

Norman Forward  
Griffin Park  
Ad Hoc Advisory Group  
July 20, 2017

The Norman Forward Griffin Park Ad Hoc Advisory Group of the City of Norman, Cleveland County, State of Oklahoma, met in the Conference Room on the 20th day of July, 2017 at 3:06 p.m. and notice and agenda of the meeting were posted at 201 West Gray Street, 48 hours prior to the beginning of the meeting.

ITEM 1, being:

ROLL CALL

Present: Chairman Dillingham and Members Fuentes, Gillis, Laffoon and Ex-Officio Salmond

Absent: Member Woodfin and Ex-Officio Anil Gollaholli

City Officials

Present: Terry Floyd, Development Coordinator  
Jud Foster, Director of Parks and Recreation  
Matt Hendren, Parks Superintendent  
Leslie Tabor, ADG Consultants  
Karla Chapman, Administrative Technician IV

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ITEM 2, being:

APPROVAL OF THE AGENDA

Member Laffoon made the motion and Member Gillis seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chairman Dillingham and Members Fuentes, Gillis, and Laffoon

NAY: None

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ITEM 3, being:

APPROVAL OF THE MAY 17, 2017 MEETING MINUTES

Member Laffoon made the motion and Member Fuentes seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chairman Dillingham and Members Fuentes, Gillis, and Laffoon

NAY: None

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ITEM 4, being:

### DISCUSSION OF THE TRAFFIC IMPACT ANALYSIS REPORT

Jud Foster, Director of Parks and Recreation said Staff met with Traffic Engineering Consultants (TEC) regarding the Traffic Impact Analysis (TIA) and TEC suggested several changes to accommodate traffic pattern, mostly on Robinson Street. He said some changes have been made to the Griffin Park Master Plan and the cost estimates have changed slightly as well.

Jim Crosby, with Planning Design Group (PDG) said changes to the master plan include:

- Adding an interior roundabout at the intersection of the existing parking and new parking that will improve circulation;
- Traffic improvements on Robinson Avenue at State Drive, i.e., a street light was always anticipated to be installed on Robinson Street and will improve traffic tremendously (\$150,000);
- Widening a 1000-foot bottleneck section six (6) feet on Robinson Street between State Drive and 12<sup>th</sup> Avenue N.E. (\$320,000) and;
- Moved entrance off 12<sup>th</sup> Avenue N.E. north at High Meadows to have a single entrance rather than two entrances that were previously proposed.

Jim said the master plan will lose one field due to the above changes; however, the changes will allow a future street light connection at 12<sup>th</sup> Avenue N.W. and High Meadows as the city grows.

Geoff Evans, with Planning Design Group (PDG) highlighted both the Phase One and the Overall costs for the Griffin Park Soccer Complex. He said the last item on each of the budget lists are for Traffic Improvements to Robinson Street in the estimated amount of \$130,000. Geoff said that number was derived at because the Norman Forward Traffic Improvement account allotted \$340,000 funding towards Robinson Street improvements. Jud explained the Norman Forward Traffic Improvement account is a separate Norman Forward funding that helps fund traffic issues within various Norman Forward projects, i.e., the widening and traffic lighting projects have on Robinson Street have an estimated cost total of \$470,000 and Norman Forward Traffic Improvement will pay approximately \$340,000 leaving the estimated balance of \$130,000. Geoff said the design contingency was modified some and lowered \$50,000. He said after discussions with City Staff the tax rate was determined to be a little high, i.e., originally sales tax was assumed at 50% material and 50% labor, but has been modified to 40% material and 60% labor.

Jud Foster said Staff will present the final draft to Council at a Study Session scheduled August 1, 2017. He said cost estimates are preliminary numbers and when the project gets into the design phase, the numbers will change once the details are known; however, that is what the contingency is for, i.e., to cover any needs that are discovered.

Jim said if an add/alternates list were to be developed, what would the Committee like to see and Member Fuentes said first and foremost, lighting for the fields that had to cutback in order to make the budget. She also felt ornate fencing all along Robinson Street and possibly around the corner on 12<sup>th</sup> Avenue N.E. should be added as an alternate item because it would make the sports complex look more like a premier complex. Member Fuentes felt adding an extra bathroom or two to the sports complex would be nice. She said even adding an extra stall to each of the existing bathrooms would work. Jim said adding another stall/toilet to existing bathroom would be difficult; however, if funding is available another bathroom building could be constructed.

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ITEM 5 being:

MISCELLANEOUS DISCUSSION

None.

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ITEM 6, being:

ADJOURNMENT

Member Fuentes made the motion and Member Laffoon seconded to adjourn the meeting. The vote was taken with the following results:

YEAH: Chairman Dillingham and Members Fuentes, Gillis, and Laffoon

NAY: None

Passed and approved this \_\_\_\_\_ of \_\_\_\_\_ 2020.

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Carol Dillingham, Chairperson