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Norman Board of Parks Commissioners  
November 3, 2016

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in the City Council Chambers on the 3rd day of November, 2016 at 5:30 p.m. and notice and agenda of the meeting were posted at 201 West Gray Street, 24 hours prior to the beginning of the meeting.

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ITEM 1, being:

ROLL CALL

Present: Chairman Hoover and Commissioners Millar, Moxley, Rogers, and Wright

Absent: Commissioners Douglas, London and Salmond

City Officials

Present: Jud Foster, Director Parks and Recreation  
Matthew Hendren, Park Superintendent

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ITEM 2, being:

APPROVAL OF THE OCTOBER 6TH, 2016 REGULAR MEETING MINUTES

Commissioner Millar made the motion and Commissioner Wright seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chairman Hoover and Commissioners Millar, Moxley, Rogers, and Wright

NAY: None

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ITEM 3, being:

APPROVAL OF THE AGENDA

Commissioner Millar made the motion and Commissioner Wright seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chairman Hoover and Commissioners Millar, Moxley, Rogers, and Wright

NAY: None

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ITEM 4, being:

**PRESENTATION OF PARK MAINTENANCE ACTIVITIES**

Park Superintendent Matthew Hendren spoke to the board regarding the operations of Park Maintenance. The division employees 25 full-time and 12 seasonal employees to maintain 1100 acres of parkland throughout the City. Other responsibilities include grounds maintenance at the Westwood Tennis, Griffin and Reaves baseball complexes. The Norman Vector Control program is also administered through the Parks Division. The City is divided into 14 districts with a mosquito trap in each district. The traps are monitored daily. Mosquitos are collected and counted. The current threshold that triggers a spray event for a district is 25 female mosquitos for two days in a row. This year was a light year and spraying was only done four times. They also are responsible for installing and maintaining the Christmas lights throughout the City.

He stated the Brookhaven Gazebo had collapsed earlier this year, and funds were donated to replace the gazebo which will occur right after the first of the year. He uses several volunteer groups to help spread safety fiber and do clean-up at various parks throughout the year.

Commissioner Millar asked how the new pool complex would impact parks. Jud Foster stated that it will not have an impact on parks.

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ITEM 5, being:

**UPDATE ON NORMAN FORWARD ACTIVITY**

Jud Foster discussed the timeline schedule passed out on the Norman Forward projects. Some projects have already started. The Central and East Library sites are still both on the drawing board. The Griffin Soccer Field regrading for two fields was completed and the grass has grown in. More fields will be done in the future. Staff is currently putting together a request for proposal for a Master Plan design for the Griffin Baseball and Reaves complexes. Once these are in place some of the smaller projects will be able to begin. During a Study Session earlier this week council reviewed 2 options for the Senior Citizen Center site and came to a consensus to pursue the Andrews Park site and is looking at options to fund the facility. Westwood Tennis bids have been opened and the contractor should begin construction next week. The two new courts should be completed in the next 60 days with the enclosure of two courts following shortly. The Westwood Family Aquatic Center is under construction.

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ITEM 7, being:

MISCELLANEOUS COMMENTS

Commissioner Wright asked for information about Eastridge Park since there had been several articles recently in the paper. Jud Foster stated it was a beautiful park and Bishop Creek runs through the park. He stated for as long as he has been here park staff mowed the park right down to the creek. Several years ago Friends of the Bishop Creek formed and were interested in improving the water quality of the creek and approached staff about a project to encourage more of a natural space to grow. Staff agreed to try it with some Council support. The group put together other professionals from the University to help with ideas on plant material.

Karen Chapman with the Blue Thumb group spoke and says she monitors the creek and it will be a long process to get where they want to go with this project. But they hope to improve the area and make it more natural.

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ITEM 8, being:

ADJOURNMENT

Commissioner Millar made the motion and Commissioner Wright seconded to adjourn. The vote was taken with the following results:

YEAH: Chairman Hoover and Commissioners Millar, Moxley, Rogers, and Wright

NAY: None

Passed and approved this 3rd of December 2016

Debbie Hoover  
Debbie Hoover, Chairperson