

City of Norman
CDBG Policy Committee
March 7, 2018

The CDBG Policy Committee of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on March 7, 2018 at 6:00 p.m. Notice and Agenda of the meeting were posted at 201 W Gray Building A, the Norman Municipal Complex and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

The meeting was called to order by Co-Chair Heidi Smith.

ITEM NO. 1, BEING: Roll Call.

MEMBERS PRESENT: Karen Canavan
Heidi Smith
Helen Grant
Jayne Crumpley
Michelle Jackson
Linn Blohm
Travis Humphrey
Kendel Posey

MEMBERS ABSENT: David John
Ellen Frank
Kyle Lankford
Kamala Jolly Stewart
Jeff Hughes
John Hughes
Kathleen Wilson
Kathryn Morris Scott
Emily Wilkins
Janice Oak

STAFF MEMBERS PRESENT: Lisa Krieg, CDBG /Grants Manager
Jolana McCart/Admin Tech IV

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**ITEM NO. 2, BEING: Approval of the Agenda**

Motion: K Canavan for approval of the agenda; Second J Crumpley. All approve.

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ITEM NO. 3, BEING: Approval of the minutes from the February 7, 2018 meeting.

Motion: K Posey for approval of the minutes; Second T Humphrey. All approve.

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**ITEM NO. 4, BEING: Update of ongoing projects.**

- The Vicksburg Apartments construction is basically completed and residents should be able to move in the end of this month.
- Sidewalk Shaving Project: Colonial Estates is 50% completed; Core Area Phase 2 will begin upon the Colonial Estates completion and should take about 60 days.
- Acres Reconstruction/Alley Reconstructions should begin late March or early April.
- Cate Park Trail/Equipment is on hold until the finalization of Griffin Acquisition.
- RFP's for Acquisition of Rental Property for Affordable Housing and Acquisition of Property for Non-Profit use went out this week. They are due March 30<sup>th</sup>.

- DR (Disaster Relief) has 2 projects to be considered by City Council at the March 13<sup>th</sup> meeting. Currently construction is complete on 4 locations and 3 are underway.

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ITEM NO. 5, BEING: Overview of the Homeless Coordination Program.

With Homelessness a required component of the Consolidated Plan, CDBG hired a full-time staff person dedicated to this effort in 2015. This position is responsible for the coordination of efforts by the Continuum of Care and the responsibilities of the Continuum of Care Collaborative Applicant. The CoC was recently recognized as reaching Functional Zero for Veterans, the only city in Oklahoma to accomplish this and only one of 62 in the country.

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**ITEM NO. 6, BEING: Discussion of possible neighborhood projects.**

If the budget holds to about the same as last year, there should be \$80,000 to \$100,000 available for neighborhood projects.

- ADA improvements to 25 CART stops  
CART would be responsible for this project, with CDBG only providing the funding. This project could begin rather quickly.
- Tree planting program  
Possibly increase the budget for the Parks tree program or work with the Tree Board.
- Lighting on Dakota and Iowa  
While lighting is necessary for safety and visibility, the complications of working with OG&E could make this project less than productive.

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ITEM NO. 7 BEING: Budget Projections for FYE19

The FYE19 budget expects to be much the same as FYE18. The numbers are anticipated to be received by the time of the April meeting.

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**ITEM NO. 8, BEING: Announcements.**

K Canavan presented a handout requesting funding for the Norman Affordable Housing Corporation. She asked that there be an agenda item at the April meeting to discuss this request.

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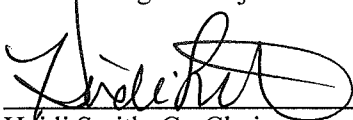
ITEM NO 9, BEING: Miscellaneous Comments.

The next meeting will be April 4th.

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**ITEM NO. 7 BEING: Adjournment.**

The meeting was adjourned at 7:25 p.m.



Heidi Smith, Co-Chair