
Norman Board of Parks Commissioners
December 1, 2016

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in the City Council Chambers on the 1st day of December, 2016 at 5:30 p.m. and notice and agenda of the meeting were posted at 201 West Gray Street, 24 hours prior to the beginning of the meeting.

ITEM 1, being:

ROLL CALL

Present: Chairman Hoover and Commissioners, Douglas, London, Moxley, Rogers, Sallee, Salmond and Wright

Absent: Commissioners Millar

City Officials

Present: Jud Foster, Director of Parks and Recreation
James Briggs, Park Planner

ITEM 2, being:

APPROVAL OF THE NOVEMBER 3, 2016 REGULAR MEETING MINUTES

Commissioner Salmond made the motion and Commissioner Wright seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chairman Hoover and Commissioners, Douglas, London, Moxley, Rogers, Sallee, Salmond and Wright

NAY: None

ITEM 3, being:

APPROVAL OF THE AGENDA

Commissioner London made the motion and Commissioner Wright seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chairman Hoover and Commissioners, Douglas, London, Moxley, Rogers, Sallee, Salmond and Wright

NAY: None

ITEM 4, being:

**CONSIDERATION OF PARKLAND DEDICATION REQUIREMENTS FOR THE
CLASSEN BUSINESS PARK ADDITION**

Classen Business Park Addition is located in Section 16 of Township 8 North, Range 2 West of the Indian Meridian. It is located on the west side of Classen Boulevard, east of the BNSF Railroad tracks, approximately ¼ mile north of Post Oak Road (See Map). This is a mixed-use development that includes retail, office space, and residential properties. There are 102 units of RM-6 housing in the Addition, requiring .4514 acre of park land. The commercial/retail and office developments in this addition are exempt from the park land dedication ordinance.

This development will yield \$7,650 in Neighborhood Park Development Fees, and the same amount in Community Park Development fees once all building permits have been issued. The small amount of public park land required for this development is not the most desirable scenario for the Parks and Recreation Department; as we typically do not take on small sites in areas where other park land is near-by. The majority of the land between Classen and the Railroad corridor is commercial development, including a large part of this proposed addition. The developer has requested a Fee-in-Lieu of land decision for this project (see letter). Staff agrees with this proposal, with the fees collected being used to further develop the nearest park. Although The Links Park site is closer to this addition, it is located across Classen Boulevard (Highway 77), with no traffic light at Post Oak Road to allow a safe crossing of this busy road. The next closest park site is Cedar Lane Park (See Map), which has not yet been developed. Although it is on the west side of the railroad tracks, there is a new track crossing with striped bike lanes on Cedar Lane Road which leads to that neighborhood.

The fees collected in-lieu of land for this development can be used at Cedar Lane Park as it develops over the coming year. That park has a substantial balance in its neighborhood park development fees account, which will allow the City to develop the site, once a survey of residents is done and priorities are established.

Staff recommends that the Board of Park Commissioners make a fee-in-lieu of land decision for the Classen Business Park Addition.

Park Planner James Briggs presented a power point showing the area and its proximity to the park. The Board asked several questions about fees and also what type of residents would be living in this facility. Attorney for the developer Sean Rieger spoke and stated this is a multi-family facility small apartment complex with roughly 100 units and there would be a mix of renters with predominately students probably making up the majoring of the renters. Amenities will include a pool, clubhouse and fitness center in the middle of the complex. The question was asked if there was an issue with the oil well. James Briggs stated there was none. Mr. Rieger stated state requirements require them to accommodate oil wells in their plans.

Commissioner London made the motion and Commissioner Wright seconded to recommend a Fee-In-Lieu of Park Land decision. The vote was taken with the following results:

YEAH: Chairman Hoover and Commissioners, Douglas, London, Moxley,
Rogers, Sallee, Salmond and Wright

NAY: None

ITEM 5, being:

**PRESENTATION OF ANNUAL REPORT AND ACTIVITIES FROM THE
PERFORMING ARTS STUDIO**

Shari Jackson, Executive Director of the Performing Arts Studio/ DBA as The Depot presented to the board. The Depot is currently under a massive renovation project. Ms. Jackson thanked the City for their support to preserve and restore the historic space.

The Depot continues to host train passengers 8 to 9 AM Monday through Friday. Volunteers open the Depot and serve as passenger hosts each evening and on weekends. Summer Breeze continues to be their main program. Other programs include Winter Wind, Second Friday Circuit of Arts, Poetry Readings and Gallery Exhibitions. For the fiscal year 2015-2016 they served over 35,000 people including train customers, gallery guests, rental customers, Summer Breeze patrons and ticket holders to their programs. Upcoming Winter Wind/American Heritage Series events include Victor and Penny, Caitlin Canty, The Hot Nut Riveters, John Gorga, Jake Amerding, The Claudettes and Adam and Kizzie. They offer a membership program.

Goals for 2016-17 is to work toward the completion of goals outlined last year which include solidifying their position as a leader in live music, poetry, gallery and events venue for downtown Norman.

A more detailed written report was submitted prior to the meeting.

The board acknowledged the report.

ITEM 6, being:

**PRESENTATION OF ANNUAL REPORT AND ACTIVITIES FROM LITTLE AXE
YOUTH SPORTS**

Korey Klover, President of the Little Axe Youth Sports Association presented to the board. He stated they had a decent year and are still enjoying the new amenities of the restrooms, concession stand and improved concrete and fences. They participate with the North Canadian Athletic Association for league play. The regular season consisted of 13 teams with two teams going to state. They hosted an adult softball league after the regular season this year.

Mr. Klover stated he met with City staff a couple of months ago to address the lower complex regarding erosion across the infield.

Commissioner London asked about the problems addressed in the report regarding the potable water and payment for a barn door. He stated to date nothing has been done and it would be nice for them to be taken care of by February. It was asked if there was any money in Norman Forward for the complex. Jud Foster stated no.

Mr. Foster stated the water chlorination system is complete and being tested. He stated he would have to review the list of requests, visit with staff and it would all be driven by funding and whatever we have committed to do will be taken care of. Mr. Klover stated he

felt the drainage and field condition was more important than renovating the dugouts and bleachers.

A written report and financial report was received prior to the meeting.

The board acknowledged the report.

ITEM 7, being:

MISCELLANEOUS COMMENTS

Jud Foster updated the board on the ongoing Norman Forward projects. Westwood Pool continues to make good progress and is a little ahead of schedule with the weather we have been having. Westwood Tennis is moving along well. The 2 new outdoor courts have been poured. Staff is currently putting together an RFP for the Griffin and Reaves Park Sport Complex designs and the Ad-Hoc committees for those groups will be named soon.

The 2016 Holiday Celebration Tree Lighting will be Friday, December 2nd at 6:00. Activities will begin at 5:30.

The question was asked about how sales tax projections were. Mr. Foster stated he had not seen a recent report, but that we are about 2 – 2 ½ percent below at this point.

Discussion with Council continues with the Senior Center project. Currently they tend to favor the Andrews Park site and are discussing funding options including the possibility of a bond issue, or set aside an amount out of the capital fund each year for the project.

ITEM 8, being:

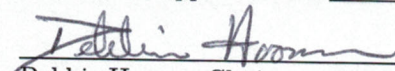
ADJOURNMENT

Commissioner Salmond made the motion and Commissioner Wright seconded to adjourn. The vote was taken with the following results:

YEAH: Chairman Hoover and Commissioners, Douglas, London, Moxley, Rogers, Sallee, Salmond and Wright

NAY: None

Passed and approved this 5th of January 2017


Debbie Hoover, Chairperson