

TREE BOARD  
December 5, 2016

The Tree Board of the City of Norman, Cleveland County, State of Oklahoma, met in the Study Session Room on the 5th day of December 2016 at 4:00 P.M.

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ITEM 1, being:

ROLL CALL

Present: Chairman Menzie and members Fagin, Grisso, Huffman, Janaway, and Winegardner ( one position vacant)

Absent: Members Spain and Vanlandingham  
City Officials

Present: Sherrel Sheriff, Admin Tech IV

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ITEM 2, being:

APPROVAL OF THE NOVEMBER 7, 2016 MEETING MINUTES

Member Huffman made the motion and Member Fagin seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chairman Menzie and members Fagin, Grisso, Huffman, Janaway, and Winegardner

NAY: None

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ITEM 3, being:

APPROVAL OF THE AGENDA

Member Huffman made the motion and Member Winegardner seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chairman Menzie and members Fagin, Grisso, Huffman, Janaway, and Winegardner

NAY: None

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ITEM 4, being:

**SUBCOMMITTEE REPORTS**

Artwalk/Outreach – nothing to report – currently taking a break from Art Walks with the colder weather.

No Tree Tip for December

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ITEM 5, being:

**TREE STORY CONTEST**

Ten entries were received for the Tree Story Contest. Members talked about being more pro-active next year to get generate more interest. After discussion Marco Fuenmayor was awarded 1<sup>st</sup> place, Annika Collier, 2<sup>nd</sup> place and AJ Mazek-Allen, 3<sup>rd</sup> place. Chairman Menzie stated Mariah Menzie (dressed as Mother Nature) will be taking the prizes to the school to be awarded to the students. They were all from Lincoln Elementary School.

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ITEM 6, being:

**CHRISTMAS PARADE**

The parade will be Saturday, December 10<sup>th</sup>. Member Grisso is going to get the permit. Plans are to meet around 8:00 Saturday morning to put the float together. Bring ornaments and tinsel. Chairman Menzie is providing the trailer and tree. Member Winegardner has made cutouts to decorate the float. Member Fagin will bring the banner

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ITEM 7, being:

**2017 Meeting Dates**

After reviewing the 2017 calendar, members discussed not meeting in January, July and September.

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ITEM 8, being:

**MISCELLANEOUS COMMENTS**

Sherrel Sheriff informed the board there will be a retirement reception for Suzanne Terry who is leaving the Parks and Recreation department after 30 years of service on December 22. Invitations will be sent out by e-mail.

Member Huffman announced the 2017 Earth Day Celebration will be held Sunday, April 23<sup>rd</sup>. He will fill out the application for a booth. Sherrel Sheriff stated member Vanlandingham had sent an e-mail stating she would help.

ITEM 9, being:

ADJOURNMENT

Member Huffman made the motion and Member Winegardner seconded to adjourn. The vote was taken with the following results:

YEAH: Chairman Menzie and members Fagin, Grisso, Huffman, Janaway,  
and Winegardner

NAY: None

Passed and approved this \_\_\_\_\_ of \_\_\_\_\_ 2017

Don Menzie, Chairperson

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