

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES

June 13, 2019

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. at 201 W. Gray Street, Study Session Room, on the 13th day of June, 2019, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Members Jim Costello, Lea Greenleaf, Joan Goth, Bill Scanlon, Linda Price, and Melanie Hayes

ABSENT: Chair Eddie Sims and Member David Wilson

COMMITTEE LIAISONS: Robert Wasoski, FOP
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Kim Coffman, Budget Manager
Major Teuscher, NPD
Captain Hawkins, NPD
Travis King, Fire Chief
Major Foster, Interim Chief of Police

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Member Goth called the meeting to order. She welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF May 9, 2019.

Member Greenleaf made a motion to approve the Citizens Public Safety Oversight Committee minutes, as amended, of the May 9, 2019 meeting, which motion was duly seconded by Member Costello; and the question being to approve the Citizens Public Safety Oversight Committee minutes of May 9, 2019 a vote was taken with the following result:

YEAS:	Members Jim Costello, Lea Greenleaf, Joan Goth, Bill Scanlon, Linda Price, and Melanie Hayes
NAYES:	none

Member Goth declared the motion carried and the Citizens Public Safety Oversight Committee minutes of May 9, 2019 approved as amended.

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ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated as of the end of May, tax collections are about \$250,000 more than the budget target, and expenditures are coming in about \$8 million below budget for the fiscal year. This does not include encumbrances. The General Fund will be funding the budget shortfall for PSST of \$1.129 million in fiscal year 2020. The PSST budget for fiscal year 2020 includes the addition of 2 emergency vehicle technicians, but no additional fire or police personnel.

Member Greenleaf asked about the payment on the pumper tanker. Member Scanlon stated that this payment included both the vehicle and the equipment.

Member Scanlon asked why no other fire or police personnel are included in the new budget. Coffman stated that no additional positions were approved and the police and fire academies would fill current vacancies.

Fire Department

Chief King gave the update. He stated that the recruit academy is still ongoing and we are moving forward with 15 candidates. Member Scanlon stated that the Mayor-elect would like to attend the events throughout the Academy that the Committee Members have been invited to.

Chief King stated that the Fire Department is in the middle of a few promotions, as many as 7, and these should be completed by the end of August. They have also opened up an EMS Training position that will be filled after the recruit academy is complete. The pumper tanker is now at Station No. 6 and is having all of the tools and equipment fitted before training occurs and it is put into service.

Police Report

Captain Hawkins gave the update. He stated we are still going through the hiring process for the upcoming August 19th Police Academy, and we hope to fill around 11 positions. We are currently 8 officers down with 1 that has announced his plan to leave. Dispatch is now 4 dispatchers down, and we are actively recruiting for these open positions. COP hours for the month of May were 818, including 319 hours in DDACTS, 231 hours in COP problem solving, and 268 hours in relationships. Some of the events attended were Coffee with a Cop, Norman Pride meet and greet and all of the Norman Pride events, CPA graduation, Special Olympics, Police Memorial, National Public Works Week, and planning for PAL. We have about 50 applications for PAL.

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ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Teuscher gave the update. He stated that there was a \$50,000 consulting fee that was paid this month. We are 100% complete with construction on all sites. Fire is 100% complete as far as installs and are up and running. There is a firmware update that has to be installed in June. We have a request in to Harris to send a technician out and see why the radios for SWAT are not working as expected.

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ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Chief Foster gave the update. He stated that we are still on schedule, but the City now wants to have the land platted. We do not think we need to do this, so we have scheduled a meeting to discuss our concerns. We still hope to bid this out in August or September and start construction by the end of the year.

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ITEM 7, being

DISCUSSION ABOUT ANNUAL REPORT

Member Scanlon stated that he believes there should be an executive summary and a ‘look to the future’ section in the very beginning. Captain Hawkins stated that his plan is to have a COP Plan to the Committee before he goes to Boston. The Committee unanimously agreed to have a Study Session from 2-4 pm right before the 4 pm PSST meeting on July 11th. This will allow them to make a major revision to the Annual Report.

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Item 8, being

ESTABLISH AGENDA TOPICS FOR THE NEXT July 11, 2019 MEETING

All items on the upcoming agenda will be standard.

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Item 9, being

MISCELLANEOUS COMMENTS

Member Scanlon stated that there is an expo on Homelessness at the Library on the 27th. He also stated that Safety Town is happening at this moment.

Member Greenleaf urged other Committee Members to attend a Coffee with a Cop.

Coffman reminded all Committee Members that the agenda needs to be adhered to and we cannot discuss items not listed on the agenda. In addition, miscellaneous comments can be statements but cannot include a discussion about the statement.

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Item 10, being

ADJOURNMENT

Member Price made a motion to adjourn the meeting, which motion was duly seconded by Member Costello; a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members David Wilson,
Joan Goth, Bill Scanlon, Linda Price, and
Melanie Hayes

NAYES:

None

Meeting adjourned at 4:58 pm.