

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
June 8, 2017

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. at 1507 W. Lindsey Street, Conference Room, on the 8<sup>th</sup> day of June, 2017, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members David Wilson, Lea Greenleaf, Melanie Hayes, Linda Price, and Joan Goth,

ABSENT: Members Matthew Leal, Mike McIlvoy, and Bill Scanlon

COMMITTEE LIAISONS: Robert Wasoski, FOP (absent)  
Lindsay Echols, OU (absent)  
IAFF (position vacant)

STAFF PRESENT: City Council Member Breea Clark  
Suzanne Krohmer, Budget Manager  
Capt. Shawn Hawkins, NPD  
Major David Teuscher, NPD  
Lt. Brent Barbour, NPD  
Major Kevin Foster, NPD  
Deputy Chief Mike Wilson, NFD  
Jacob McGuire, Norman Transcript

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order. He welcomed staff and guests to the meeting and asked them to introduce themselves.

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Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF MAY 11, 2017.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes of the May 11, 2017 meeting, which motion was duly seconded by Member Goth; and the question being to approve the Citizens Public Safety Oversight Committee minutes of May 11, 2017, a vote was taken with the following result:

YEAS:	Chair Eddie Sims, Members Lea Greenleaf, Melanie Hayes, Linda Price, Joan Goth, and David Wilson
NAYES:	None

Chair Eddie Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of May 11, 2017 are approved.

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ITEM 4, being:

#### MONTHLY UPDATES

##### Finance Report

Suzanne Krohmer gave the presentation. She stated that this month's report included the Harris Radio System contract payment of \$1.7 million. Member Greenleaf asked how many of the Harris payments we are looking at making. Krohmer stated that she did not know the plan at this time.

##### Fire Department

Deputy Chief Mike Wilson gave the presentation. He stated that the Fire Department has the new fire engine in service at Fire Station No. 5.

##### Police Report

Captain Hawkins gave the presentation. He stated that the 55<sup>th</sup> Police Academy would be graduating on August 7<sup>th</sup>. 13 background checks were done for the remaining students resulting in 9 conditional offers. May COP activities include Coffee with a Cop, several biking events, May Fair, a flashlight walk, and we graduated the 12<sup>th</sup> Citizens Police Academy. PAL (summer school) is scheduled to go from July 10<sup>th</sup> through July 28<sup>th</sup>. There is a roster of about 35 students entering 7<sup>th</sup> or 8<sup>th</sup> grade.

Member Greenleaf asked where the members of the Lateral Academy came from. Major Foster stated that we had applicants from Los Angeles, Kansas, Georgia, and the rest were all from in-state.

He also stated that the first day of this Academy will have fitness and include physicals like a normal Academy, but there will be no stress induction since the applicants are already officers.

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ITEM 5, being:

#### BODY CAMERA PRESENTATION

Lt. Barbour gave the presentation. He stated that the body cameras went into full use on May 1<sup>st</sup> of 2017. Norman Police Department decided to go with the WatchGuard system and we have 7 in-car systems and some motorcycle systems. He then showed a short video demonstrating the body camera system. These cameras don't mute when faced with loud noises and have a great range. They are extremely efficient and catch things that the officers can't see or hear. Training for all the Police Department is completed. We have 75 body cameras and 7 mobile units. Videos are stored locally so the department has access easily.

Chair Sims asked how many people can redact and release the video. Lt. Barbour stated that there are 2 records clerks, 2 Lieutenants, and 1 Sergeant. 8 or 9 total people can pull it off the system.

17,613 recordings are currently already in the system and that has used about 6% of our storage space. Member Greenleaf asked if the cameras ran off of a wifi connection. Lt. Barbour stated that they do, but that it is very secure and goes straight onto the City's server. The cameras are being turned on whenever the officers are doing any kind of enforcement activity that they feel needs to be recorded. We can't retain the recordings forever, so the general rule is to keep them for 90 days unless they are part of an ongoing investigation. This is not a law but does tend to be the industry standard. Officers can see their own recordings, records clerks can see all the videos, and the supervisors can see all of the video but only when they need to see something for a case. The Open Records Act is a State law. Under this law certain things can't be released publicly, such as any video having to do with death, juveniles, and internal affairs cases.

