

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
March 9, 2017

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. at Bethel Baptist Church, 1717 W. Lindsey Street, on the 9th day of March, 2017, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Matthew Leal, Bill Scanlon, Melanie Hayes, Linda Price, Joan Goth, and Lea Greenleaf

ABSENT: Members Mike McIlvoy and David Wilson

COMMITTEE LIAISONS: Robert Wasoski, FOP
Lindsay Echols, OU (absent)
IAFF (position vacant)

STAFF PRESENT: Suzanne Krohmer, Budget Manager
Chief Travis King, NFD
Chief Keith Humphrey, NPD
Major JD Younger, NPD
Major Kevin Foster, NPD
Capt. Shawn Hawkins, NPD
Susan Stevens, citizen
Reporter, Norman Transcript

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF FEBRUARY 9, 2017.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes of the February 9, 2017 meeting, which motion was duly seconded by Member Greenleaf; and the

question being to approve the Citizens Public Safety Oversight Committee minutes of February 9, 2017, a vote was taken with the following result:

YEAS: Chair Eddie Sims, Members Matthew Leal, Bill Scanlon, Melanie Hayes, Linda Price, Joan Goth, and Lea Greenleaf

NAYES: None

Chair Eddie Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of February 9, 2017 are approved.

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ITEM 4, being:

MONTHLY UPDATES

Finance Report

Suzanne Krohmer stated that she did not have anything specific to point out this month, but that she would answer questions from the Committee. Member Greenleaf asked if the report on page 132 was a new fire station. Krohmer stated that it was the radio project that has been ongoing. Member Greenleaf then asked if the project on page 134 was the EOC. Krohmer stated this was correct.

Major Younger stated that it was his understanding that this included 3 green sites and the towers. Member Scanlon asked if we have only spent money on the design process so far. Major Younger stated that it is correct that to date we have only spent money on design and not actual construction. This construction part of the project will include self-supporting towers that are 150', which is more expensive than ordinary towers.

Member Scanlon asked about how the line items, such as the Fire Department line item, under Capital Projects work. Krohmer stated that this particular line item was for Fire Stations No. 8 and 9. There is a small amount left in this fund that is going to complete the furnishing of these two stations. He then asked if there were any issues since he has noticed quite a few expenditures under the Fire Department for vehicle repair. Chief Travis King stated that there were no out of the ordinary issues.

Krohmer passed out a chart of accounts to help the Committee read the reports easier.

Fire Department

Chief King gave the report. He stated that the Fire Department will be receiving a new fire engine for Station No. 5 hopefully by May. The Platform is in service and that is going well.

Member Greenleaf asked if the training for aerial is complete. Chief King stated that there has been only entry level training for now. Chair Sims asked if the new tankers have been helpful with the recent grass fires. Chief King stated that they have absolutely been helpful.

Member Price asked if the equipment has come in that was purchased through the CDBG. Chief King stated that he was not for sure but that he has heard rumor that there are several rural areas that are getting this grant money.

Police Report

Captain Hawkins gave the report. He stated that the Police Department has just graduated one Academy and would now turn their attention to the Lateral Transfer Academy. This was scheduled for August 7, but they are in the process of trying to move this up. COP hours are up this month to 789 from 500+ last month. Some of the big events we had were Coffee with a Cop and the Chili Supper. The new Citizens Police Academy has begun as well.

Member Greenleaf asked if the training at the range or training facility counted for COP hours. Captain Hawkins stated that it depends on what they are doing. If they are doing Citizens Police Academy stuff, then yes that does count. If they are just doing firing practice, then no that doesn't count.

Member Scanlon asked if there were any changes to the schedule of the body cameras being delivered in April. Major Kevin Foster stated that we did have some miscommunication with WatchGuard. They have apparently been waiting for us to send them a Purchase Order number. Now we have it going and they have moved us to the top priority list. So now, we have all of our in-car systems, 25 body cameras, and 2 panels for the kiosks already delivered. The large kiosk that holds 36 cameras is 6-8 weeks out still, and we are waiting on another 50 body cameras. We will go ahead and start the training; by mid to end of April or the first of May we should be operational.

Member Greenleaf asked if we are looking at this as a phasing project, where we might purchase more in the future. Major Foster stated that it could be, but that we wanted to see what the memory was like and how much we could actually store. We just need to gauge this activity and are in the process of setting up a release system. We are probably looking at doing some sort of drop box system for releasing footage. Member Greenleaf asked about the total number of deliverables. Major Foster stated there will be 75 body cameras, 5 in car cameras, and 2 motorcycle cameras. We will just have to see what the demand is from requests from the DA.

Chair Sims asked if we are adding an FTE to manage. Major Foster stated we are just doing it with the staff that we have. Chief Humphrey stated that we will monitor and see if we will need more staff in the future. Chair Sims then asked about the release process and if patients will be blurred out in the video feed. Major Foster stated that the footage would not be released at all unless there was a court order.

Member Greenleaf stated that there had to be HIPPA requirements for this situation. Chair Sims stated that this was what he was referring to. There are conflicting HIPPA laws that apply to the healthcare system but not to the Police Department. Chief Humphrey stated that the Police Department would follow all policies and procedures in these situations.

Chief Humphrey stated that Major Younger has been selected as the new Police Chief for the City of Edmond. There were 93 applicants and Major Younger was chosen, so we are very proud of him. He has done a lot with the radio system, the EOC, and New World. His will be big shoes to fill and it will be a loss to our community. We are very excited for him, and we are also very excited about our new lateral academy.

