

MISCELLANEOUS COMMENTS

Member Greenleaf stated that his big concern right now is due to the interoperability of the new radio system.

Chair Sims stated that his biggest concern is staffing.

Kim Coffman stated that the Police should request an emergency reclass for the Communications Officer position to get more money in order to keep the positions filled.

Chair Sims stated that the Committee should consider a recommendation for the reclass of these positions at the next meeting.

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Item 9, being

ADJOURNMENT

Member Costello made a motion to adjourn, which was duly seconded by Member Greenleaf; and the question being to adjourn, a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Jared Garner, Jim Costello, Lea Greenleaf, David Wilson, Melanie Hayes, Ann Gallagher, and Linda Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 5:00 pm.