

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
September 11, 2014

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Study Session Room located at 201 W. Gray Street on the 11th day of September, 2014, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Members Keith Allen, Malaka Elyazgi, Joan Goth, Lea Greenleaf, Matthew Leal, Steve Lucas, David Wilson, and Chair Eddie Sims

ABSENT: Member James Wheatley

COMMITTEE LIAISONS: Robert Wasoski, FOP (absent)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Suzanne Krohmer, Budget Manager
Robert Castleberry, Council Member
Jim Fullingim, Fire Chief
Jim Bailey, Deputy Fire Chief
Keith Humphrey, Police Chief
Lt. Jamie Shattuck, NPD
Leah Messner, Assistant City Attorney II

OTHERS PRESENT: Mayor Cindy Rosenthal
Roger Gallagher, Citizen
Matthew Holcomb, Citizen

The meeting was called to order by Chair Eddie Sims.

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Item 2, being:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF AUGUST 14, 2014.

Member Greenleaf moved that the Citizens Public Safety Oversight Committee minutes of August 14, 2014, be approved, which motion was duly seconded by Member Goth;

Keith Allen said he had abstained on the Annual Report vote last year and was told he couldn't do that. He asked for clarification.

Leah Messner with Legal was there to explain. When Council appoints people to serve on a committee they are interested in feedback and opinions. Since Council is looking for recommendations, committee members should make every effort to attend meetings and participate, and to vote on the items. City has an adopted Ethics Policy that applies to all boards and

commissions. If you have an issue with some item due to the Ethics Policy that would preclude you from voting, person should disclose conflict and not vote. Minutes should clarify reason why member abstained from vote.

Lea Greenleaf said he abstained from the vote on the Semi-Annual Report because he was new to the Committee and had no input in the report. He wanted this included in the minutes as to why he abstained.

and the question being to approve the Citizens Public Safety Oversight Committee minutes of August 14, 2014, a vote was taken with the following result:

YEAS: Members Keith Allen, Malaka Elyazgi, Joan Goth, Lea Greenleaf, Matthew Leal, Steve Lucas, David Wilson, and Chair Sims

NAYES: None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of August 14, 2014, were approved.

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ITEM 3, being:

MONTHLY UPDATES

Finance Report

Suzanne Krohmer gave report and said there was nothing out of the ordinary in Period 2. Joan Goth asked what items the capital equipment expense covered. These expenses are improvements to police and fire equipment, new equipment for recruits in police and fire, etc. Question was asked when are new vehicles purchased for new officers. Answer is that they usually ride with an officer at the beginning. Internal Services charges are print shop services for all forms used, Workers' Comp expenses, Fleet Auto Repair expenses, costs for communications tech used in case of emergencies is dispersed to the various cost centers, etc. Question was asked why there was a significant decrease in salaries & benefits decrease for both police and fire officers. It depends on when payroll hits during the month – some months show 2 checks and some months show 3 checks for each person.

Fire Department

Chief Fullingim gave the report. City is buying a fire engine to replace one at Station #3 in approximately 2 weeks – delivered in February. Final inspection on tankers in 2 weeks, should be delivered in 3 weeks.

Final payment for construction of Fire Station #9 will be made when contract is done correctly and completed. The contractor is out of Tulsa. City is holding \$185,000 retainage. It has been 1 year and the job is still not complete. We are running out of the station and using the station.

Chair Sims asked about aerial ladder replacement – shows City's lack of resources. Chief Fullingim said City currently has an 85 foot platform ladder, it's a 1997 model and operating boom is a 1969 model. If boom fails it is on the list to be replaced with PSST II funds. A 100 foot ladder would have a more positive impact. We have 2-75 foot ladder trucks. More buildings are taller than apparatus, so it will become more of a problem. It will cost approximately \$1 million dollars to replace elevated platform with articulating nozzle only boom. PSST II Fund tax collections do not begin until October 1, 2015 with a 2-month lag between collection and City receiving.

Chair Sims would like for the Committee to discuss the need for a higher platform in the next 6 month before PSST II begins. He would like to discuss capital equipment needs and timing.

Police Report

Lt. Jamie Shattuck gave the report. There was approximately 427 Community Oriented Policing (COP) hours activity in August.

There are 15 persons enrolled for the Academy that began Friday, September 5, 2014, only 24 weeks to go. Also there are 3 officers from the OUPD. Class originally had 17, we now have 15 recruits that will be studying to become Norman officers. National attrition rate is 5 – 8%. There will be another academy beginning in January 2015.

National Night Out is October 7th and Coffee-With-A-Cop is October 13th at Café Plaid.

Question was asked about the diversity of the recruiting class – there's one Hispanic, 1 African American and 3 females. Expanding our recruiting efforts is helping. We now provide onsite testing, every time Chief speaks, opportunity to recruit. There's a 25% increase in hiring pool from last year. Second chance physical tests are given, when needed. There were 50 applicants background tested.

Matthew Leal asked if there are any bi-lingual officers. Chief answered that there are 4-5 officers that speak more than one language. We have our first Muslim officer who speaks several different languages. We are getting a more diverse employee pool.

