



City of Norman Bicycle Advisory Committee
Minutes for November 13, 2017 Meeting, 6:15 PM
City of Norman Municipal Complex
201 West Gray, Executive Conference Room

(1) Roll Call and Introduction of Visitors

Attendees: Michelle Carr, Lee Krumholz, Thomas Woodfin, Meghan Wieters, Kyle Williams, Hal Cantwell, Gordon Carrie

Staff: James Briggs, Angelo Lombardo

Visitors: Many students from PSC 1113 Civic Engagement course

(2) Approval of October Meeting Minutes

Minutes should reflect that Meghan Wieters and Michelle Carr were unable to attend the Oct. 9th meeting (listed as attending)

Motion By: Meghan Wieters 2nd: Hal Cantwell **Passed Unanimously**

(3) Agenda

- A. Observe moment of silence for former BAC member Kim Floyd
- B. Discuss Bike Map editions:
 - 1. Updating the Bike Master Plan in the CTP (James, Angelo)

James will bring a map – similar to existing CTP map with updates and the ‘back envelope’ to discuss what types of information and images are appropriate for this map.

- 2. Creating a Bike Map for riders to be posted on Web: discussion of examples from other communities (Meghan and Tom)

Meghan and Tom will work on a mock up map that can be posted to the web. This will be more for promoting riding in Norman, indicating ‘comfortable’ pathways to various destinations. They will not be able to start working on this until after Dec. 12th and will work on having a mockup for the Jan. meeting.

- C. Discussion of new Bike Skills Park design process: updates from BSP Subcommittee (Kyle, Michelle, Tom)

T. Woodfin welcome Tim Babcock from Progressive Ramps (consultant team on the National Joint Powers Alliance <https://www.njpacoop.org/about-us> ; <https://www.njpacoop.org/cooperative-purchasing/contracts-general/parks-recreation/030117-arc/>)

T. Woodfin indicated he would send Tim Babcock a copy of the slides presented to City Council about the site selection for the Bike Skills Park. Additionally Woodfin went over the Draft Goals for the Bike Skills Park from the subcommittee discussing critical elements for the proposed park:

DRAFT

BAC GOALS FOR NORMAN BIKE SKILLS PARK

October 9, 2017

Design Goals:

- The park should have progressive features which allow riders to develop their skill levels. This would include something like beginner, intermediate, and advanced sections. Accessibility for participants with physical limitations must be incorporated.
- A single-track trail with various optional trail features should be made around the perimeter of the park. This could, with proper design, be a 1-2 mile trail great for XC bikers, runners, and hikers. This would make the park valuable to people other than those looking to ride jumps and other obstacles. This could also be where we make a trail that is accessible to everyone.
- The park should be sustainable and easily maintained. This includes things like making wooden launch ramps instead of using all dirt. Dirt jumps generally require constant maintenance. Being able to trim/mow grass around the area is also important. (James: Who will be mowing the area in the future?)
- Care should be made to prevent building parts of the park from entering the low parts of the land where flooding occurs regularly.
- The park should be easily accessed by bike, foot or car from the neighborhood on the north as well from the parking area.
- The park should be universally designed to allow access, both physically and experientially, to people of varying abilities and ages.
- The park should be designed with safety features in mind to ensure an enjoyable and safe experience for all visitors.
- Amenities such as a restroom, shade structure and benches should be included, even if these are part of later phase.
- Thorough and clear signage should be used throughout park.
- Creativity in design is encouraged in order to build a unique, fun and challenging course for all members of our community.
- The park will probably need to be funded and built in phases – the designer should incorporate this in their master plan.

Planning Goals:

- The chosen contractor should be open to working with the BAC and hosting workshops before submitting a final design.
- The contractor should hold a workshop on proper maintenance of the park for whoever will be doing maintenance.

Tim Babcock discussed how the National Joint Powers Alliance allows municipalities to hire professional services. The discussion included how to integrate community engagement into the project:

- Universal design elements
- Phasing of a master plan for the site
- Pursuing a Design-Build option to stretch budget and be more nimble in addressing the project
- Discussion on inclusion of perspectives (potentially at BAC meetings as public meeting setting) from ADA/universal design for inclusive components to park and experience of a bike skills course, input from different ages (kids to teenagers ideally)

D. OBC Map publication by ODOT: Bill Elliott, OBC Board Member - see handout (Tom)

Lee Krumholz will review the proposed map from ODOT to determine what our role is for this map.

E. Status reports:

1. City of Norman Updates (Angelo, James)

Road Diet meeting in Ward 3 for Main St and Rock Creek went well. There was support from the community for safe riding spaces and these road diet projects are good to proceed.

In addition, Road Diet 48th/Grandview/Rock Creek good to proceed

Bids for road diets with ODOT by Thursday this week; construction in Spring 2018

Lindsey project – bike lanes being striped this week

ODOT to bid projects for Hwy 9 and 12th SE (Oak Tree/ Cedar Lane)

TAP grant proposals for design reviewed for Constitution, 2nd phase of Hwy 9, and Flood.

Some complications with signage for 10 Mile Flats bike routes; signs removed from county land outside of City of Norman purview.

2. OU Campus / Crimson Cruisers Bikeshare (Kyle)

Usage continues to be good and constant; desire to expand bikeshare to all of Norman seems to be growing.

3. CART Updates – (Taylor Johnson)

Need to request #s on bikes on board (software counts) and ideally a regular update on opportunities to connect bicycling and transit from CART monthly.

4. Enforcement (OFC Smallwood) - no report

- F. Upcoming meetings / topics of interest to cycling in Norman
- OBC Bike Skills Training – Smart Cycling class February 17,2018 to register contact Bill Elliott OKCBike@gmail.com

This is the precursor for formal LCI training.

(4) New Business for December agenda

- **James will bring the services contract draft to next meeting and Committee can discuss appropriate types of meetings/community engagement for Bike Skills Park.**

Progressive Ramp projects:

<https://www.progressivebikeramps.com/bike-parks/>

<https://www.facebook.com/ProgressiveBikeRamps/>

(5) Adjournment at 7:30 pm

Next Meeting: December 11, 2017

Committee member	Title	Original Term	Term Begins	Term Ends	Ward	Liaison
Michelle Carr	Member	7/10/2012	2/13/2016	2/13/2019	2	Conquest
Lee Krumholz	Member	5/22/2012	2/13/2017	2/13/2020	4	OU
Hal Cantwell	Member		2/13/2017	2/13/2020	3	
Thomas Woodfin	Chair	9/13/2011	2/13/2016	2/13/2018	6	
Meghan Wieters	Secretary	3/12/2013	2/13/2016	2/13/2019	2	
Sunni Bailey-Koszarek	Member	5/24/2016	5/24/2016	2/13/2018	4	
Kim Floyd	Vice Chair	6/11/2013	2/13/2016	2/13/2018	6	OBC
Gordon Carrie	Member	4/14/2015	2/13/2016	2/13/2019	7	
Kyle Williams	Member	10/14/2016	2/13/2017	2/13/2020	8	

Ex-officio members: James Briggs Angelo Lombardo