

4-14-16 PSST Committee ①

Present: ~~Keith Allen, Matthew heal, Bill Seaton,~~
~~Mike McEvoy, Eddie Sims, Linda Price,~~
~~Joan Gotw, Lea Greenleaf~~

Others: ~~Jim Bailey, ^{Roger} Gallagher, Travis King,~~
~~JD Younger, Dr Nick Migliorino (NPS),~~
~~Leah Messner, Mark Burke (Norma Transcript)~~
~~Dr. Joe Siano (NPS), Chad Vincent (NPS)~~
~~(Karen Chapman, Norman resident)~~ Casey Holcomb (citizen)

Introductions

minutes

#3) Move - Price
2nd-Lead
All approved

#4) Finance - SCB ^{Fire monthly} fire fighting eqpt replacements \$499,980
Report
1st Interest ~~\$5,000~~ \$498,130 / 22,825,000

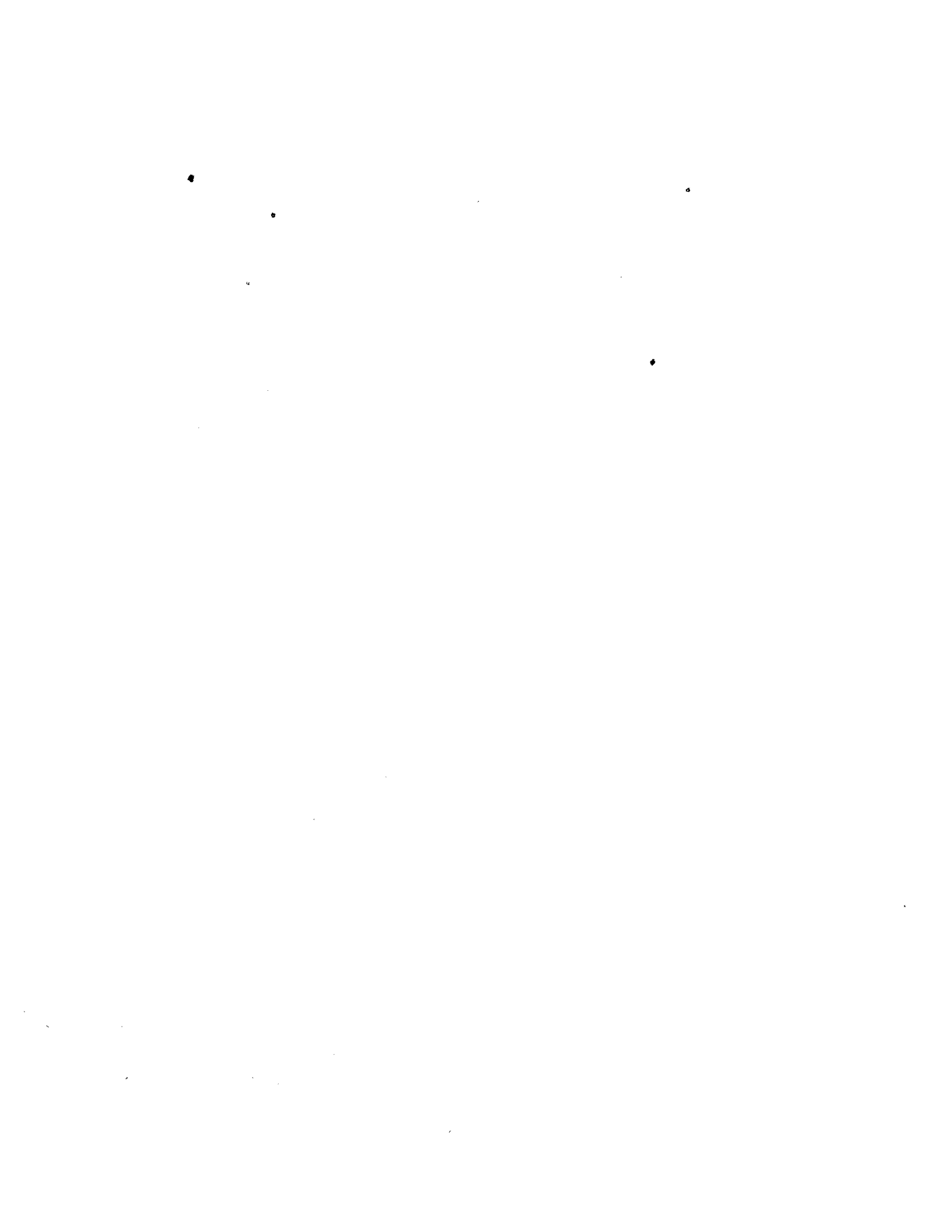
the Fire Dept. - Jim Bailey
30th - Physical Ability test (^{more than} >100 people)

1st phase interview for those who pass test
New response guidelines effective today, higher level of response. ILS engines (step down from cardiac ^{ALS} arrests) - be able to do advanced ~~ambulance~~ I/V/Fluorid ^{clearance}

Basic EMT

Intermediate ^{ambulance} intervention

once paramedic arrives, they cannot operate at a full paramedic level



(Epipens, aspirin, etc.) We will be able to do ⁽²⁾ things we haven't before.

been able to do

Allow them to operate @ full paramedic level.

- Eddie - biggest impact, ^{help w/} delayed responses, step toward national practice.

- 2 Boats stolen w. Memphis Arkansas

Guys were returning from Alabama swift re-scue training. 1/2 class came back early. Were going to Tennessee but had to go to Alabama instead. Crew stopped @ Days Inn. Parked boats by building.

5 AM boats were missing, contacted PD. Hotel has security cameras, Saturday morning -

detectives not on duty. Deputy Chief

called & detective reviewed tapes. Had ~~the~~

4-Haul van, deflated 1 boat. Had facebook

notice, Memphis Tenn. officer saw report of missing boats. Saw vans & boats.

Suspects had multiple warrants.

We got boats back, a little damage, will be repaired in Houston. Tried to take off Norman fire rescue patches & poked holes.

In the future, have to contact fire/police

Departments to store in the fire Depts. if ⁽³⁾
they need to stop again.

Scanlon - change in venue, did it effect training?

Barley - same people, just different location.
training

Police Dept. - JD Younger

Hiring process under way. ^{we have an} Annual hiring
process, start in early spring, 149 applicants,
steady ↑ from last 3 years. Conclude around sept.
then start academy. Well keep you
posted of status.

Annual promotional processes - ^{for} Lt's &
Capt's. Todd Gibson, curren Capt retiring
@ the end of this month. We have a few
vacancies. We will see people get promoted
over next 6-9 mos.

Festival season - EMS, Police, Fire out &
about. Music festival - strategically
planned events to handle large events/festivals.

NIJMS 300/400 course ≈ 20 participants
from Ok, County, Norman PD & Fire
Source storm season - might have to
implement new certifications/training.

Scanlon - Last yr. Music Festival issues? #4

JD - ~~the~~ people

Leah - haven't heard anything about this yr's festival.

#6

Mon - Leah introduced Siano & Migliorino
+ handed out copies of entire SRO Moll
program w/ costs.

School Staff is here to answer any
questions.

- Local inter-local agreement - annual
agreement - renewed automatically for
5 yr. terms.

6 officers - 13+ year

remaining officers assigned subsequent to
that, depending on funding we might
adjust # of staff.

Officers will drive fully equipped police cars.

Section II = School pay 1/2 of amount, billed
quarterly

Section IV - Independent Contractor

Section V = engage off duty cops for other
events. includes private security officers
as well

Section VI - General Duties - discipline - during ⁵
Summer officers will be in training, high school
Summer school sessions, officer vacation time,
Misc. sections, 2 Attachments.

Linda - move on to ?'s, we have already
seen this.

Leah - will have to go to Council for
approval

^{mark} Norman transcript - pg. 4, Section VIII -
Termination clause - ^{thought or considered} putting program on hold
due to funding issues.

Joe - this funding is @ the same level we are
paying for security right now. We would
never reduce safety for our students.
Pretty equitable, pace of implementation
for add'l officers, depending on funding,
etc.