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ITEM 5, being:

POLICE DEPARTMENT SELF-ASSESSMENT REPORT

Captain Hawkins gave the presentation. He stated that this assessment came out of the COP services office and is required by anyone who has a COP grant, which we do not have. We did decide to take the assessment anyway in order to measure the extent that we have taken community policing into our department with our partnerships and our organizational transformation. The 3 main modules were: Problem Solving, Organizational Transformation, and Community Partners.

Member Scanlon asked why we do not have a COP grant. Captain Hawkins stated that we have had them in the past and we did apply for School Resource Officers, but we were not awarded the grant. The survey was 100% anonymous so we do not know who took the assessment or when. At least 85% of the department had to take the assessment in order to get correct readings. Member Scanlon asked how the assessment was distributed. Captain Hawkins stated that they were sent through the email system.

Member Scanlon then asked who picked the community partners. Captain Hawkins stated that the Police Department picked the community partners. We sent out 33 invitations to community partners, 21 of which responded. Some of the problems that were reported were how we measured against others based on the number of officers and the population numbers. Member Greenleaf asked if the scoring was on a scale of 1-5. Captain Hawkins stated that was correct.

Chair Sims asked how many agencies in the group are there for similar agencies. Captain Hawkins stated that he did not know. Member Scanlon asked if being as not as good as similar agencies in certain areas was a concern. Captain Hawkins stated that was not a concern. Member Scanlon then asked if it is a concern that we fall off in comparison in response and assessment on the problem solving graph. Captain Hawkins stated that was not a concern but that it does show us where we could improve. Member Scanlon then asked what we need to do to improve in the areas that were found lacking. Captain Hawkins stated that we need to work on our COP projects and do better at following up with those results.

Member Greenleaf asked if any sense of direction come from the results of this assessment. Captain Hawkins stated that there is no solid plan as of yet. Member Scanlon asked if we could be apprised of where the department plans to go from here with the results of the assessment at a future meeting. Chair Sims asked if we have access to some of the names of the similar agencies we were compared with to see what type of plan they decide on from the assessment. Captain Hawkins stated that we can see if we can get that information.

Captain Hawkins stated that this survey was free, but back in 2009 there was a community survey done that gave us some information as well. The Police Department would like to repeat the community survey to get more information about the differences between the officer information and the community partner information, but this survey would cost money. Member Greenleaf asked where we acquired the survey in 2009. Captain Hawkins stated that it was from the COP office.

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ITEM 6, being:

DISCUSSION REGARDING PHASE II RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Younger gave the presentation. He stated that Phase II is complete. City Council's agenda for next Tuesday should have 3 of our items: the purchase of the actual radio system from Harris, a contract with Tusa consultants for Phase III, and a contract with Harris for the master services agreement. Until it is official we cannot release any more information.

Member Greenleaf asked why we are using Harris. Major Younger stated the City could provide the Committee with the tabulation documents for them to go over. Harris was chosen for two reasons: technical requirements and pricing consideration. The vendors were all ranked according to these, and there was a significant price gap between the top two vendors. Of the three bidders for the contract, Harris was the lowest in the initial response. Member Scanlon stated that in the contract we also will receive more continuing support from Harris versus any of the other bidders. Major Younger stated that while the requirements stated the bidder to guarantee 95%, Harris guaranteed 96%.

Member Greenleaf asked if the third phase was for the company to have manufactured spares on hand for the life expectancy of the radio system. Major Younger stated that the master service agreement addresses those issues. We cannot commit to multi-year budgeting, so this is addressed in the contract for items to be replaced. There is a significantly higher budget in years 6-10 due to this contingency. Chair Sims asked if the life of the system was 10 years. Major Younger stated that it is projected to be 15 years but could go longer with regular maintenance. This is an open-architecture system and we do believe that the market will expand in that direction.

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ITEM 7, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Major Younger gave the presentation. He stated that it is progressing as expected, and we are still working on verifying geological sites. Member Greenleaf asked why that hasn't happened yet. Major Younger stated that he does not know what the timeline is, as he is not directly involved in the project. Member Scanlon stated that he understands that it is City property, but there are still

geological surveys that have to be completed before building. Member Greenleaf asked where all the public documentation to date for this project can be found. Major Younger stated that you can find information from Purchasing. We do have the agenda items online through the City's website.

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Item 8, being

ESTABLISH AGENDA TOPICS FOR NEXT APRIL 13TH MEETING AT THE LT. ROYCE WEDDLE FIRING RANGE, 3942 JENKINS AVENUE

Next month will be the use of Force Simulator at the range. Captain Hawkins urged the Committee to go through the same program as they use for the Citizens Police Academy. That would include a real call scenario with the simulator. Chair Sims asked if we should pick 1-3 volunteers instead of all 9 Committee members.

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Item 9, being

MISCELLANEOUS COMMENTS

Member Leal stated that he was very excited for Major Younger and his new job. Member Price stated that the graduation ceremony was great but the video was too long. Member Scanlon asked if the public forum on the rescue vehicle was rescheduled. Captain Hawkins stated that it has been rescheduled from February 8 to yesterday and now it has not been rescheduled as of yet. Chair Sims stated that we should send out a public forum notice when the information is available. He would also like the Committee to be made aware when the rescue vehicle makes it back onto the Council agenda.

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Item 10, being

ADJOURNMENT

Member Scanlon moved that the meeting be adjourned. Member Price seconded the motion. Chair Sims declared the Citizens Public Safety Oversight Committee adjourned at 4:23pm.