

**MINUTES OF REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT
Thursday, February 1, 2018
6:30 P.M.**

PRESIDING: Roger Frech, Chairman

MEMBERS PRESENT: Amanda Nairn, William Janacek, Jann Knotts, Casey Hurt

MEMEBERS ABSENT: Mark Edwards, Kevin Anders

OTHERS PRESENT: Randy Worden, General Manager; Kelley Metcalf, Administrative Assistant; Mike Wofford, District Counsel; Vaughn Sullivan, Midwest City Public Works; Geri Wellborn, City of Norman Water Treatment Division; Ken Komiske, City of Norman; Paul Koenig, OWRB; Julie Chambers, OWRB; Kyle Kruger, Garver; Duane Winegardner, interested citizen

Call to Order. The meeting was called to order at 6:30 P.M. by Roger Frech, Chairman. The General Manager stated he had posted notice of the monthly board meeting in compliance with the open meetings act.

1. Discussion/Consideration of Minutes from previous meetings. Casey Hurt made the motion and William Janacek seconded the motion to approve the minutes as presented of the regular board meeting held on Thursday, January 4, 2018. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

**Chairman Roger Frech advised the Board they should move to item # 3 and item #4 and then come back to item #2 to allow the Treasurer more time to review the financials.

3. Presentation from Duane Winegardner. Mr. Winegardner, who is a geologist, and professional engineer, presented the Board with a PowerPoint presentation of data collected over a 151-month period regarding interaction between Lake Thunderbird and the Garber-Wellington Aquifer. The presentation was followed by Q&A. Discussion was held.

4. Presentation from OWRB regarding 2017 water quality monitoring and submission of annual report. Paul Koenig from OWRB presented the Board with a PowerPoint presentation followed by Q&A. Mr. Koenig stated that it will probably be 2 weeks until the draft report is completed.

2. Consideration of financial statements for operating account for December 2017 payment of claims. Jann Knotts made the motion to approve the December 2017 financials seconded by Amanda Nairn. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent

Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

5. Consideration and possible approval of engagement of Finley & Cook to perform 2018 financial audit. The General Manager recommended awarding Finley & Cook the contract to perform the 2018 financial audit. The service cost is \$18,550, (same as prior year). Casey Hurt made the motion and Jann Knotts seconded the motion. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

6. Consideration and possible approval of contract with university of Oklahoma for consulting services with the floating wetland/shoreline erosion project. No Action.

7. Consideration and possible approval of Memorandum of Agreement with Bureau of Reclamation for title transfer of the single purpose assets of the Norman Project. District Counsel reviewed the Resolution and memorandum of agreement between the District and Bureau of Reclamation (Reclamation Agreement No. 18AG640021) for establishing roles and responsibilities for Title Transfer of certain portions of the land and appurtenances of the Norman Project from the United States to the District. District counsel stated this memorandum contemplates a further agreement with more details coming from Reclamation and at that time the District could add parameters and details to the contract if desired. District counsel also stated the Board can pull out of the agreement at any time, but a cost may be associated with this action. If the Board votes to go forward, the District must advance \$75,000 to Bureau of Reclamation. Should periodic reviews show that additional amounts would be required or should the balance of said advance become less than \$10,000, Reclamation will notify the District and the District may elect to advance additional funds for continuation of work or may terminate title transfer activities. In the event the District chooses to advance additional funds, such advances will be in \$20,000 increments until this Agreement is completed. Following completion of the identified activities, any funds advanced to Reclamation, but not expended, will be refunded to the District. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

8. Discussion and possible approval of the proposed 2018-2019 budget. The Board took a vote to table this item. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed to table item.

9. General Manager's Report.

- Staff attended weekly safety meetings.
- Gordon Cooper Tech conducted confined space entry class for staff.
- Have trapped and destroyed 70 wild hogs.
- Had District's counsel draft contract with OU and forwarded to OU for execution.
- Attended OARP meeting.
- Had one of the plant motors rewound and replaced a VFD that failed at the plant.
- Conducted customer meeting with the City of Norman.
- Met with Alan Plummer Associates regarding Del City pipeline project. 30% plans complete.
- Met with Bancfirst regarding incorporation of sweep account.
- Had the District's Counsel Draft contracts assisting with shoreline erosion project.
- Exposed Del City pipeline at multiple locations for surveyor to tie down.
- Replaced approximately $\frac{3}{4}$ mile fence line.

12. Legal counsel report. Reviewed draft Reclamation tasks document for General Manager regarding partial title transfer.

13. New business (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the agenda.) None

Roger Frech entertained a move to adjourn, William Janacek made the motion and Amanda Nairn seconded the motion to adjourn. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

Meeting adjourned at 7:50 P.M.