Chair Sims asked if the SWAT officers are wearing the body cameras. Lt. Barbour stated that they have the ability to wear them and some do, but they do not come in on a regular basis and take the cameras.

Lt. Barbour stated that video will not be released publicly if it involves anything medical, the inside of people's houses, any non-public areas like jails or companies such as Hitachi, and any time we have some tactical issues. We have currently had 7 requests for video and we do charge \$30 per video. Major Foster stated that the department has to keep records on how long it takes to download the video, review the video, redact the video, and save and export the video for actual cost purposes.

Member Greenleaf asked if the system was proprietary and if it had any connection to the outside world. Lt. Barbour stated that our system is isolated and very secure with multiple layers of protection.

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ITEM 6, being:

DISCUSSION REGARDING PHASE II RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Teuscher gave the presentation. He stated that we are currently in the process of purchasing tower sites, 2 of which are out East and the other 4 have already been identified. Harris is on site evaluating all the locations for stability. Legal is working on getting easements.

Member Greenleaf asked if all the towers would still be freestanding. Major Teuscher stated that all towers would be freestanding. The main thing we are currently working on is the Z Tron package which is the toning system for the Fire Department. The \$40,000 is for the console for dispatch and the Z Tron is different. It is part of the overall contract, but there is an extra expense for the software in order to connect with our CAD system. That extra expense is \$20,000.

The Committee does want to keep this as a monthly updated item on the agenda.

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ITEM 7, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Major Foster gave the presentation. He stated that we are moving in Phase I and we still need to have a geo-technical survey. We are looking to a grant through the State in order to compensate for the need to cut down due to costs. This grant would give us 75% of the Shell and 75% of the generators. Chair Sims asked if this grant will allow us to expand the building. Major Foster stated that this was correct and we would be able to expand to about 16,000 square feet from 9,500. This would have everything we wanted and would meet what we envisioned. Chair Sims asked if the bid would require the building to be expandable. Major Foster stated that it would be expandable and the plan already shows us the possibilities for expansion. We are looking at every option we can to have everything added up front.

Member Greenleaf asked if we are locked in to the parcel of land or could we look elsewhere to save money. Major Foster stated that we have looked at other sites but none would allow for expansion and the cost of buying land is considerable.

Major Foster stated that we will get more information on the grant in October, but he will be able to provide a conceptual drawing before then. After the Committee sees the drawing, we would be able to move into Phase II with the actual schematic designs.

Member Price asked if the grant is a reimbursement grant. Major Foster stated that it is not a reimbursement grant.

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Item 8, being

DISCUSSION REGARDING COMMITTEE'S ANNUAL REPORT

The Committee agreed that Staff will work on the report and Suzanne will have a draft ready at the July meeting.

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Item 9, being

ESTABLISH AGENDA TOPICS FOR THE NEXT JULY 13<sup>TH</sup> MEETING AT THE NORMAN FIRE STATION #9, 3001 E. ALAMEDA

We will be meeting at Fire Station #9 to view the new platform. This meeting will cover the annual report.

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Item 10, being

MISCELLANEOUS COMMENTS

Captain Hawkins stated that the Police Department is going forward with adding a SRO to each middle school at this next school year. There has also been one new SRO identified already. There will be 2 in each high school and 1 in each middle school. August will be the report on the SRO program. Chair Sims would like a timetable of adding the additional SRO's. Captain Hawkins stated that the program has been supported by the community and that support has only grown.

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Item 11, being

## ADJOURNMENT

Meeting adjourned at 5:13 pm.