Keith Allen said with the students back in town, there was still a problem of people parking on the streets. Parking officers leave at 5:00 pm each day and problems occur after that. Can officers issue tickets without a complaint and give citations? Patrol officers usually respond to complaints.

Chair Sims asked about multi-agencies. An active shooter drill was held last month, very positive training. An armored reserve vehicle is needed so we don't have to ask other agencies.

Chief Humphrey said we don't currently have one but we have a vehicle used by the tactical team with extra training. We have to ask for mutual aid from other cities. Militarization of police officers is a nationwide discussion. City didn't want to participate in the military surplus vehicle program as it might send the wrong message to the community. Police Department wants an armored vehicle for multi-purpose/rescue use to use for special events such as natural disasters, tornadoes, fires, floods, etc. Application of vehicle is the concern. Linco makes an armored vehicle especially made for police departments. Oklahoma City, Tulsa, Edmond, Oklahoma Highway Patrol have the only armored vehicles in the state. We have to wait to use Oklahoma City vehicle, we need to respond promptly and smartly. Chief would like to explore this option, have to take militarization out of it. It will cost approximately \$225,000 to \$500,000 to purchase.

Chief Humphrey explained that the military vehicles are not free and purchaser has to pay transport. The vehicles are worn and some don't work. A new vehicle would only be in service one to two times per year. We could use the Seizure Fund and would not affect General Fund or PSST Fund.

Chair Sims asked Committee if they would like to have a presentation vehicle in the next few months.

Chief Humphrey stated that most cities/agencies that purchase the military vehicles do not have other funds available to purchase an armored vehicle. An "MRAPS" tank could be used as a rescue vehicle. Vehicles are very costly to maintain, for instance one tire costs \$18,900. When you're ready, Captain Gibson can give a presentation.

Lea Greenleaf asked if police officers have personal body cameras.

Chief Humphrey said yes, \$750,000 was approved last year for personal body cams. A vendor was selected that can integrate body cams, in car and detective room cams, a total wireless system. Within 90 – 120 days, we should be able to roll these out. Have to get them built, policy created, and training.

Lea Greenleaf asked if they could see cameras. Yes, you can see on Norman Police Department's Twitter account.

Chair Sims asked if Committee could hold an executive session. Leah Messner, Legal office, explained that an executive session was primarily for personnel matters and acquisition of property. As an appointed committee, did not meet qualifications. Keith Allen said committee was told 'no' five years ago.

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ITEM 4, being:

RCC CONSULTANTS, INC. (RADIO CONSULTANTS) UPDATE AND UPDATE ON EOC/DISPATCH FACILITY/DISPATCH BUILDING SITES

Chief Humphrey said they had a meeting this morning with RCC Consultants, Inc. and it will take about 6 months for the evaluation process and receive report about best locations.

Lea Greenleaf – I understand there are 3 sites being looked at for the EOC.

Chief Humphrey said we are looking at 2 sites, one by Hallpark (East 24th Ave & Robinson) and one in central part of town. We have another meeting next week and will take information to Council.

Keith Allen – Is there no way to use Smalley Center for EOC?

Chief Humphrey – No, would not house what we need to accommodate. We need 8,000 - 10,000 sq. ft. to accommodate CID (1/3 of building) and Crime Lab (1/2 of building).

Keith Allen – concerned that lack of sales tax collected will not be enough. We will be going from small police building to 3 buildings within 3 years – we just don't have the money for it.

Chief Humphrey – Smalley Center could not meet certain standards, cannot be modified to meet NIMS to convert from 1 building.

Keith Allen asked about overhead problems, upkeep, etc.

Castleberry said EOC funded by PSST funds for dedicated services.

Lea Greenleaf asked if this building will be subterranean.

Chief Humphrey – underground? We can build something just as effective without being underground.

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Item 5, being:

UPDATE ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORMAN AND NORMAN PUBLIC SCHOOLS FOR THE SCHOOL RESOURCE OFFICER PROGRAM

Leah Messner, Assistant City Attorney II, gave report. Legal has a draft with incorporated staff feedback and duties attachment of School Resource Officers.

Malaka Elyazgi – when will the duty list be available for committee to read?

Leah Messner – We need school district to review first. We have 50/50 cost share but have not circulated to school.

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Chair Sims – this committee needs more than an hour to meet. We need to consider changing days and/or times. For next meeting in October, we will meet at 3:30 pm.

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Item 6, being:

ESTABLISH AGENDA TOPICS FOR THE OCTOBER 9TH MEETING

- Further discussion on meeting dates and times.
- Rescue Vehicle.
- RCC Consultants, Inc.
- Update on MOU
- Specifics on expenditure variance on financial report

Item 7, being:

MISCELLANEOUS DISCUSSION

Steve Lucas was not happy with attorney's reason regarding committee not being able to hold executive session.

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ITEM 8, being:

ADJOURNMENT

Member Greenleaf moved that the Citizens Public Safety Oversight Committee meeting adjourn, which motion was duly seconded by Member Lucas;

and the question being to adjourn the Citizens Public Safety Oversight Committee meeting;

YEAS:	Members Keith Allen, Malaka Elyazgi, Joan Goth, Lea Greenleaf, Matthew Leal, Steve Lucas, David Wilson, and Chair Sims
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NAYES:	None
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Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 5:00 pm.