Linda - time frame for Council

Leah - ~~May~~ May for the board & then
City Council

Stano - involvement of this agreement, difference
between roles, policy, discipline, etc. Benefit
is training in the most up to date way.

NPS
Board will receive & review next month & 6
then to Council.

K. Allen - how often do you use current officers
for after school events?

Nick - all the time, use OU PD sometimes

Joe -

Chad Vincent - framework already set in place

K. Allen - shift work?

Nick - Already do that,

K. Allen - where will money come from?

Joe - we take care of that, we fund those
extra curricular events already. Aware of
shifts.

K. Allen - charge for parents @ events?

Nick - Majority pays for officials &
some security already

Joe - we try to have people pay as much as
possible. We would never be able to expand
services, w/out the cooperation/participation
of the City.

K. Allen - make sure budgets aren't cut to add
additional officers

Linda - which officer assigned to High school?

Vincent - Joel Formby selected for High School
Summer School

Joe - Contracting succs. to experts. I want to keep⁷
our focus on education.
↳ Custodial, food service. Collaboration is
positive.

Lea - point for committee for several mos.

Knowing it's art. & collaboration:
like to see it expand in future. Excellent
starting point. Knowing collaboration is there
is important.

Siano - not written in stone, we can tweak
things ~~make better~~

Scanlon - and notion of SRO/NPS collaboration
Juvenile Intervention program is a compliment
to the SRO program.

World like to see lesson plans/training
for SRO's (in Attachment B).

Chad
Vincent - Supv. of SRO program - have 2 kids in
school system. Working on this for almost
a year. All officers selected are veteran
officers + have gone thru all basic
training & more specialized certification/training
(NSSRO). They have passed testing. How do
we deter crime? Partner w/ state for
mental health training. Experts will teach
SRO's. I don't know of any SRO's w/
more training than ours in the nation.

Joe - NPS integration of training & planning & coordination.
Talk about how to serve the students the best.
We already have a great collaboration w/ City,
this just expands it.

5) Radio Consultants - JD Younger

City met w/ pre-proposal meeting yesterday.
1st major deadline, > 20 participants
was yesterday

4 primary vendors w/ 5-6 people (engineers, etc.)
that attended meeting. Next primary
threshold - next Thurs. deadline for
questions. Consultant will be going thru those
we are progressing on timeline we expect.

Scanlon - How do vendors feel about timeline?

JD - Have been asked to extend it, but timelines
of consultant are reasonable & will keep
w/ timeline for now.

Lea - Liked when the consultant asked 's

JD - Partnerships potential - sensitive to
expand & maintain partnerships.

Scanlon - All due in June, Consultant will make
recommendations of vendors and have consultant's issue cost
analysis.

Review compliance in 2 sections

JD - Technical (1st phase) - we know what we
need.

Scanlon - Have scores, I understand that
Are there any cut-offs than consultant.

JD - 1) Technical compliance - 2) Costing (as a %)

Scanlon - There are weights/scores to each item.

JD - There is a threshold, we could re-evaluate
the top 2 or 3 vendors if their scores
are close. The city maintains flexibility
to choose.

Scanlon - Non-winners, will vendors be notified
of why.

JD - Consultant is supposed to send letter ~~to~~ ^{as}
why out of compliance.

~~1) K.A.P.~~

Lea - I don't see - ^{close call} contracts - value added?

JD - Goal is apples to apples comparison.

Lea - 15 yr contract, look @ maintenance parts, etc.

JD - 15-20 yr. life cycle, we need to know in yr.
10 we will be able to maintain service/products

Lea - pg. 9 of RFP - other departments using
New radio system, PST put in place to
help fund this. Adding other entities

JD - City need the system, not just Public Safety.
Network has access capacity others could use.

Lea - concerned w/ other depts. Not paying for
portion -

Exact process hasn't been determined
SK - explain cost allocations, FIF Transfers, etc. 10

ea - TUSA, point values assigned

#7) EOC project - JD Younger
RFA - revised slightly, in hands of
City Mgmt. released next 30 days.

Lea - back up to radio/dispatch center to say current
equipment will last is a joke.

Assigning a priority to new bldg, or infrastructure

during installation

JD - initial ^{want} install of radio system put in
intended facility.

Sims -

JD - radio system could fail @ any time

We have maint. contract w/ Motorola

If there are delays, in construction we will
^{deal w/ it.} We will send it when it is ported (RFA)

Bailey - 6 mos, once we get
communications system + architect

Jim - At risk component - architect works

JD - we are aware of deadlines

Lea - Do you see foresee

JD - Released in next 30 days

Next Agenda - ① EOC project

Look @ Boats - Bailey yes
use mutual aid if we don't have boat
yets.

Lea - ?'s for ② radio system Phase II

- take off mow

Lea -
Scanlon - review in July

NPS - appreciate their time

③ tow of station #7

Training tower

K. Allen - voted of island, officially last mtg.
original member.

~~Adjourned~~

Mow, better than expected
pushing middle school coverage -
Get those officers into
middle schools.

Misc. - None

Comm

motion - Lea

2nd - Lea

Adjourned 5:17 pm

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
April 14, 2016

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Multi-Purpose Room located at 201 W. Gray Street on the 14th day of April, 2016, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Members Keith Allen, Joan Goth, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Linda Price, Bill Scanlon, David Wilson, and Chair Sims

ABSENT: None

COMMITTEE LIAISONS: Robert Wasoski, FOP (present)
Ryan Carter, OU (present)
IAFF (position vacant)

STAFF PRESENT: Suzanne Krohmer, Budget Manager
Jim Bailey, Deputy Fire Chief
Travis King, Assistant Fire Chief, NFD
Major JD Younger, NPD
Lt. Chad Vincent, NPD
Leah Messner, City Attorney II

OTHERS PRESENT: Dr. Joe Siano, Superintendent, NPS
Dr. Nick Migliorino, Assistant Superintendent, NPS
Karen Chapman, Citizen
Casey Holcomb, Citizen
Roger Gallagher, Citizen
Mack Burke, Norman Transcript

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order. He welcomed staff and guests to the meeting and asked them to introduce themselves.

* * * * *

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF MARCH 10, 2016.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes of the March 10, 2016 meeting, which motion was duly seconded by Member Leal;

and the question being to approve the Citizens Public Safety Oversight Committee minutes of March 10, 2016, a vote was taken with the following result:

YEAS: Members Keith Allen, Joan Goth, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Linda Price, Bill Scanlon, David Wilson, and Chair Sims

NAYES: None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of March 10, 2016, are approved.

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ITEM 4, being:

MONTHLY UPDATES

Finance Report

Suzanne Krohmer made presentation. On the Fire/Capital Equipment line, the \$499,980 expenditure is for firefighting equipment/SCBA replacements. On the Debt Service Costs line, the first interest payment in the amount of \$498,130 has been made on the 2015 NMA bonds for \$22,825,000 that covers part of the cost for replacement of the City Emergency Communications System, Emergency Operations Center/Dispatch Facility, and fire apparatus replacement.

Fire Department

Deputy Fire Chief Bailey made presentation. The physical agility test will be held on the 30th and we will have more than 100 people participate. This is the first phase and then an interview for those who pass test. New response guidelines go into effect today, which is a higher level of response from the EMT. The ILS engines (a step down from ALS or cardiac arrests) means they will be able to do advanced airway clearance, IV1 fluids, aspirins, administer epi pens, etc. We will be able to do things we haven't been able to do before. Once paramedic arrives, this will allow EMT to operate at a full paramedic level. Chair Sims said the biggest impact is it helps with delayed responses such as we can have on the east side of town, and its moving toward the national practice.

