

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD MINUTES
July 9, 2018

The Norman Forward Citizens Financial Oversight Board (CFOB) of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. in the Multi-Purpose Room on the 9th day of July, 2018. Notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Members MacKenzie Britt, Andy Paden, Andy Rieger, Chair Bill Nations, Bree Montoya, Tom Sherman, and Linda Price

ABSENT: Members Cynthia Rogers and Anil Gollahalli

OTHERS PRESENT: Terry Floyd, Development Coordinator
 Anthony Francisco, Finance Director
 Jud Foster, Director of Parks and Recreation
 Leslie Taber, ADG
 Beth Muckala, Assistant City Attorney II
 Bill Harrell, ADG

CALL TO ORDER AND ROLL CALL

Chair Nations called the meeting to order. A quorum was present.

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ITEM 1, being

APPROVE MINUTES FROM MAY 14, 2018 MEETING

After review and discussion of minutes of May 14, 2018 meeting, Member Price made a motion and Member Rieger seconded that motion to approve the minutes as amended. Motion passed unanimously.

Items submitted for the record:

1. Norman Forward Citizens Financial Oversight Board Minutes May 14, 2018.

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ITEM 2, being

DISCUSSION OF FINANCE REPORTS-FINANCE DEPARTMENT

Anthony Francisco gave the presentation. He stated that we are close to having all of the expenditures for the East Branch Library and the Westwood Aquatic center completed. Sales tax is down 4.87% below fiscal year projections and 8% below original projections. The use tax is 15.7% above fiscal year projections and 29.6% above original projections. Taken together, we are 3.9% below fiscal year projections and 6.58% below original projections.

Member Sherman asked about the recent Supreme Court ruling and when it will take effect. Francisco stated that each individual state will have to update their regulations so we estimate this coming into effect at the first of the calendar year.

Chair Nations asked if the legislature can take our sales and use tax from us. Francisco stated that they can't take the sales and use tax due to Norman ordinances.

Member Rieger asked if we are going to have any savings from the East Branch Library and the Westwood Aquatics Center. Jud Foster stated that we will have some from the Westwood Aquatics Center, but he does not know exactly how much at this point.

Member Sherman asked if we sent the letter to Council about funds that are left over from projects being kept as a backup instead of spent. Chair Nations stated we did send the letter and that there have been no calls or contact from any Council Members to discuss the letter.

A motion to approve the Financial Report was made by Member Price and seconded by Member Sherman and passed unanimously.

Items submitted for the record:

1. Norman Forward Expenditure Report
2. Norman Forward Sales Tax Revenue Report
3. Norman Forward Sales Tax Fund Annual Sales/Use Tax Growth Factor (FYE 2018)
4. Norman Forward Sales Tax Fund Annual Sales/Use Tax Growth Factor (FYE 2019-2031)
5. Norman Forward Sales Tax, Versus Projection

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ITEM 3, being

DISCUSSION OF PREVIOUSLY-APPROVED COUNCIL ACTIONS AND POSSIBLE ACTION

Francisco gave the report. Previous Council actions are in your packets for your review. He stated that the Memorandum of Understanding between the Norman Municipal Authority and the Oklahoma Department of Mental Health and Substance Abuse Services is important to talk about. We will be paying them for a 15 year period to lease land for the Griffin Soccer Complex, and at the end of the 15 year period we will have the option to purchase the land. Beth Muckela stated that this lease and subsequent purchase of the land is about \$7 million less than what was originally budgeted for the land acquisition. All funds that are paid during the lease period will be applied to the purchase at the end of the 15 years.

Chair Nations stated that this seems like a better option for the City and the State. Francisco stated that the Council has had some discussions about using the difference towards the construction of the Senior Center. Member Sherman stated that he is hesitant to use the difference for the Senior Center because of the investment potential; \$7 million could generate enough income to pay the lease payments. Member Britt stated that the value of the land isn't likely to go down and it would be better if the amount was locked in.

Jud Foster stated that we are waiting to have an Ad Hoc group appointed for the Ruby Grant Park. Vancuren, Inc. will be working on the final design of this park. We also signed a contract with Flinto, LLC to construct the Westwood Tennis project.

Items submitted for the record:

1. GID-1718-61 Consideration of Purchase of Children's Early Literacy Panels for the East Branch Library
2. K-1718-117 Request for Proposal Acceptance of Contract between the Norman Municipal Authority and Lippert Bros, Inc.
3. K-1718-120 Contract between the Norman Municipal Authority and Flintco, LLC.
4. K-1718-123 Contract between the City of Norman and Howell and Vancuren, Inc.
5. K-1718-136 Memorandum of Understanding between the Norman Municipal Authority and the Oklahoma Department of Mental Health and Substance Abuse Services
6. K-1718-137 Contract between the City of Norman and Kirkpatrick Forest Curtis, PC and Paul Cocksedge Studio

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ITEM 4, being

AD HOC LIAISON REPORTS

Jud Foster stated that there are two more regrading projects underway for the Griffin Park project. We are also relighting the southwest corner of the site for additional soccer fields.

Member Paden stated that the Ad Hoc Committee for the East Branch Library will be meeting Thursday to discuss the ribbon cutting scheduled for July 20, 2018. The Central Library is taking shape and the road project is progressing.

Member Sherman stated that there will be no meeting for the Senior Center Ad Hoc Committee until a funding source is identified for the Center.

Jud Foster stated that the consultants for the Reaves Park project have submitted the 30% plan set construction documents and those are under review right now. Once those are reviewed we will be ready to start construction. Member Burke asked where we could access the Master Plan for Reaves Park. Foster stated that it should be on the City's website, but that he would get it to him.

Jud Foster stated that Westwood Aquatics is up and running and a huge success. We have sold over 4,200 season passes.

Francisco stated that he would like to ask for volunteers to be the CFOB liaison to the Ruby Grant Park Ad Hoc Committee. Member Britt volunteered.

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ITEM 5, being

DISCUSSION OF PROJECT STATUS-PROJECT MANAGERS

Terry Floyd stated that the James Gardner intersection is well underway, but there will be times when this intersection will have to be shut down. The Central Library is well underway and the construction company is hoping to be inside by this fall. There has been much discussion on how to install the Public Art piece at the Central Branch. The East Branch Library has a lot of activity happening to get ready for the opening on July 20th.

Member Sherman asked if the art piece for the Central Branch has a wind rating. Floyd stated that it will be rated for a maximum of 110 miles per hour.

Member Rieger asked about moving the skate park and where it will be relocated. Foster stated that they have been moved to two neighborhood parks. Member Sherman asked if the Ruby Grant Park will have a skate park. Foster stated that it will not, but it will have a dog park.

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ITEM 6, being

MISCELLANEOUS DISCUSSION

Member Sherman stated that he is looking forward to the library openings.

Chair Nations stated that Mary Hatley, former City Clerk, has passed away. She worked for the City of Norman for 42 years and will be missed.

Francisco stated that the new Norman libraries are the talk of libraries around the State.

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ITEM 7, being

ESTABLISHMENT OF FUTURE MEETING TIME(S)

The next meeting of the Norman Forward Citizen's Financial Oversight Board will be on August 27, 2018 at 3:30 pm.

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ITEM 8, being

ADJOURNMENT

Member Rieger made a motion to adjourn. The motion was seconded by Member Price.

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The motion passed unanimously and the meeting adjourned at 4:30 pm.