

**ENVIRONMENTAL CONTROL ADVISORY BOARD**

**MINUTES OF  
February 20, 2019**

Item No. 1 being:

**ROLL CALL**

The Environmental Control Advisory Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at the City of Norman, in the Study Session Room, Norman Municipal Building, 201 West Gray Street on February 20, 2019 at 5:30 p.m. Notice and Agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, 24 hours prior to the beginning of the meeting.

MEMBERS PRESENT      Amanda Nairn (Chair)  
                                 Matthew Rom (Vice-Chair)  
                                 Larissa Balzer  
                                 Eli Bridge (arrived 5:35 p.m.)  
                                 Patricia Edge  
                                 Dane Heins  
                                 Aaron Pilat  
                                 Andrew Sartain

MEMBERS ABSENT      James Harp

STAFF MEMBERS PRESENT      Debra Smith, Environmental Services Coordinator  
                                 Charlie Thomas, Capital Projects Engineer  
                                 Carrie Evenson, Stormwater Manager  
                                 Michelle Loudenback, Stormwater Program Specialist

Item No. 2 being

**INTRODUCE GUESTS**

Tom McCurdy, Oklahoma Gas and Electric  
Oliver Bridge, resident

Item No. 3 being:

**APPROVAL OF THE MINUTES OF JANUARY 16, 2019 MEETING**

Rom made a motion to approve the January 16, 2019 minutes. Edge seconded. There being no further discussion, a vote was taken with the following result:

YEAS      Amanda Nairn  
                 Matthew Rom  
                 Larissa Balzer  
                 Patricia Edge  
                 Dane Heins  
                 Aaron Pilat  
                 Andrew Sartain

NAYS None

The motion passed by a vote of 7 to 0.

Item No. 4 being:

**NOMINATE CHAIR AND VICE CHAIR FOR 2019**

Nairn nominated Rom to be Vice Chair for 2019. Sartain seconded. There being no further discussion, a vote was taken with the following result (Rom abstained):

YEAS Amanda Nairn  
Larissa Balzer  
Eli Bridge  
Patricia Edge  
Dane Heins  
Aaron Pilat  
Andrew Sartain

NAYS None

The motion passed by a vote of 7 to 0.

Edge nominated Nairn to be Chair for 2019. Sartain seconded. There being no further nominations, a vote was taken with the following result (Nairn abstained):

YEAS Matthew Rom  
Larissa Balzer  
Eli Bridge  
Patricia Edge  
Dane Heins  
Aaron Pilat  
Andrew Sartain

NAYS None

The motion passed by a vote of 7 to 0.

Item No. 5 being:

**SOCIAL MEDIA TOPICS**

Balzer said the plan is for Sartain to write new submission guidelines for the Sustainable Yard of the Month and the website will be updated with a new submission form. The submission form will be updated once the city gets the new website. The award selection will begin again in April. Sartain said we can request that Annahlyse Meyer, City's Chief Communication Officer, put a tab on the city's Facebook page that individuals can click on and fill out the form. In April, the Artwalk show needs to be posted and also results of the Big Event need to be posted.

Item No. 6 being:

#### **SUBCOMMITTEE FOR US MAYORS' CLIMATE PROTECTION AGREEMENT REPORT**

Rom said the subcommittee did not meet this month. The next item of business will be to schedule someone from the renewable industry to come for an educational session. At that time all the information to determine the feasibility of accomplishing the ECAB goal and the RF100 goal will be gathered. After renewables, the next step is to move on to some of the other things in the Climate Agreement. Part of that will be working with city staff regarding what has been accomplished since we finished. He plans on working on the near-term goals. Bridge asked if the mayor-elect will still find this a priority. Rom said he plans to reach out to her and inform her of this. The next report from ECAB will be in January. Thomas suggested inviting Mayor-Elect Clark to a meeting. Nairn suggested April.

Nairn said some of the ECAB subcommittee members attended a webinar on solar use for the Philadelphia municipal operations. Sartain said the biggest thing he took away from the webinar was the significant amount of time spent educating the public.

Item No. 7 being:

#### **DISCUSS BIG EVENT**

Smith said OU came to look at the site. The areas being cleaned up are Sutton Wilderness, Griffin Park, Reaves Park, and the area by the Transfer Station. Bridge stated that Colonial Estates had a lot of litter. This site will be added. Everyone will meet at the council chambers. ECAB members will go to the sites to oversee the volunteers. Balzer said most of the litter at Sutton is near the water so whoever oversees this will need to be prepared to be near the water. Bridge will check with BioReach to help manage the volunteers. Nairn will check with the Environmental Science Student Association to help us manage. Thomas mentioned we need some way to distinguish us from the OU volunteers, like a hat or vest.

Item No. 8 being:

#### **DISCUSS POSTER CONTEST**

The Board's next meeting is March 13<sup>th</sup> and the posters will be judged at this meeting.

Item No. 9 being:

#### **MISCELLANEOUS DISCUSSION**

Nairn said the council voted unanimously and approved recommendations for the stormwater fee, stormwater bond and the transportation bond. These will be on the ballot April 2<sup>nd</sup>. Nairn said several people were helping with the vote yes campaign. Sartain is involved and Heins developed the flyer/brochure. The stormwater staff and members of the stormwater committee are going to several civic groups and having open houses educating the public on these items. She also said you could go on the City's website, put in your address and could find out specifically what your fee would be. The stormwater fee is a tiered rate. The stormwater bond

will cause property taxes to go up some for residential but could be significant for larger businesses. The transportation bond will not cause property taxes to go up because a transportation bond is expiring and this will just replace it.

Bridge mentioned that the City is spraying the municipal complex with a herbicide and suggested writing a note to council to put a moratorium on that or use only in extreme circumstances. Bridge will compose a letter to be voted on at the next meeting.

Balzer asked the status of the Sustainability Coordinator. Nairn said she thinks the Interim City Manager is not going to fill any positions that report directly to the City Manager until a permanent City Manager is hired. It has been proposed that the Sustainability Coordinator reports directly to the City Manager.

Item No. 10 being:

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

Item No. 11 being:

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:15 p.m.

Passed and approved this 13 day of March 2019.

  
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Chair, Amanda Nairn