

SOCIAL AND VOLUNTARY SERVICES COMMISSION

Minutes of  
March 25, 2019

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on this date at 5:30 p.m. Notice and Agenda of the meeting were posted at 201 W Gray Building A, the Norman Municipal Building, and at [www.Normanok.gov](http://www.Normanok.gov) twenty-four hours prior to the beginning of the meeting.

Chair Kay Antinoro called the meeting to order at 5:30 p.m.

**ITEM NO. 1 BEING: Roll Call**

MEMBERS PRESENT: Kay Antinoro  
Kristal Hamm  
Victoria Harrison  
Nancee Morris  
Loida Salmond  
Heidi Smith  
Angela Steinle  
Ann Way

MEMBERS ABSENT: Pam Normile

STAFF PRESENT: Lisa Krieg, CDBG/Grants Manager  
Tara Reynolds, Admin Tech III

**ITEM NO. 2, BEING:** Approval of the minutes from the February 11, 2019 meeting.

**Motion** by Nancee Morris for approval of the minutes; **Second** by Kristal Hamm. All approve.

**ITEM NO. 3, BEING:** Update of Current Contract Funding.

All agencies are spending their allocated funds accordingly.

**ITEM NO. 4, BEING:** Review of Request for Funding and Application Parameters.

There was discussion about setting a cap for agency funding. It was decided to set the cap at 2 applications for a total of \$10,000 per agency.

Discussion about encouraging innovation and collaboration for agencies requesting funding. It was decided to change the percentage of organization funding types to governmental, corporate, individual, United Way, and Endowment Foundation on the application.

There was a request to send out a letter notifying agencies of the changes to the application process, including no formal presentations, and the funding cap. It was requested we change the application to request the program budget from agencies, and to add a website link space.

**Motion** by Heidi Smith to approve; **Second** by Kristal Hamm. All approve.

**ITEM NO. 5, BEING:** Discussion of Site Visits.

**Transition House:** Concerns about their use of non-licensed therapy, and their fundraising terminology, as well as their diversification of funding.

**Assistance League:** Financial model works for them, was very impressed.

**Food and Shelter:** Communication issues exist regarding SVSC funding. They are attempting to find another facility as a warming shelter. Commission members also expressed security concerns.

**CASA:** Suggested to send out mileage reimbursement cards earlier in the year. Clarification wanted on location of volunteers and children.

**Aging Services:** Fine. Began providing wheelchairs for graduation.

**Among Friends:** Staffing challenges after Director left.

**Big Brothers Big Sisters:** Suggested ongoing cost per match for Big Brothers Big Sisters beyond initial match.

**CASP:** No Concerns. Would like OU interns but does not have qualifying supervisory staff.

**Catholic Charities:** Report forthcoming.

**CCFI Bringing Up Babies:** No concerns, trying to diversify funding.

**COCAA:** They are currently rebuilding their reputation.

**CSBI:** Next year they will need funding for roof repairs.

**Full Circle:** Recently moved to a new location which is much bigger.

**Infant Crises:** No concerns. Increased client base by 20%, and reaching 9 counties.

**Mary Abbott House:** Their director has recently left, and was advised to diversify their funding request.

**Meals on Wheels:** No concerns.

**NAIC/Virtue Center:** Need has doubled.

**Project Outreach:** Concerns about what to do with seed money, and will they continue to do respite care for disabled children. Partnering with Redeemer Church.

**Thunderbird Clubhouse:** No concerns. 2 members toured commissioner.

**Bridges:** They have a new business manager and new budgeting program and energy conservation program.

**Salvation Army:** They hope to have a new shelter in the future.

Suggested a press release for Antioch Church donation.

**ITEM NO. 6 BEING:** Miscellaneous Announcements:

The next meeting is June 10<sup>th</sup>. Lisa will re-send the meeting schedule.

**ITEM NO. 7 BEING:** Adjournment.

SVSC  
March 25, 2019

The meeting was adjourned at 7:46 p.m.

Passed and approved this 12<sup>th</sup> day of August, 2019

  
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Kay Antinoro, Chair