

**MINUTES OF REGULAR BOARD MEETING**  
**CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT**  
**Thursday, August 2, 2018**  
**6:30 P.M.**

PRESIDING: Roger Frech, Chairman

MEMBERS PRESENT: Jann Knotts, Casey Hurt, Mark Edwards, Kevin Anders, William Janacek

MEMEBERS ABSENT: Amanda Nairn

OTHERS PRESENT: Randy Worden, General Manager; Kelley Metcalf, Administrative Assistant; Mike Wofford, Legal Counsel; Neal Engelman, City of Norman Water Treatment Division; Kyle Kruger, Garver; Vaughn Sullivan, Midwest City Public Works; Joy Hampton, Norman Transcript & Norman resident; Kathryn Walker, City of Norman Attorney; Ken Komiske, Norman Director of Utilities

Call to Order. The meeting was called to order at 6:30 P.M. by Roger Frech, Chairman. The General Manager stated he had posted notice of the monthly board meeting in compliance with the open meetings act.

1. Discussion/Consideration of Minutes from previous meetings. Casey Hurt made the motion and Jann Knotts seconded the motion to approve the minutes as presented of the regular board meeting held on Thursday, June 7, 2018. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

2. Consideration of financial statements for operating account for May 2018 and June 2018 payment of claims. Jann Knotts made the motion to approve the May and June 2018 financials seconded by Mark Edwards. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes

Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

3. Presentation and update regarding reuse from Board Member Mark Edwards. The three Mayors met along with some of the Board Members representing their respected cities, thus resulting in a letter from Mayor Miller to Mayor Dukes and Mayor Linley. Mr. Edwards passed out a copy of the letter. During the meeting it was discussed that returning treated water into Lake Thunderbird would not be an everyday occurrence. It would occur when lake levels begin to drop down to a certain limit, maintaining the firm yield. The City of Norman agrees that the District or the other 2 cities should not fund the Pilot Project. Mr. Edwards postulated the idea of a review committee to look at the issue from a holistic point of view and report back to the cities and to the COMCD Board. Each city would have 3 representatives.

4. Recognition of reappointments of Dr. Roger Frech and Ms. Amanda Nairn to the Board of Directors, each for a four-year term expiring June 28, 2022, by the Cleveland County District Court, and signing of their respective oaths of office. Legal Counsel, Mike Wofford, stated Judge Balkman approved the reappointments of Dr. Roger Frech and Ms. Amanda Nairn for a four-year term ending June 28, 2022.

5. Discussion, Consideration and possible vote regarding the threshold amount on the policy concerning the use of capital and emergency funding and discussion of long term financing. Vice Chairman Mark Edwards passed out a document with interest comparisons borrowing \$8 million versus \$11 million to be paid per the 30-year time frame based on a 3.28%. Discussion was held. Mark Edwards made the motion seconded by Casey Hurt to table this item. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion passed to table this item.

6. Consideration of election of the District's Officers. The office of President is now open. Casey Hurt made a motion seconded by Jann Knotts to nominate Roger Frech as President. Roger Frech asked for further nominations. Mark Edwards moved to cease the nominations and Casey Hurt seconded. Roll call vote:

Chairman Roger Frech	Abstain
Treasurer Jann Knotts	Yes

Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

Vice President is now open. Roger Frech asked for nominations. Jann Knotts nominated Mark Edwards for Vice President seconded by Kevin Anders. Roger Frech asked for any other nominations. William Janacek moved to cease the nominations seconded by Kevin Anders. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Abstain

Motion Passed.

The office of Treasurer is now open. Roger Frech asked for nominations. Kevin Anders made the motion seconded by William Janacek to nominate Jann Knotts. Roger Frech asked for further nominations. Casey Hurt moved to cease the nominations seconded by William Janacek. Roll Call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

The office of Secretary is now open. Roger Frech asked for nominations. Mark Edwards nominated Kevin Anders seconded by Casey Hurt. Roger Frech asked for further nominations. Casey Hurt moved to cease the nomination seconded by William Janacek. Roll Call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Abstain
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

7. Consideration and possible action to approve funding for inspection of a portion of the Del City Pipeline under Sooner Road. The General Manager explained during the engineering stage it was discovered that there are no as-built drawings for this portion of the pipeline. The cost for the inspection portion would be

\$28,250.00 and \$26,000.00 would be to map it from the inside to determine what the distance is between the bends and the degree of each bend. The total would be \$54,250.00. Casey Hurt made a motion to approve the change order in the amount of \$54,250.00 seconded by Kevin Anders. Roll Call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

8. Consideration and possible approval of change order to Alan Plummer Associates contract for the Del City Pipeline in the amount of \$39,000.00. The General Manager discussed and explained when the 30% drawings were completed by Alan Plummer Associates they were sent to Reclamation for review. In turn Reclamation sent them to their Billings Montana and Denver Colorado office. At that time, it was indicated that more archaeological and environmental assessments would be required. The archaeological portion will cost \$14,000.00 and the environmental portion will cost \$25,000.00. Mark Edwards made the motion to approve the change order in the amount of \$39,000.00 to Alan Plummer Associates seconded by Kevin Anders. Roll Call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

Chairman Roger Frech suggested moving item # 9 to the end. With no objection from the Board item # 9 was moved to the end of the meeting.

10. General Manager's Report.

- Staff attended weekly safety meetings.
- Conducted several conference calls with team for Shoreline Erosion Project.
- SDOX motor failed and was rewound and reinstalled.
- Spent considerable time mowing dam, perimeter and pipelines.
- Constructed additional floating wetland frames for testing in OU pond.
- Wave generator nearly complete for pond testing.

- Removed, repaired and replaced SDOX pump.
- Repaired several leaks on the waterline.
- Hosted middle-schoolers from Norman during camp conducted by Norman PD.
- Surveyor conducted settlement survey of the dam. This is required by Reclamation every six years.
- Hosted OARP meeting with association attorney.
- Accepted delivery of new tractor and mower.
- Monitored OWRB sampling in July.
- Employees and family attended District night at the Dodgers.
- Completed performance reviews for staff.

11. Legal Counsel Report.

City of Norman recommended re-appointment of Dr. Roger Frech and Ms. Amanda Nairn to COMCD Board. Obtained court orders reappointing Dr. Frech and Ms. Nairn to COMCD Board of Directors to four- year terms ending June 28, 2022.

12. New business (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the agenda) None

9. Discussion, consideration and possible vote to enter executive session for discussing the purchase or appraisal of real property. Kevin Anders made the motion to enter executive session seconded by William Janacek. Roll Call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Absent
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

Normal session adjourned at 7:36 P.M.

A five-minute break was given before entering executive session.