Two of our boats were stolen in West Memphis, Arkansas when the firefighters were returning from the swift water rescue training. Training was supposed to be in Tennessee but was moved to

Alabama. The crew stopped for the night at a Days Inn in West Memphis and parked the trailer with the boats next to the building. At 5:00 am on Saturday morning, the boats were missing. Hotel has security cameras. The West Memphis Police Department were called and told the detectives were not on duty. The Deputy Chief called and the detectives reviewed the tape. The people involved had a U-Haul and deflated one of the boats. A Facebook notice was posted and a Memphis police officer saw report of the missing boats. He saw the van and boats and the suspects had multiple outstanding warrants. We got the boats back, with a little bit of damage which will be repaired in Houston. The people involved tried to take off the Norman Fire Department patches and poked holes in the boat. In the future, we will contact fire and/or police departments if the group is spending the night to store the boats overnight. Member Scanlon wanted to know if the change in venue affected training. Bailey said no, it was the same people doing the training, just a different location.

Police Report

Major Younger made presentation. The annual hiring process that we begin in the early spring is underway. We have 149 applicants. It will conclude around September 1 and then we will start the Academy. We'll keep you posted on status.

The annual promotional process for Lieutenants and Captains has begun. Todd Gibson, current Captain, is retiring at the end of the month. We have a few vacancies, and we will see promotions over the next 6-9 months.

Festival Season – EMS, Police, Fire have all been out and about at the different events. The Music Festival, we had strategically planned events to handle large events/festivals.

NIMS 300/400 course had approximately 20 participants from OU, County, Norman Police and Fire.

Severe storm season – might have to implement new certifications/training.

Member Scanlon wanted to know what the issues were at the Music Festival last year. Younger answered people. Messner said she hadn't heard anything about this year's festival.

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ITEM 6, being:

UPDATE ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORMAN AND NORMAN PUBLIC SCHOOL DISTRICT FOR THE SCHOOL RESOURCE OFFICER PROGRAM

Leah Messner made presentation and handed out copies of the complete SRO MOU program with costs. She introduced Dr. Siano, Superintendent, and Dr. Migliorino, Assistant Superintendent, and said they were here to answer questions of the Committee.

This is a local/inter-local agreement which can be reviewed annually. The initial contract is for a 5-year period and it renews automatically for 5-year terms. There will be 6 officers the first year and remaining officers assigned subsequent to that. Depending on funding, we might adjust number of staff. Officers will drive fully equipped police cars.

Section II addresses the cost and the School District will pay ½ of amount billed quarterly. Section IV addresses Independent Contractor status. Section V addresses School District will engage off-duty officers for other events, includes private security officers as well. Section VI addresses the general duties of the SROs regarding discipline. There will be an officer on duty during summer school sessions. During summer months officers will be in training and officer vacation time. They reviewed miscellaneous sections and Attachments A and B. Member Price asked to please move to questions as they have already seen the MOU agreement.

Messner said this now goes to the Council for their adoption. Mack Burke talked about page 4, Section VIII – Termination Clause and asked Dr. Siano if the school district had thought or considered putting program on hold due to funding issues. Dr. Siano said no, because this funding is the same level they are paying for security right now. We would never reduce safety for our students. He says it's pretty equitable, pace of implementation for additional officers, depending on funding, etc.

Member Price wants to know the time frame for taking the agreement to Council for adoption. Messner said May for the School Board and then to City Council. Dr. Siano said involvement of this agreement, the difference between roles, policy, discipline, etc. Benefit is training in the most up-to-date way. The NPS Board will receive and review agreement in May and then to Council.

Member Allen asked how often you use current officers for after school events. Dr. Migliorino said all the time and sometimes we do use OU officers. Captain Vincent says framework is already set in place. Member Allen asked about using officers in shifts depending on number of after school events. Dr. Migliorino said we already do that. Member Allen wanted to know where money will come from. Dr. Siano said we take care of that, we fund those extra-curricular events already. We are aware of shifts. Member Allen asked about charges for parents at events. Dr. Migliorino said majority of the money pays for officials and some security already. Dr. Siano said we try to have people pay as much as possible. We would never be able to expand services, without the cooperation/participation of the City. Member Allen asked that the school district make sure budgets aren't cut to add additional officers.

Member Price asked which officer is assigned to the high school. Vincent said Joel Formby was selected for high school summer school.

Dr. Siano said they contract services of experts in their fields: custodial, food service, etc. so they can focus on education. The collaboration between the school and the City is positive. Member Greenleaf said a point of conversation for the committee for several months has been to know the dollar amount and collaboration. I would like to see the program expand in the future. This is an excellent starting point. Knowing the collaboration is there is important. Dr. Siano said it's not written in stone, we can tweak things. Member Scanlon said he seconds the motion of SRO/NPS collaboration. Juvenile Intervention program is a compliment to the SRO program. Member Scanlon said he would like to see lesson plans/training for SRO's in Attachment B. Lt. Vincent said he would be happy to share this with the Committee now, if they would be interested.

Lt. Vincent said he is the supervisor of the SRO program and is very excited about the program. He has 2 kids in the school system. He has been working on this program for almost a year. All officers that have been selected are veteran officers and have gone through all of the basic training and more specialized certification/training (NSSRO). They have all passed the testing. How do we deter crime, we partner with the state for mental health training. Experts will teach SRO's. I don't know

of any SRO's with more training than ours in the nation. Dr. Siano said NPS integration of training and planning and coordination about how to serve the students the best. We already have a great collaboration with City, this just expands it. The Committee thanked Dr. Siano and Dr. Migliorino for coming to the meeting and sharing their information on the SRO program.

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ITEM 5, being:

DISCUSSION REGARDING PHASE II RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Younger said City had a pre-proposal meeting yesterday with more than 20 participants. The first major deadline was yesterday. There were four primary vendors with teams of 5-6 people (engineers, etc.) that attended the meeting. The next primary threshold is next Thursday. It's the deadline for questions. Consultant will be going through those. We are progressing on timeline we expected. Member Scanlon wanted to know how vendors feel about timeline. Younger said we've been asked to extend it, but timelines of consultant are reasonable and will keep with timeline for now. Member Greenleaf liked it when the consultants asked questions. Younger said there's partnership potential, said we're sensitive to expand and maintain partnerships. Member Scanlon asked if it's all due in June and Consultant will make recommendations of vendors and have consultants cost analysis. Younger said review compliance in 2 sections: 1) technical review (first phase), we know what we need; and 2) is costing (as a percent). Member Scanlon said I understand that there are scores. Are there any cut-offs other than consultant. Member Scanlon said there are weights/scores to each item. Younger said there is a threshold; we can re-evaluate the top 2 or 3 vendors, if their scores are close. The City maintains flexibility to choose the best bid. Member Scanlon wants to know if the non-winners will be notified of why. Younger said Consultant is supposed to send letter as to why out of compliance.

Member Greenleaf said I don't see any mention of close-call contracts or value added. Younger said goal is apples-to-apples comparison. Member Greenleaf with a 15-year contract, City needs to look at maintenance parts, service, etc. Younger said 15-20 year life cycle of the system, and we need to know in year 10 that we will be able to maintain service/products. Member Greenleaf says on page 9 of the RFP it states that other departments will be using new radio system. PSST put in place to help fund this for public safety. He wanted to know if other entities are being added. Younger said the City needs the system, not just Public Safety. Network has access capacity others could use. Member Greenleaf is concerned with other departments not paying their portion. Krohmer said the exact process hasn't been determined. She explained the cost allocations, TIF transfers, etc. Member Greenleaf asked about TUSA and the point values assigned.

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ITEM 7, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Younger said RFQ has been revised slightly and is in hands of City management. It should be released in the next 30 days. Member Greenleaf said back up to radio/dispatch center to augment equipment will last is a joke. He said assigning a priority to new building or infrastructure during

installation. Younger said we want initial install of radio system put in intended facility. Younger said current radio system could fail at any time, but we do have maintenance contract with Motorola. If there are delays in construction we will deal with it. We will send the RFQ when it is posted. Interim Chief Bailey said it was his understanding that it would be started in 6 months once we get communications system and architect. Chair Sims said if I hear what you are saying, it would be best to have the Consultant's recommendation for the radio system and the architect chosen so they can talk to each other while the design work is taking place. Bailey said yes, the at-risk component is that the architect will shorten the time for their design work. Younger said we know we are in a dangerous situation and we are aware of the deadlines. Member Greenleaf asked do you foresee a problem with the building go forward. Younger said no, he was pretty confident that the RFQ would be released in next 30 days.

