

**ENVIRONMENTAL CONTROL ADVISORY BOARD**

**MINUTES OF  
AUGUST 21, 2019**

Item No. 1 being:

**ROLL CALL**

The Environmental Control Advisory Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at the City of Norman, in the Study Session Room, Norman Municipal Building, 201 West Gray Street on August 21, 2019 at 5:30 p.m. Notice and Agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, 24 hours prior to the beginning of the meeting.

MEMBERS PRESENT      Amanda Nairn (Chair) (Left at 6:30 p.m.)  
                                 Matthew Rom (Vice-Chair)  
                                 Larissa Balzer  
                                 James Harp  
                                 Dane Heins  
                                 Aaron Pilat  
                                 Andrew Sartain

MEMBERS ABSENT      None

STAFF MEMBERS PRESENT      Debra Smith, Environmental Services Manager  
                                 Chris Mattingly, Capital Projects Engineer  
                                 Carrie Evenson, Stormwater Manager  
                                 Michele Loudenback, Stormwater Program Specialist

Item No. 2 being:

**INTRODUCE GUESTS**

Tom McCurdy, Oklahoma Gas and Electric (OG&E)  
Mila Spicer, Norman High Student  
Victoria Broughton, Norman High Student  
Mollie Beher, Norman High Student

Item No. 3 being:

**APPROVAL OF THE MINUTES OF JULY 17, 2019 MEETING**

Heins made a motion to approve the July 17, 2019 minutes. Rom seconded. There being no further discussion, a vote was taken with the following result:

YEAS      Amanda Nairn  
                 Matthew Rom  
                 Larissa Balzer  
                 James Harp  
                 Dane Heins  
                 Aaron Pilat

Andrew Sartain

NAYS None

The motion passed by a vote of 7 to 0.

Item No. 4 being:

#### **SUBCOMMITTEE FOR US MAYORS' CLIMATE PROTECTION AGREEMENT REPORT**

Rom said he wanted to start wrapping up the energy part of the Mayors' Climate Protection (MCP) Agreement. He is going to start preparing a report that will eventually go to Council. The other recommended actions will be part of that report but since energy discussions are fresh, he wants to put it on paper. The committee had meetings with the different stakeholders: OGE, OEC, the solar industry and individuals from the City regarding solar installation concerns. ECAB's goal was to have all municipal structures be 100% renewable by 2035. His idea is to present to Council what we learned; he calls it a feasibility document. He asked the Board what they thought should be presented to Council regarding energy. Nairn said the document is due by January and she hopes to meet with Mayor Clark and the City Manager within the next month to introduce themselves and tell them this is what we are doing and where we are. Nairn said this is not a "how we are going to do it" document, it is a feasibility document and what are the next steps. It should also include what has been accomplished in the year and a half since the agreement was approved. Nairn said, hopefully, a new committee will be formed to take over or ECAB could get new direction. She also said the Sustainability Coordinator's position is open and in the job description, it says they are to help with the MCP. Rom stated he had already met with a few directors to determine what has been done, what are they looking at and what is feasible. His goal is to have the MCP document, with notes, to get back to the Board before the next meeting. Nairn said the Board has spent the majority of time on energy and there are 11 more action items that need to be addressed. Rom said in terms of energy, when the section is written, is a recap that has been learned from the different stakeholders. Nairn stated that the last meeting was very valuable. The City Inspector and Interim Planning Director and representatives from the solar industry were present. The inspector explained why things were done and talked about the changes that have been made. The solar industry representatives weren't aware of this. The city stated they would work with them. Nairn believes the problem between the city and the solar industry was abated. She said one thing she learned, and she thinks it happens citywide, is that someone will get upset about something and doesn't find the correct person to talk to. Loudenback said communication should actually get better because there is a huge transformation of the website that will be intuitive and much more helpful. Nairn asked if any of the others on the MCP Agreement subcommittee had anything to add. Sartain thinks the information regarding the obstacles with state legislation needs to be included. Pilat pointed out the many of the goals are beyond the reach of city government. Rom asked the Board if the Board wants to make any recommendations to the city. It was decided that he would mention potential items to look into but not include specific recommendations. It was mentioned that conservation is the easiest piece to implement. Nairn asked if he had met with Ken Komiske regarding credits for landfill. Smith will ask him about this.

Item No. 5 being:

#### **DISCUSS SOCIAL MEDIA TOPICS**

Sartain said when we get the link for the Sustainable Yard of the Month on the website he will create a video on how to submit an application. Nairn said we should do a post about the latest winner before we do the video on the application submittal. Sartain said he would call her. He would also put together an image post on the winner.

Narin asked when the household hazardous waste collection event is this year. Smith said the proposed date is November 2<sup>nd</sup>. Nairn would like a video posted about it and include information on the upcoming permanent facility.

Pilat says the do's and don'ts on recycling is always a good topic.

The Norman High students asked if there is a way to share the videos with the schools. The Board said they could send them some of the files. Nairn also said the City of Norman YouTube page already has several videos. Balzer asked if ECAB could put videos on the City's page. Nairn asked Balzer and Sartain to check with Annahlyse Meyer, Communication Officer, to see if this could be done.

Item No. 6 being:

#### **SELECT RECIPIENT FOR SUSTAINABLE YARD OF THE MONTH**

On hold until the online application is ready.

Item No. 7 being:

#### **MISCELLANEOUS DISCUSSION**

Harp stated that ECAB has accomplished many things. He said the scooters around town are an environmental issue and he asked if it would be appropriate for ECAB to address. The Board thought this was worth pursuing. Sartain will research the scooter issue to see if there are things other cities have done.

Pilat is concerned about the aesthetics of the dumpsters and he sent an email to the city regarding this. There is a lot of trash around them.

Rom would like an infographic above the recycling bin in city hall to include what goes in the recycling bin. Nairn asked him to bring examples.

Harp said he would still like to see Norman have business recycling. Nairn said she would like to start highlighting businesses that recycle and recognize them on Facebook. Rom said to make it work all the businesses need to participate to make it economically feasible.

Item No. 8 being

#### **QUESTIONS FROM THE PUBLIC**


One of the students asked about composting food in Norman. Sartain said Norman doesn't compost food but said she could check with Fertile Ground because they do.

Item No. 9 being:

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:35 p.m.

Passed and approved this 18 day of Sept 2019.

  
Chair, Amanda Nairn