

**MINUTES OF REGULAR BOARD MEETING  
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT  
Thursday, October 5, 2017  
6:30 P.M.**

PRESIDING: Roger Frech, Chairman

MEMBERS PRESENT: Amanda Nairn, William Janacek, Jann Knotts, Kevin Anders, Casey Hurt

MEMEBERS ABSENT: Mark Edwards

OTHERS PRESENT: Randy Worden, General Manager; Kelley Metcalf, Administrative Assistant; Mike Wofford, District Counsel; Kyle Kruger, Garver; Geri Wellborn, City of Norman; Vaughn Sullivan, Midwest City Public Works

Call to Order. The meeting was called to order at 6:30 P.M. by Roger Frech, Chairman. The General Manager stated he had posted notice of the monthly board meeting in compliance with the open meetings act.

1. Discussion/Consideration of Minutes from previous meetings. William Janacek made the motion and Jann Knotts seconded the motion to approve the minutes as presented of the regular board meeting held on Thursday, September 7, 2017. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Abstain

Motion Passed.

2. Consideration of financial statements for operating account for July 2017 and August 2017 payment of claims. Jann Knotts made the motion to approve the July 2017 and August 2017 and Casey Hurt seconded the motion to approve the financial statements and payment of claims. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

3. Presentation of annual budget FY 18-19. The General Manager stated the amount of the draft budget is a little less than last years. On the personnel side the District had some savings on workers compensation due to the safety program and no accidents for almost two years. The cost for

maintenance has been increased by \$10,000. There is about \$800 increase on telephone and IT Service. Insurance went up slightly as did office supplies and materials. The consultants and engineering fees have also been increased. The District does have some erosion control problems that will require consultants. The District was awarded the \$100,000 grant for the shoreline stabilization project. The Del City pipeline replacement engineering cost is \$816,000, \$500,000 of that was funded last year, the balance would be in next year's budget. The fee for water quality monitoring services remains the same. On the capital portion of the budget, the District needs to replace a tractor and a mower that is about \$100,000. The buoys outside the intake are in bad shape, the cost for that is \$55,000. Some sealing work needs to be done on the parking lot, drive ways, and down by the plant, the cost is \$15,000. The General Manager stated he will send the draft budget to the cities and the final budget will be on the January agenda for consideration and possible approval.

4. Discussion, consideration and possible approval of Districts' schedule of regular meetings for calendar year 2018. Kevin Anders made the motion and Amanda Nairn seconded the motion to approve the District's Schedule of Regular Meetings for calendar year 2018. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

5. Discussion, consideration and possible approval of the annual report for FY 16-17. Casey Hurt made the motion and Jann Knotts seconded the motion to approve the annual report to be filed at the Cleveland County Courthouse. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

6. Discussion of title transfer. Discussion held. The Board asked the General Manager to compile data, on past projects, to show savings the District could possibly avoid in the future if title transfer is pursued. The Board discussed having title transfer on next month's agenda for possible consideration and possible approval.

7. General Manager's Report.

- Staff attended weekly safety meetings.
- Completed draft budget for FY 2018-2019.
- Met with Reclamation regarding the Del City pipeline engineering requirements.
- Reclamation performed dam inspection. Nothing of significance was found deficient.
- Met with Alan Plummer Associates to begin Del City pipeline project.
- Met with contractor to obtain pricing on replacement of buoy system around intake.
- Met with Park Ranger to visit adjacent property owners where Reclamation's fence has been cut and vehicular traffic has occurred through the cut.
- Met the Matheson regarding contract for SDOX oxygen supply.
- Met with Norman plant manager and consulting engineer regarding piping changes at WTP as renovation progresses.
- Discussed documentation required by Reclamation for the Field Services Grant received for the Floating Wetland project.
- Met with project team for the Floating Wetland project to kick-off project.
- Began preparations for the annual fish fry on Oct. 12.
- Met with OkMRF to discuss defined benefit plan.
- Performed literature review for floating wetland project.

The General Manager shared that the security inspection, from Reclamation, will be this month. Amanda Nairn asked how long before any wetlands would be placed in the Lake, the General Manager responded that it would be next fall. The team will be presenting the Board with a presentation, most likely, at the November board meeting.

8. Legal counsel report. Mike Wofford advised he had nothing to report.

9. New business (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the agenda. The final report on the CEC Study was just emailed to the General Manager. There is a copy in your packet for your review. William Janacek requested a digital copy be emailed to him.

Roger Frech entertained a move to adjourn, William Janacek made the motion and Kevin Anders seconded the motion to adjourn. Roll call vote:

Chairman Roger Frech	Yes
Vice Chairman Mark Edwards	Absent
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes

Motion Passed.

Meeting adjourned at 7:43 PM