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ITEM 8, being

ESTABLISH AGENDA TOPICS FOR THE NEXT APRIL 14TH MEETING

- Look at boats – Bailey said yes. If the boats are still in Houston to be repaired, they are loaning us a boat. We have mutual aid agreements, if we don't have ours back boats yet.
- Member Greenleaf asked if there questions for Radio System Phase II
- Remove MOU discussion
- Member Scanlon said to review MOU in July. The Committee appreciates the time of the NPS administrators.
- Tour of Station 7 Training Tower. Bailey said to dress comfortably and wear tennis shoes or something similar.

* * * * *

ITEM 9 being:

MISCELLANEOUS COMMENTS

Member Allen said he had been voted off the island "officially" at the last Council meeting. He said the MOU is better than he expected it to be. Keep pushing middle school coverage with SROs. Get those officers into middle schools.

* * * * *

Item 10 being

ADJOURNMENT

Member Greenwood moved that the Citizens Public Safety Oversight Committee meeting adjourn, which motion was duly seconded by Member Leal;

and the question being to adjourn the Citizens Public Safety Oversight Committee meeting, a vote was taken with the following results;

YEAS: Members Keith Allen, Joan Goth,
Lea Greenleaf, Matthew Leal, Mike
McIlvoy, Linda Price, Bill Scanlon, David
Wilson, and Chair Sims

NAYES:

None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 5:17 pm.

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Citizens Public Safety Oversight Committee

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

April 14, 2016

4:00 p.m.

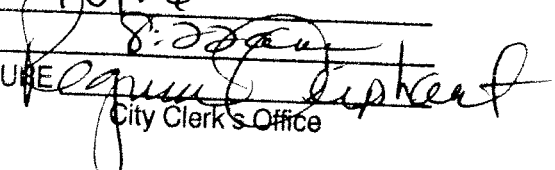
AGENDA

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of March 10, 2016 Meeting
4. Monthly Updates
 - Finance
 - Fire Department
 - Police Department
5. Discussion regarding Phase II Radio Consultants and radio system update
6. Update on Memorandum of Understanding (MOU) between the City of Norman and Norman Public Schools for the School Resource Officer program
7. Update on Emergency Operations Center (EOC) Project
8. Establish Agenda Topics for the next May 12th Meeting - meet at Fire Station #7
9. Miscellaneous Comments
10. Adjournment

This agenda was posted in prominent public view at the Municipal Building, 201 West Gray, in Norman, Oklahoma, on:

DATE: 4/14/16

TIME: 8:20am

SIGNATURE: 
City Clerk's Office

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
March 10, 2016

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Multi-Purpose Room located at 201 W. Gray Street on the 10th day of March, 2016, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Members Keith Allen, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Bill Scanlon, David Wilson, and Chair Sims

ABSENT: Members Joan Goth and Linda Price

COMMITTEE LIAISONS: Robert Wasoski, FOP (present)
Ryan Carter, OU (present)
IAFF (position vacant)

STAFF PRESENT: Suzanne Krohmer, Budget Manager
Jim Bailey, Deputy Fire Chief
Travis King, Assistant Fire Chief, NFD
Keith Nelson, Fire Training Officer, NFD
Keith Humphrey, Police Chief
Major JD Younger, NPD
Lt. Chad Vincent, NPD
Lt. Jay Callahan, NPD
Claudia Deakins, Chief Communication Officer
Leah Messner, City Attorney II

OTHERS PRESENT: Casey Holcomb, Citizen
Mack Burke, Norman Transcript

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order. He welcomed staff and guests to the meeting and asked them to introduce themselves.

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Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF FEBRUARY 11, 2016.

Member Scanlon made a motion to approve the Citizens Public Safety Oversight Committee minutes of the February 11, 2016 meeting, which motion was duly seconded by Member Wilson;

and the question being to approve the Citizens Public Safety Oversight Committee minutes of February 11, 2016, a vote was taken with the following result:

YEAS:	Members Keith Allen, Lea Greenleaf, Matthew Leal, Bill Scanlon, David Wilson, and Chair Sims
ABSTAIN:	Member McIlvoy
NAYES:	None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of February 11, 2016, are approved.

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ITEM 4, being:

MONTHLY UPDATES

Finance Report

No discussion.

Fire Department

Deputy Fire Chief Bailey made presentation. The new ISO ratings are in and Norman's rating decreased from 3/9 to 2/5 (ISO rating is in town for first number and east of town is second number). This new rating will benefit homeowner's insurance rates and business rates. This will become effective June 1, 2016. Some of the rates for east Norman are classified as a 10. Only adding fire stations will reduce the 10 rating for those people. Member Greenleaf wanted to know if the people need to do anything. Bailey said you can contact your insurance company with the new ISO rating. Bailey added that purchasing the needed tankers helps to reduce the ISO.

Member Wilson asked Bailey to explain the ISO rating. Bailey said the next station built will be #10, south on Highway 9 on 36th by Walmart, Deskins Landing. Chair Sims asked if relocation of No. #5 Little Axe station will have an impact on ISO rating. Bailey said yes, it will affect those people living by there. The plan is to move in closer to 142nd or 132nd on Highway 9. Member Allen asked about moving date. Bailey said City has to build new a new station first and that's 3 to 5 years

out. Member Leal asked about plans for structure and land when Station #5 moves. Bailey said not sure because building is also used for Little Axe Community Center.

Bailey said the Tennessee Swift Water Rescue Training vendor is Rescue 3 International. When the fire fighters return from this training, we will be the most highly trained department in Oklahoma. They might train Oklahoma City fire fighters. Division trainers and some others will train to be trainers. Homeland Security has an agreement of aid; we would have to help others. We will always take care of the City of Norman first. Homeland Security will support the training in Tennessee with 100% pay and maintenance and support of boats. Member Scanlon wanted to know if Homeland Security is not paying salaries will they reimburse City for maintenance. Bailey said yes.

Bailey said the 100' platform fire truck is scheduled to arrive in November.

City is testing 115 fire fighter applicants at the Vo Tech on Saturday, March 12th for the 7 open positions. Committee discussed ethnicity and age of applicants. This is the first year we have waived 30 college hours for honorable discharge from any branch of the service. The applicants will be allowed to test.

Police Report

Major Younger made presentation. Captain Todd Gibson is absent today. Chili Supper was held on Thursday, February 18th in the Norman High School Commons Area. It was the most successful one on record.

Citizen's Academy #10 is a good group.

The RFPs received on the body-worn cameras are being reviewed; March 2nd was the closing date. The Project Team is reviewing. Major Foster is the team leader. He will have something for the Committee soon.

There are multiple dates for testing of new applicants. The first one is Saturday, March 12th. We are authorized for 17 and this includes the SROs. Member Allen wanted to know if the rules and regulations for use of the body cameras have been finalized. Younger said they are reviewing the proposal and period of testing. We do have draft policies and have sent Lieutenants to training to look at national standards. They are looking at technical retention times. Member Allen wanted to know if Information Technology is a big part of this. Younger said yes, it is huge. He said Foster, the team leader, worked with IT staff and we acquired a large amount of storage space last year. We feel confident that we have a large amount already in place. The retention time of videos is a big question (90 days, 180 days, different for different crimes, etc.).

Member Scanlon wanted to know about the manpower to manage this program. Chief said we've added another Professional Standards position and that position would not be a lower grade than a Lieutenant running that program. Member Scanlon asked if they would manage data. Chief said this is new to the department; we might have to assign additional duties to others. We have a technology guy to manage the system right now. He said body camera videos are just one medium of storage; there are also interviews room cameras, etc. Member Scanlon asked if policies have been finalized and said the Committee is interested those policies. The Chief said we have those policies; they were distributed to the Committee. Chief said he will get those to Member Scanlon.

Younger told the Committee of more retirements coming. Greg Roberts retired recently and Todd Gibson is retiring in April of 2016.

