

NORMAN ELECTION COMMISSION MINUTES

November 28, 2016

The Norman Election Commission of the City of Norman, Cleveland County, Oklahoma, met in the Municipal Building Conference Room at 201 West Gray on the 28th day of November, 2016, at 2:00 p.m. Notice and agenda of the meeting were posted at the Municipal Building 48 hours prior to the beginning of the meeting.

MEMBERS PRESENT:

Richard Hilbert  
Elizabeth Pierce  
Jane Purcell  
Ty Hardiman, Chairman

MEMBERS ABSENT:

Elizabeth Windes

OTHERS PRESENT:

Ellen Usry, Deputy City Clerk  
Kristina Bell, Assistant City Attorney

**Item 2. Consideration of approval of the Norman Election Commission minutes of August 1, 2016.** Member Hilbert moved that the Norman Election Commission minutes of August 1, 2016, be approved, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Norman Election Commission minutes of August 1, 2016

and the question being upon approving the Norman Election Commission minutes of August 1, 2016, a vote was taken with the following result:

YEAS:

Members Hilbert, Pierce, Purcell, and  
Chairman Hardiman

NAYES:

None

The Chairman declared the motion carried and the Norman Election Commission minutes of August 1, 2016, were approved.

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**Item 3. Review of Campaign Contribution and Expenditure Reports from the following candidates and elected officials.**

NAME ON REPORT	QUARTERLY CONTRIBUTION & EXPENDITURE REPORT	CONTRIBUTION & EXPENDITURE REPORT - FINAL
Greg Heiple for Ward 1 (2015)	X	
Leal for Ward 2 2016		X
Aleisha Karjala for Ward 2	X	
Castleberry for Ward 3 (2015)	X	
Hickman for Ward 4 2016	X	
Friends for Jerry Lang 2016		X
Friends of Breea Clark 2016	X	
Holman for Norman (2015)	X	
Allison for Ward 8 2016	X	
Lynne Miller for Mayor 2016	X	

Item 3, continued:

***Greg Heiple for Ward 1 (2015)***

Member Hilbert moved that the Campaign Contribution and Expenditure Report for Friends of Greg Heiple for Ward 1 (2015), be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Report for Greg Heiple for Ward 1 (2015), dated October 18, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Greg Heiple for Ward 1 (2015), a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Report for Greg Heiple for Ward 1 (2015), was accepted.

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***Leal for Ward 2 2016***

Member Hilbert moved that the Campaign Contribution and Expenditure Final Report for Leal for Ward 2 2016, be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Final Report for Leal for Ward 2 2016, dated October 31, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Leal for Ward 2 2016, a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Final Report for Leal for Ward 2 2016, was accepted.

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Item 3, continued:

***Aleisha Karjala for Ward 2 2016***

Member Hilbert moved that the Campaign Contribution and Expenditure Report for Aleisha Karjala for Ward 2 2016 be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Report for Aleisha Karjala for Ward 2 2016, dated October 25, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Aleisha Karjala for Ward 2 2016, a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Report for Aleisha Karjala for Ward 2 2016, was accepted.

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***Castleberry for Ward 3 (2015)***

Member Hilbert moved that the Campaign Contribution and Expenditure Report for Castleberry for Ward 3 (2015) be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Report for Castleberry for Ward 3 (2015), dated October 31, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Castleberry for Ward 3 (2015), a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Report for Castleberry for Ward 3 (2015), was accepted.

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Item 3, continued:

***Hickman for Ward 4 2016***

Member Hilbert moved that the Campaign Contribution and Expenditure Report for Hickman for Ward 4 2016, be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Report for Hickman for Ward 4 2016, dated October 31, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Hickman for Ward 4 2016, a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Report for Hickman for Ward 4 2016, was accepted.

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***Friends of Jerry Lang 2016***

Member Hilbert moved that the Campaign Contribution and Expenditure Final Report for Friends of Jerry Lang 2016, be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Final Report for Friends for Jerry Lang 2016, dated August 8, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Final Report for Friends of Jerry Lang 2016, a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Final Report for Friends of Jerry Lang 2016, was accepted.

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Item 3, continued:

***Friends for Breea Clark 2016***

Member Hilbert moved that the Campaign Contribution and Expenditure Report for Friends for Breea Clark 2016, be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Report for Friends for Breea Clark 2016, dated October 25, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Friends for Breea Clark 2016, a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Report for Friends for Breea Clark 2016, was accepted.

