

## TREE BOARD

March 5, 2018

The Tree Board of the City of Norman, Cleveland County, State of Oklahoma, met in the Study Session Room on the 5th day of March 2018 at 4:00 P.M.

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ITEM 1, being:

### ROLL CALL

Present: Chairman Menzie and Commissioners Grisso, Janaway, Lavastida, and Spain

Absent: Commissioners Fagin, Huffman, and Winegardner

### City Officials

Present: James Briggs, City of Norman Park Planner  
Karla Chapman, Administrative Technician IV  
Lisa Griggs, Senior Program Coordinator

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ITEM 2, being:

### APPROVAL OF THE DECEMBER 4, 2017 MEETING MINUTES

Commissioner Grisso made the motion and Commissioner Spain seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chairman Menzie and Commissioners Grisso, Janaway, Lavastida, and Spain  
NAY: None

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ITEM 3, being:

### APPROVAL OF THE AGENDA

Commissioner Spain made the motion and Commissioner Lavastida seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chairman Menzie and Commissioners Grisso, Janaway, Lavastida, and Spain  
NAY: None

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ITEM 4, being:

### SUBCOMMITTEE REPORTS

Commissioner Spain said Councilmember Hickman has shown interest in a new tree policy being proposed by the Tree Board and he will reach out to him, expressing that the Board would also like new tree policy; however, the Board felt a City Forester would need to be hired to enforce the policies. The Board agreed a new tree policy would be ineffective without a City Forester.

ITEM 5, being:

**RELEAF BERRY ROAD PROJECT**

Commissioner Janaway gave an update on the Releaf Berry Road Project and said approximately 10 to 15 locations, between Dakota Street and Iowa Street, have been located where trees can be planted. He and several others knocked on doors and passed out flyers to spread the word about the project. Commissioner Janaway said the staging area will be at Berry Road Baptist Church and 6 to 7 trees can be planted there as part of the project too. He said Rose Rock Assisted Living may like 3 to 4 trees planted too.

Commissioner Janaway said there is not a specific date set to plant the trees but felt a Saturday date would be best and needed to be set relatively soon. He said the Park Foundation will begin setting up a booth at the Second Friday Art Walk to hand out information and raise money. Commissioner Janaway said each member of the Rotary Club he belongs donated \$30 each for the Releaf Berry Road and hoped to see other Rotary Clubs in Norman to do the same.

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ITEM 6, being:

**MISCELLANEOUS COMMENTS**

Ms. Lisa Griggs, Senior Program Coordinator said Norman Earth Day Event is scheduled for Sunday, April 22<sup>nd</sup> at Reaves Park. Chairman Menzie said the Tree Board and Park Foundation generally work together to support the event. Chairman Menzie said Tree Wizard will have a booth again this year and he will bring the Tree Board banner. The Board discussed and said the Tree Board will set up a booth and have a donation box if anyone wanted to donate.

Ms. Griggs asked the Board if they would like to plant a tree again this year and Chairman Menzie said yes, either a Bald Cypress or Burr Oak tree. Mr. James Briggs, Park Planner, said he would make sure a gator bag is placed around the new tree and request Park Maintenance to keep it watered since there is no irrigation in the park.

Ms. Griggs said she will check with the State Forestry Office and see if they can donate tree seedlings to give out to the public.

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ITEM 7, being:

**ADJOURNMENT**

Chairman Menzie made the motion and Commissioner Lavastida seconded to adjourn. The vote was taken with the following results:

YEAH: Chairman Menzie and Commissioners Grisso, Janaway, Lavastida, and Spain

NAY: None

Passed and approved this \_\_\_\_\_ of \_\_\_\_\_ 2018

Don Menzie, Chairperson

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