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ITEM 5, being:

DISCUSSION REGARDING PHASE II RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Younger said NPD will release the RFP next Wednesday, March 16. We will forward this to the Committee on day of release. We will distribute when it's made public. It's a large document, 12 megs, and 294 pages. He advised breaking it out in a PDF, one half at a time. Chair Sims asked about the status of the new EOC building. Younger said RFQ is currently done.

Member Greenleaf wanted to know about a five-year plan using PSST Funds. Can we have a 5-year Plan update? Chief said we already have a plan. Member Greenleaf asked if plan had money tied to each one.

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ITEM 6, being:

UPDATE ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORMAN AND NORMAN PUBLIC SCHOOL DISTRICT FOR THE SCHOOL RESOURCE OFFICER PROGRAM

Leah Messner made presentation. She apologized for no representatives from the Norman Public Schools being in attendance. NPS is very excited about the SRO Plan, however, the State budget cuts to school districts is a big concern to them. The City and NPS have not finalized SRO Program funds. By the April meeting, we will know the budget for next year and amount of cuts. She plans on attending next month. Member Leal asked if Dr. Joe Siano and Dr. Migliorino would attend. Member Scanlon asked what will happen to the Police Department.

Chief said the first year of the program, a Lieutenant and five officers is covered. In July of 2016, we will be ready and we will try to figure out the future. Scanlon asked about the equitable share in expenses. Messner said let's wait one more month. Siano is looking at \$4 million in cuts. Scanlon said, so there is no problem this year. Member Greenleaf asked if this year was paid for by PSST funds alone. Chief said no, Norman Public Schools will contribute but they are trying to figure out what the cuts will do to the school system.

Messner passed out Attachment B, called "School Resource Officers and School Discipline" that discusses proposed roles of the SROs, teachers, etc. There is also a section on reporting. Member Allen said we know officers are in the schools, we knew in the long run we would be expanding the current program.

Messner said we will have six officers, so they will have one more than the school system currently has.

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ITEM 7, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Chief said RFQ is being reviewed over the next 60 to 90 days.

ITEM 8, being

OVERVIEW OF FIRE AND POLICE RECRUIT TRAINING

Fire Training Chief, Keith Nelson, made a presentation regarding the fire recruit classes. He discussed the testing and hiring procedures. Applicants must be 18 years old and no older than 45, they must have EMT certification, and no felonies. There is a three week recruitment period. This is the lowest amount of applicants we have had since I've been here. Member Scanlon asked what is on the written test. Nelson said math, aptitude test, have to score 70 or above to pass. There is physical agility test, oral interviews, chief's interview, background and investigation checks, and a state pension physical. PSST academies last 21 weeks. We use NFD and OSU instructors. Applicants must pass all tests (20 or more). They must hit military fitness benchmarks and physical performance (certain amount of sit-ups, pushups, pullups, running).

He also discussed the Firefighter Recruitment Academy. Topics include ventilation, forcible entry, water supply, etc. Training includes the physical fitness program, ropes, EMS equipment and protocols, HazMat, swift water rescue, boat rescue, and more.

Member Allen asked if the Committee could visit the training facility. Member Leal asked how much water is used in the training. Nelson replied, a lot, many gallons. Nelson said it takes 4-5 years to be a good firefighter.

Police Lieutenant Jay Callahan made a presentation regarding police training. He discussed personnel training, recruiting and hiring. March 15th at the NIC will be a recruiting event. Next Saturday is a written test. We have 41 applicants and will fill between 15-20 positions.

He also discussed requirements which include 60 semester hours, no felonies, physical test, written test (basic math, etc.), verbal board interview, background investigations. Forty is our magic number to go to the hiring board. Then there is a psych evaluation and medical exam. Police Academy appoints those only if you pass all the above, only 1 of 6 with own training. The Academy is 26 weeks long and includes training on Ethics, cultural diversity, driving, firearms, mental health awareness, report writing, investigating, etc.

For CLEET, there is an eight week, 450 hour standard. Member Scanlon asked what areas are emphasized. Callahan said all of the above we discussed. The PTO (Police Training Officer) program is a 14 week program, upon graduation of cadets and is on the job training. Member Greenleaf asked what are the major changes between the two training programs. Callahan said there is a San Jose call based versus academic base which is now more problem solving, contacts, and more homework on your City. There are three phases (A, B and C) and each are four weeks with evaluation phases in between. We have fifteen new officers in phase B now. After PTO, assigned

solo on a probation period. Member Allen asked what is the new training rationale? Callahan said the Chief made the decision to change. Citizen Holcomb asked how many hours of diversity training are included. Callahan said four hours plus mental health, autism, etc. is integrated which is 24 to 26 hours. There is no scoring with this program, it's more objective. Member Allen asked if there is more paperwork involved with this training? Callahan said yes, but all electronic. Lieutenants are responsible for all PTOs, reports are reviewed by a PTO Commander, and there are three levels of approval. Reporter Burke asked about psychological training – are there positive signs. Callahan said emotional intelligence is a very important part of what we're looking for in a recruit; being able to communicate with all kinds of people.

Member Leal asked about the CPA (Citizen Police Academy) program length. Callahan and Member Scanlon said 12 weeks and is an overview of the PD. Member Scanlon is a graduate of the CPA and said the last week is role playing. You get the inside of how cops will handle a situation and react. Callahan discussed the role playing and the purchase and use of a force simulator that gives real life situations to help officers make good decisions in many different scenarios. We will integrate the simulator in the CPA in the future. Member Allen said that would be good training every 18 months. Callahan said using the Lexipol Plan, we use the simulator quarterly for firearms training. We can use the simulator as part of the Lexipol policy. Callahan said there are 4,000 different scenarios on the simulator. Member Leal said when he was in the military, there was continual training, and do you do that? Callahan said yes. This year we are focusing on driving, shooting, and our pursuit policy. We hope to get the simulator soon. It will cost about \$70,000.

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ITEM 9, being

ESTABLISH AGENDA TOPICS FOR THE NEXT APRIL 14TH MEETING

- MOU discussion with Superintendent Siano
- The Committee requested to visit the Fire Training Facility for their meeting in May and the Police Training Facility in June. Member Allen asked Bailey if he could bring the boats and Bailey replied yes.
- Add the cameras update - every four months

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ITEM 10 being:

MISCELLANEOUS COMMENTS

Members asked Jim Bailey about the Emergency Operations Center and he said an RFQ has been completed for the architect, and once an architect has been approved by Council then it typically takes six months to draw up plans, and then it goes out for bid. Once a contract has been awarded to a contractor, construction would begin. Member Allen asked if it would be at least a year to break ground and Bailey said yes.

Member Allen said the Committee was not made aware of the Police Training Program switch before it occurred.

Citizen Holcomb said that he had statistics that show the number of juvenile arrests for 2011, 2012 and 2013 in Norman. The number of arrests is by race and he said 31% of the total in 2013 in the Norman School District was black students, which are only 6.6% of the total school district. It is a troubling statistic. He would like to have this information used in training of our local police.

Member Mellvoy said he was not going to listen to Mr. Holcomb and proceeded to leave the meeting.

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Item 11 being

ADJOURNMENT

Member Allen moved that the Citizens Public Safety Oversight Committee meeting adjourn, which motion was duly seconded by Chair Sims;

and the question being to adjourn the Citizens Public Safety Oversight Committee meeting, a vote was taken with the following results;

YEAS:

Members Keith Allen, Lea Greenleaf,
Matthew Leal, Bill Scanlon, David Wilson
and Chair Sims

NAYES:

None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 5:29 pm.