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***Holman for Norman (2015)***

Member Hilbert moved that the Campaign Contribution and Expenditure Report for Holman for Norman (2015), be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Report for Holman for Norman (2015), dated October 31, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Holman for Norman (2015), a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Report for Holman for Norman (2015), was accepted.

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Item 3, continued:

***Allison for Ward 8 2016***

Member Hilbert moved that the Campaign Contribution and Expenditure Report for Supporters of Allison for Ward 8 2016, be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Report for Allison for Ward 8 2016, dated October 20, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Allison for Ward 8 2016, a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Report for Allison for Ward 8 2016, was accepted.

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***Lynne Miller for Mayor 2016***

Member Hilbert moved that the Campaign Contribution and Expenditure Report for Lynne Miller for Mayor 2016, be accepted, which motion was duly seconded by Member Purcell;

Items submitted for the record

1. Municipal Candidate Committee Contributions and Expenditures Report for Lynne Miller for Mayor 2016, dated October 31, 2016

and the question being upon accepting the Campaign Contribution and Expenditure Report for Lynne Miller for Mayor 2016, a vote was taken with the following result:

YEAS: Members Hilbert, Pierce, Purcell,  
and Chairman Hardiman

NAYES: None

The Chairman declared the motion carried and the Campaign Contribution and Expenditure Report for Lynne Miller for Mayor 2016, was accepted.

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**Item 4. Consideration and discussion of candidate packet materials, process and date for the Candidate Orientation Session for 2017 City Council elections.**

Chairman Hardiman said the 2017 City Council election date is scheduled for February 14th and because of the Cleveland County Election Board's requirement for a 60 day notice prior to an election, the candidate filing period would take place on Monday, December 12, 2016, through Wednesday, December 14, 2016. He said generally, the filing dates begin the second Monday in January and a December filing means the Norman Election Commission (NEC) will need to schedule the Candidate Orientation Session as soon as possible after the filing period ends. He said the meeting could be held Monday, December 19th or Wednesday, December 21st. The Candidate Orientation Session is traditionally held in the Council Chambers at 6:00 p.m. and includes a presentation and distribution of materials regarding election laws. Chairman Hardiman said if members have no objections, he would like to schedule the Candidate Orientation Session for December 19th at 6:00 p.m. in the City Council Chambers and members concurred.

Chairman Hardiman said the orientation packet includes contribution and expenditure report requirements; campaign report filing due dates; political sign regulations; NEC meeting date schedule; State Ethics Commission Handbook; and the Municipal Campaign Finance Disclosure Act. He asked Deputy Clerk Usry if the Frequently Asked Questions (FAQ) sheet and Public Service Announcement (PSA) would be included in the materials for the orientation meeting presentation and she said they could be added.

Member Hilbert said the PSA is normally provided to the local newspaper for publication and asked if that would be done and Chairman Hardiman suggested Member Hilbert speak with Ms. Brenda Hall, City Clerk, regarding updating the PSA and its publication.

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**Item 5. Approval of the Norman Election Commission meeting schedule for 2017.**

Chairman Hardiman said the NEC Schedule of Regular Meetings for 2017 lists meeting times as 2:00 p.m.; however, Member Purcell has work conflicts with that time. He asked her what time would be best for her and she said 3:00 p.m. would be better for her schedule. Chairman Hardiman asked the other members if 3:00 p.m. would work for them and they said that would not be a problem. Chairman Hardiman asked Ms. Usry to amend the meeting time to 3:00 p.m.

Chairman Hardiman said January 2, 2017, is the first scheduled meeting date on the schedule, but the City administrative offices will be closed to observe the New Year's Day holiday and asked if January 9, 2017, would work for the members and they concurred it would be fine. He asked Ms. Usry to make that amendment as well.

Chairman Hardiman said the Council Orientation Meeting should be on the schedule of meetings for NEC and asked Ms. Usry to add that date to the schedule of meetings for 2017, even though the meeting is in 2016, and Ms. Usry said the 2016 NEC Schedule of Regular Meetings will be amended to reflect the December 19, 2016, orientation meeting. Chairman Hardiman said that would be fine as long as the meeting was legally noted.

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**Item 6. Miscellaneous Discussion.**

None

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**Item 7. Adjournment.**

Chairman Hardiman declared the meeting adjourned at 2:35 p.m.