Public Safety Sales Tax Fiscal Year End 2016 Financial Report

	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Fiscal Year To Date	Multi-Year To Date
	Revenues:													
Public Safety Sales Tax	\$ 755,989	\$ 805,510	\$ 824,293	\$ 838,274	\$ 781,144	\$ 798,483	\$ 870,554	\$ 829,741	\$ 728,243				\$ 7,232,241	\$ 62,650,564
Public Safety Use Tax	\$ 34,210	\$ 32,672	\$ 29,949	\$ 41,016	\$ 35,820	\$ 41,599	\$ 36,723	\$ 36,854	\$ 40,766				\$ 329,630	\$ 2,727,810
Investment/Interest	\$ 3,834	\$ 5,365	\$ 4,428	\$ 5,276	\$ 4,972	\$ 4,592	\$ 4,280	\$ 6,866	\$ 5,049				\$ 44,662	\$ 349,485
Sale of Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 510	\$ 743				\$ 510	\$ 743
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
Inter-Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 22,825,000
Total Revenue	\$ 794,044	\$ 843,547	\$ 858,670	\$ 884,566	\$ 821,937	\$ 844,674	\$ 911,558	\$ 873,970	\$ 774,078				\$ 7,607,043	\$ 89,847,942
Expenditures:														
Patrol														
Salaries & Benefits	\$ 391,021	\$ 290,701	\$ 325,477	\$ 307,433	\$ 477,105	\$ 296,437	\$ 338,791	\$ 316,363	\$ 304,469				\$ 3,047,798	\$ 16,728,030
Supplies & Materials	\$ 2,325	\$ 8,749	\$ 26,251	\$ 12,510	\$ 6,672	\$ 22,675	\$ 5,691	\$ 14,151	\$ 20,564				\$ 119,591	\$ 835,313
Services & Maintenance	\$ 2,430	\$ 22,316	\$ 19,207	\$ (10,255)	\$ 3,022	\$ 1,929	\$ 309	\$ 3,982	\$ 12,023				\$ 54,962	\$ 343,452
Internal Services	\$ 5,503	\$ 9,443	\$ 9,399	\$ 9,554	\$ 8,184	\$ 10,320	\$ 7,991	\$ 8,279	\$ 12,857				\$ 81,529	\$ 396,744
Capital Equipment	\$ 1,360	\$ 66,237	\$ 14,196	\$ 20,204	\$ 14,264	\$ 168,002	\$ 25	\$ 10,355	\$ 9,438				\$ 304,080	\$ 2,152,489
Staff Services														
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
Supplies & Materials	\$ 402	\$ -	\$ -	\$ -	\$ -	\$ 670	\$ -	\$ -	\$ -				\$ 1,072	\$ 3,373
Services & Maintenance	\$ -	\$ 120	\$ 120	\$ -	\$ 120	\$ -	\$ 240	\$ 80	\$ 786				\$ 1,466	\$ 47,284
Capital Equipment	\$ -	\$ -	\$ 321,557	\$ 44,617	\$ -	\$ -	\$ 9,319	\$ 539	\$ -				\$ 376,032	\$ 1,591,019
Criminal Investigations														
Salaries & Benefits	\$ 62,879	\$ 42,385	\$ 47,998	\$ 42,675	\$ 67,217	\$ 43,658	\$ 48,543	\$ 44,268	\$ 42,995				\$ 442,619	\$ 3,150,757
Supplies & Materials	\$ -	\$ 510	\$ 678	\$ 421	\$ 555	\$ 395	\$ 564	\$ 316	\$ 337				\$ 3,776	\$ 37,331
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 73,233
Internal Services	\$ 217	\$ 306	\$ 310	\$ 302	\$ 279	\$ 341	\$ 297	\$ 319	\$ 850				\$ 3,221	\$ 25,331
Capital Equipment	\$ -	\$ -	\$ 5,775	\$ -	\$ 246	\$ 1,230	\$ 176	\$ 3,228	\$ -				\$ 10,654	\$ 466,442
Special Investigations														
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 503,489
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 24,554
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 5,707
Internal Services	\$ 87	\$ 101	\$ 161	\$ (262)	\$ -	\$ (87)	\$ -	\$ -	\$ -				\$ -	\$ 10,667
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 77,179
Emergency Communications														
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 127,238
Sub-Total Police	\$ 466,223	\$ 440,868	\$ 771,129	\$ 427,200	\$ 577,664	\$ 545,571	\$ 411,945	\$ 401,880	\$ 404,320				\$ 4,446,800	\$ 26,599,633
Fire														
Salaries & Benefits	\$ 325,410	\$ 215,923	\$ 217,329	\$ 220,894	\$ 338,467	\$ 209,992	\$ 230,466	\$ 223,077	\$ 252,291				\$ 2,233,850	\$ 11,948,068
Supplies & Materials	\$ 277	\$ 5,259	\$ 3,194	\$ 5,506	\$ 8,176	\$ 3,257	\$ 5,899	\$ 6,511	\$ 14,969				\$ 53,049	\$ 209,149
Services & Maintenance	\$ 1,613	\$ 29,553	\$ 29,681	\$ (18,872)	\$ 21,100	\$ 9,665	\$ 4,444	\$ 3,486	\$ 6,051				\$ 86,721	\$ 295,162
Internal Services	\$ 2,221	\$ 2,221	\$ 2,221	\$ 2,221	\$ 2,221	\$ 2,221	\$ 2,221	\$ 2,221	\$ 3,943				\$ 21,713	\$ 100,612
Capital Equipment	\$ -	\$ 34,162	\$ 50,092	\$ 9,057	\$ 880,499	\$ 1,651	\$ 111,830	\$ 3,803	\$ 499,980				\$ 1,591,074	\$ 6,846,463
CIP FUND - Fire Stations	\$ -	\$ 4,338	\$ -	\$ 197,810	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 202,148	\$ 6,479,434
Sub-Total Fire	\$ 329,522	\$ 291,456	\$ 302,516	\$ 416,617	\$ 1,250,463	\$ 226,786	\$ 354,961	\$ 239,098	\$ 777,235				\$ 4,188,554	\$ 25,878,868
Inter-Fund Transfers														
Debt Service Costs	\$ -	\$ 167	\$ 167	\$ 760	\$ 285	\$ 285	\$ 285	\$ 285	\$ 498,130				\$ -	\$ 11,704,400
Radio System Design CIP	\$ -	\$ -	\$ -	\$ 11,475	\$ -	\$ 18,812	\$ 8,028	\$ -	\$ -				\$ 500,365	\$ 726,437
EOC Design CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 38,315	\$ 38,315
Total Expenditures	\$ 795,746	\$ 732,491	\$ 1,073,645	\$ 856,051	\$ 1,828,412	\$ 791,454	\$ 776,120	\$ 641,263	\$ 1,679,686				\$ 9,174,034	\$ 64,947,673
Net Total	\$ (1,702)	\$ 111,056	\$ (214,975)	\$ 28,515	\$ (1,006,475)	\$ 53,221	\$ 136,438	\$ 232,707	\$ (905,608)				\$ (1,566,824)	\$ 24,900,270

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
015 100-470 11-01	Interest - GO Bonds	497,845	0	.00	.00	.00	.00	.00
015 100-470 11-02	Interest - Revenue Bonds	0	497,845	.00	497,844.95	497,844.95	.05	1.00
015 100-470 12-02	Charges - Revenue Bonds	0	0	.00	285.11	2,519.78	2,119.78	.00
		497,845	497,845	.00	498,130.26	500,364.73	2,519.73	1.01
	Debt Service							
**	Geneta. Debt Service	497,845	497,845	.00	498,130.26	500,364.73	2,519.73	1.01
***	Finance	497,845	497,845	.00	498,130.26	500,364.73	2,519.73	1.01

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
000-5115-421	31-99 Miscellaneous	0	570	.00	.00	670.00	.00	1.00
000-5115-421	36-05 Minst Office	0	402	.00	.00	402.00	.00	1.00
* Supplies & Materials		0	1,072	.00	.00	1,072.00	.00	1.00
000-5115-421	40-15 Psychological Exams	1,100	1,998	600.00	.00	600.00	798.00	.60
000-5115-421	41-99 Other Business Services	2,300	16,539	5,209.13	786.00	866.00	10,463.87	.37
000-5115-421	42-26 Contract-Data Proc.	36,927	73,654	36,827.00	.00	.00	36,927.00	.50
* Services & Maintenance		50,627	92,191	42,636.13	786.00	1,466.00	48,098.87	.48
000-5115-421	53-04 Computer Software	0	973,940	496,501.91	.00	376,031.95	1,406.24	1.00
* Capital Equipment		0	873,940	496,501.91	.00	376,031.95	1,406.24	1.00
**	Staff Services	50,229	367,203	539,138.64	786.00	378,569.85	49,495.11	.95

ACTYR NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
015-6101-421	20-01 Full-Time	345,007	345,007	.00	27,465.92	272,456.29	72,550.71	.79
015-6101-421	21-10 Overtime-Regular	10,275	10,275	.00	1,559.07	24,320.31	14,045.11	2.37
015-6101-421	23-01 Overtime-Holiday	591	591	.00	.00	6,472.66	5,881.86	10.95
015-6101-421	23-02 Overtime-Special Events	3,678	3,678	.00	.00	3,119.79	558.21	.85
015-6101-421	22-01 Longevity	6,956	6,956	.00	543.90	5,361.30	1,594.70	.77
015-6101-421	25-04 Educational Incentive	8,568	8,568	.00	659.68	6,590.80	1,977.20	.77
015-6101-421	22-04 Investigative Pay	10,501	10,501	.00	807.60	8,078.00	2,423.00	.77
015-6101-421	22-10 Medical Insurance	63,437	63,437	.00	5,182.74	46,644.66	16,792.34	.74
015-6101-421	22-11 Life Insurance	528	528	.00	47.00	414.00	114.00	.78
015-6101-421	22-01 Uniform Cleaning Allow	7,501	7,501	.00	577.00	5,770.00	1,731.00	.77
015-6101-421	29-01 Field/Medical	28,235	28,725	.00	2,320.95	24,526.33	4,198.67	.85
015-6101-421	29-04 Retirement-Police	48,311	48,311	.00	3,833.96	38,864.66	9,446.34	.80
	Salaries & Benefits	534,478	534,078	.00	42,995.45	442,618.80	91,459.20	.84
015-6101-421	30-08 Software	0	1,200	.00	.00	.00	1,200.00	.00
015-6101-421	32-08 Telecommunication	125	0	.00	.00	.00	.00	.00
015-6101-421	32-19 Computer Repairs	150	0	.00	.00	.00	.00	.00
015-6101-421	36-01 Fleet Fuel	2,947	12,947	.00	332.22	3,036.87	9,910.13	.23
015-6101-421	38-00 Fleet Parts	2,500	2,500	.00	5.04	739.16	1,760.84	.30
	Supplies & Materials	15,822	16,647	.00	337.26	3,776.03	12,870.97	.23
015-6101-421	40-20 Testing	0	70	70.00	.00	.00	.00	1.00
015-6101-421	43-03 Telephone - Special	2,160	0	.00	.00	.00	.00	.00
	Services & Maintenance	2,160	70	70.00	.00	.00	.00	1.00
015-6101-421	48-00 Fleet Auto Repair	28	728	.00	73.65	709.76	18.24	.98
015-6101-421	48-24 Communication Tech	503	503	.00	503.00	503.00	.00	1.00
015-6101-421	48-01 Risk Management	2,601	2,601	.00	216.78	1,953.02	649.98	.75
015-6101-421	48-61 Unemployment	57	57	.00	57.00	57.00	.00	1.00
	Internal Services Maint	3,889	3,889	.00	850.43	3,220.78	668.22	.83
015-6101-421	53-00 Personal Computer	1,500	11,400	25.00	.00	10,654.09	520.88	.95
015-6101-421	53-04 Computer Software	0	15,421	15,421.00	.00	.00	.00	1.00
	Capital Equipment	1,500	26,621	15,446.03	.00	10,654.09	520.88	.98
	Contractual Investigations	557,749	581,305	15,516.03	44,183.34	460,269.70	105,519.27	.82

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
015-6122-421 20-01 Full-Time		2,455,499	2,455,439	.00	191,764.80	1,402,952.33	552,546.67	.78
015-6122-421 20-01 Termination Payout		0	0	.00	2,633.92	6,676.13	6,676.13	.00
015-6122-421 20-09 Other		4,184	2,184	.00	159.37	1,263.42	916.58	.58
015-6122-421 21-10 Overtime-Regular		76,225	76,225	.00	10,042.50	92,944.46	16,719.46	1.42
015-6122-421 21-11 Overtime-Holiday		50,944	50,944	.00	503.34	87,003.54	36,965.54	1.74
015-6122-421 21-11 Overtime-Special Events		8,463	8,463	.00	473.16	17,567.30	9,998.30	2.07
015-6122-421 22-01 Longevity		24,250	24,250	.00	1,771.94	17,316.20	6,939.80	.71
015-6122-421 22-03 Educational Incentive		55,101	55,101	.00	4,192.50	41,342.68	13,758.32	.75
015-6122-421 22-04 Investigative Pay		3,600	3,600	.00	623.16	4,152.76	552.76	1.15
015-6122-421 22-09 Medical Insurance		575,329	575,329	.00	44,021.29	400,515.63	174,812.37	.70
015-6122-421 22-11 Life Insurance		3,294	3,294	.00	273.50	2,466.98	837.42	.75
015-6122-421 22-11 Uniform Cleaning Allow		61,008	63,008	.00	4,830.10	43,873.27	19,129.73	.70
015-6122-421 29-01 FICA/Medicare		200,535	200,635	.00	15,894.15	162,672.27	37,862.73	.81
015-6122-421 29-04 Retirement-Police		336,980	336,980	.00	26,004.90	267,051.86	69,928.14	.79
* Salaries & Benefits		3,894,618	3,854,618	.00	304,483.76	3,047,798.43	806,819.57	.79
015-6122-421 00-01 Office		1,550	1,612	.00	215.91	933.58	573.42	.58
015-6122-421 00-01 Books, Reports, Manuals		180	180	.00	.00	.00	180.00	.00
015-6122-421 00-41 Recruit		240	548	.00	.00	547.62	.38	1.00
015-6122-421 31-06 Food & Beverage		1,116	1,116	9.84	10.94	613.39	492.77	.56
015-6122-421 41-12 Firearms & Ammunition		41,900	68,008	11,838.00	17,475.93	55,879.44	250.56	1.00
015-6122-421 41-13 Batteries		4,100	2,582	.00	.00	.00	2,582.00	.00
015-6122-421 41-32 Recruit Firearms/Ammunition		0	904	.00	.00	903.48	.52	1.00
015-6122-421 41-39 Miscellaneous		0	1,050	.00	.00	1,050.00	.00	1.00
015-6122-421 42-09 Telecommunication		625	625	.00	.00	.00	625.00	.00
015-6122-421 42-49 Computer Repairs		2,250	0	.00	.00	.00	.00	.00
015-6122-421 45-03 Wearing Apparel		15,810	17,320	.00	.00	16,961.09	358.91	.98
015-6122-421 46-09 Mirror		0	168	.00	.00	167.90	.10	1.00
015-6122-421 46-09 Mirror		0	1,311	487.44	.00	842.99	57	1.00
015-6122-421 46-01 Fleet Fuel		81,970	91,900	.00	1,917.56	30,624.56	50,975.44	.38
015-6122-421 46-02 Fleet Parts		40,000	40,000	.00	943.04	10,761.45	29,238.55	.27
* Supplies & Materials		214,671	317,324	12,315.28	50,564.47	119,590.50	85,414.22	.61
015-6122-421 40-04 Physical Exams		3,000	3,000	.00	.00	.00	3,000.00	.00
015-6122-421 40-07 Training & Development		0	3,700	.00	3,700.00	3,700.00	.00	1.00
015-6122-421 40-08 Testing		11,749	6,690	.00	.00	.00	6,690.00	.00
015-6122-421 40-09 Other Professional		0	100	.00	.00	100.00	.00	1.00
015-6122-421 41-04 Advertising Employment		3,900	2,900	.00	.00	250.00	2,150.00	.05
015-6122-421 41-09 Other Business Services		3,561	4,587	.00	.00	4,586.81	.19	1.00
015-6122-421 42-01 Auto Repair - Outside		0	4,136	4,136.50	.00	.00	.00	1.00
015-6122-421 42-26 Contract-Data Proc		28,493	34,983	5,475.50	5,769.00	21,938.00	7,570.00	.78
015-6122-421 43-94 Wireless Data Communicatin		25,380	25,380	.00	1,575.36	11,704.35	13,675.65	.45
015-6122-421 46-04 Workshops & Seminars		4,944	25,784	10,730.00	977.60	12,774.30	2,173.70	.91

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
•	Services & Maintenance	100,458	111,460	20,541.00	12,022.94	54,962.46	35,956.54	68
01-6112-421 48-02	Fleet Auto Repair	41,505	41,505	00	2,452.35	26,407.99	15,057.01	64
01-6112-421 48-03	Communication Tech	4,530	4,530	00	4,530.00	4,530.00	00	100
01-6112-421 48-01	Risk Management	13,007	13,007	00	1,083.91	9,755.19	3,251.81	75
01-6112-421 48-40	Workrels Compensation	54,456	54,066	00	4,505.50	40,949.50	13,516.50	75
01-6112-421 48-41	Unemployment	286	286	00	286.68	286.00	00	100
•	Internal Services Maint	113,394	113,394	00	12,856.76	61,529.68	31,865.32	72
01-6112-421 50-02	Police Cars	501,072	278,745	39,410.27	4,784.00	212,116.77	27,217.96	90
01-6112-421 51-00	Audio/Visual Systems	3,000	212,463	158,913.20	00	51,859.44	1,690.16	99
01-6112-421 51-06	Fire Arms	16,440	16,510	375.90	4,654.20	18,132.50	1,60	100
01-6112-421 51-01	Safety	12,780	12,780	00	00	5,312.40	7,467.60	42
01-6112-421 53-01	Computer Hardware	0	300	00	00	00	300.00	00
01-6112-421 53-02	Personal Computer	400	2,175	00	00	2,175.00	00	100
01-6112-421 53-04	Computer Software	420	2,010	2,180.00	00	00	420.00	84
01-6112-421 54-04	Portable Radios	21,000	21,600	00	00	14,484.00	6,516.00	69
•	Capital Equipment	255,312	546,563	200,889.37	9,438.20	304,080.11	43,613.52	92
••	Patro	4,507,053	4,845,379	233,745.65	359,351.15	3,607,960.18	1,003,673.17	79

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
000000-422-40-01	Consultant	0	1	55	53	50	15	1.00
0	Services & Maintenance	0	1	55	50	50	15	1.00
00	900	0	1	55	50	50	15	1.00
000	Police Dept ASST	5,144,924	6,393,858	798,400.57	404,320.29	4,446,799.73	1,158,687.70	82

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
015-6543-422 41-01	Physical Exams	9,350	11,180	4,299.15	.00	5,330.85	1,550.00	86
015-6543-422 41-01	Laundry & Sanitary	968	1,718	275.19	110.50	482.90	959.91	44
015-6543-422 41-20	Exterminator & Pest Control	1,400	1,571	484.29	281.00	1,088.71	.00	1.00
015-6543-422 41-42	Advertising-Employment	2,000	2,000	.00	60	.00	2,000.00	.00
015-6543-422 41-99	Other Business Services	7,906	28,721	8,493.09	123.97	17,784.48	2,443.43	91
015-6543-422 42-01	Auto Repair - Outside	7,000	8,040	1,191.00	.00	249.00	6,600.00	18
015-6543-422 42-00	Building & Facilities	1,900	3,900	.00	2,173.63	3,352.63	548.37	86
015-6543-422 42-21	Plant & Operating Equip	1,000	2,500	.00	2,671.60	2,409.63	191.37	92
015-6543-422 42-25	Contract Plant/Oper Equip	1,600	1,600	.00	.00	1,600.00	.00	1.00
015-6543-422 42-26	Contract-Bure Proc	24,532	25,354	.00	.00	24,832.00	522.00	98
015-6543-422 43-01	Telephone - Basic	3,500	3,500	.00	156.31	1,387.26	2,112.74	40
015-6543-422 43-02	Telephone - Long Distance	60	60	.00	3.73	26.39	33.61	43
015-6543-422 43-03	Telephone - Special	0	0	.00	.00	1,120.28	1,120.28	.00
015-6543-422 43-04	Wireless Data Communication	12,480	12,480	.00	1,120.28	10,482.62	1,997.38	84
015-6543-422 43-00	Electricity - Basic	19,638	19,638	.00	1,120.28	10,482.62	1,997.38	84
015-6543-422 43-20	Natural Gas	9,580	9,580	.00	554.12	3,241.94	6,338.06	34
015-6543-422 43-41	Water	4,621	2,621	.00	84.96	1,587.40	1,033.60	59
015-6543-422 41-42	Sewer	2,061	2,061	.00	77.75	1,325.63	735.37	64
015-6543-422 41-43	Flush	4,549	4,549	.00	278.43	2,478.99	2,070.01	55
015-6543-422 46-04	Workshops & Seminars	19,511	17,981	1,795.56	403.69	10,322.80	5,763.04	68
015-6543-422 47-02	Express & Freight	200	100	.00	.00	.00	100.00	.00
* Services & Maintenance								
		121,749	153,056	16,537.98	6,051.45	86,720.95	55,797.17	65
015-6543-422 48-02	Fleet Auto Repair	1,000	1,000	.00	879.66	879.66	120.34	88
015-6543-422 48-01	Communicator Tech	671	671	.00	671.00	671.00	.00	1.00
015-6543-422 48-11	Risk Management	7,504	7,504	.00	650.35	5,853.15	1,650.85	75
015-6543-422 48-40	Workers Compensation	18,851	18,851	.00	1,570.92	14,138.28	4,712.72	75
015-6543-422 48-41	Unemployment	171	171	.00	171.00	171.00	.00	1.00
* Internal Services Maint								
		28,497	28,497	.00	3,942.93	21,713.09	6,783.91	76
015-6543-422 50-03	Trucks & Vans	0	200,621	82,768.59	.00	117,852.82	41-	1.00
015-6543-422 50-05	Fire Trucks	0	1,092,279	6,522.88	.00	102,756.06	.06	1.00
015-6543-422 50-11	Vehicle Attachments	0	2,800	2,800.00	.00	.00	.00	1.00
015-6543-422 51-13	Fire Fighting Equipment	0	29,833	29,833.00	.00	.00	.00	1.00
015-6543-422 51-21	Safety Equipment	0	499,980	499,980.33	.00	499,980.33	.33	1.00
015-6543-422 53-04	Computer Software	0	10,401	.00	.00	.00	10,401.00	.00
015-6543-422 56-05	Fire Trucks	0	1,106,700	168,458.55	.00	870,484.43	67,956.92	94
* Capital Equipment								
		0	1,959,614	290,193.12	499,980.33	1,591,073.64	78,157.24	96
**	Suppression	7,160,773	5,164,073	317,321.70	777,235.05	3,986,405.77	850,349.53	93
***	Fire Dept Post	1,100,733	5,164,078	317,321.70	777,235.05	3,986,405.77	850,349.53	93

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
015-60-5-419	Design	660,747	660,747	31,735.93	.00	38,314.93	590,696.14	.11
	Capital Projects	660,747	660,747	31,735.93	.00	38,314.93	590,696.14	.11
**	Emergency Comm Systems	660,747	660,747	31,735.93	.00	38,314.93	590,696.14	.11
***	Capital Projects	660,747	660,747	31,735.93	.00	38,314.93	590,696.14	.11

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	CURRENT ENCUMBRANCES	M-T-D ACTUAL	Y-T-D ACTUAL	UNENCUMBERED BALANCE	PERCENT USED
100-473-49	Capital Design	500,000	500,000	00	00	.00	500,000.00	00
*	Capital Projects	500,000	500,000	.00	00	.00	500,000.00	.00
**	Public Library Communications	500,000	500,000	00	00	00	500,000.00	00
***	Capital Projects	500,000	500,000	.00	.00	00	500,000.00	00
****	Public Safety Sales Tax	964,594	13,216,558	1,137,458.20	1,679,685.60	8,971,886.16	3,107,213.64	76