

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
August 14, 2014

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. in the Study Session Room located at 201 W. Gray Street on the 14th day of August, 2014, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

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| PRESENT: | Members Keith Allen, Malaka Elyazgi, Joan Goth, Lea Greenleaf, Matthew Leal, David Wilson |
| ABSENT: | Members Steve Lucas, Eddie Sims, James Wheatley, |
| COMMITTEE LIAISONS: | Robert Wasoski, FOP (present) OU (position vacant) IAFF (position vacant) |
| STAFF PRESENT: | Suzanne Krohmer, Budget Manager Anthony Francisco, Finance Director Jim Bailey, Deputy Fire Chief Major Kevin Foster, NPD Lt. Jamie Shattuck, NPD Kathryn Walker, Assistant City Attorney II |
| OTHERS PRESENT: | Mayor Cindy Rosenthal Roger Gallagher, Citizen Jessica Bruha, Norman Transcript |

The meeting was called to order by Co-Chair David Wilson.

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Item 2, being:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF JULY 10, 2014.

Member Greenleaf moved that the Citizens Public Safety Oversight Committee minutes of July 10, 2014, be approved;

and the question being to approve the Citizens Public Safety Oversight Committee minutes of July 10, 2014, a vote was taken with the following result:

YEAS: Members Keith Allen, Malaka Elyazgi, Joan Goth, Lea Greenleaf, Matthew Leal, David Wilson

NAYES: None

Co-Chair David Wilson declared the motion carried and the Citizens Public Safety Oversight Committee minutes of July 10, 2014, were approved.

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ITEM 3, being:

MONTHLY UPDATES

Finance Report

Suzanne Krohmer had a handout showing Period 1 expenditures for the new fiscal year. She explained that the final year-end figures for FYE 14 were not available yet. Staff hopes to have the final figures for the next meeting.

Fire Department

Deputy Chief Jim Bailey gave the report. He reported the two 3,000-gallon water tankers to help meet ISO (Insurance Service Office) fire standards in rural areas will be here in October. Three brush truck chassis are here and at Fleet. It takes a month or two for them to be ready for the Fire Department. The new engines are made in Minnesota and will be here in February. The tankers are from Pierce Manufacturing in Florida.

He was asked if Norman is staying with the red color scheme. Yes, red paint is \$3,000 per vehicle cheaper than yellow paint.

New recruit Academy at end of this year or beginning of next year.

Police Report

Lt. Jamie Shattuck gave the report. There was approximately 210 monthly Community Oriented Policing (COP) hours activity in July.

There are 17 persons enrolled for the Academy that begins September 8, 2014. Also there are 3 officers from the OUPD.

Radio System Update - Lt. Shattuck reported that the Council approved RCC as Consultant at their last meeting on August 12th for Phase I of the radio replacement system.

He also discussed the continuation of education to businesses and the Coffee with a Cop program. Meeting was held at Chic-fil-a on August 11th from 7-9 a.m. and there were approximately 35 attendees.

Next Coffee with a Cop will be September 8th at the YMCA from 7-9 am. The Police use facebook and press releases to advertise.

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ITEM 4, being:

NEW MEMBER ORIENTATION AND HISTORY OF PSST.

Anthony Francisco, Finance Director, gave the history of the Public Safety Sales Tax program for the benefit of new members on the PSST Committee.

It started with a 2005 Study that showed chronic understaffing in the City of Norman and lack of resources in Fire and Police Departments to address public safety. In 2006, the public defeated the “public safety” item and the “quality of life” item on the ballot. Voters approved 2nd proposal made in 2008 for a ½% temporary sales tax for public safety. This money was to fund 41 new police officers and 30 new fire officers, also to build and equip 2 new fire stations. All equipment, training and hiring expenses for the new positions and for the 2 new fire stations was covered with the proceeds from the Public Safety Sales Tax Fund. This referendum ends September 30, 2015.

A new referendum to extend or make the public safety sales tax permanent was approved by the voters earlier this year. PSST II will go into effect on October 1, 2015. This fund is dedicated to adding the School Resource Officers program with 13 positions for Norman schools – 2 in each high school and 1 in each middle school with 5 more officers for the elementary schools and other schools in the area, and 2 mechanics and 4 dispatchers. Capital equipment and facilities being addressed is the radio system replacement, Emergency Operations Center and Dispatch facility. City is currently looking for property to build the EOC.

PSST I funded many things not originally discussed. The Council, with input from this committee, replaced CAD/RMS, purchased and established the Norman Investigations Center, and bought additional fire apparatus replacements. This Committee’s job is to submit an annual report to Council and make recommendations to Council.

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Item 5, being:

UPDATE ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORMAN AND NORMAN PUBLIC SCHOOLS FOR THE SCHOOL RESOURCE OFFICER PROGRAM

Kathryn Walker, Assistant City Attorney II, gave report. Legal is still looking at drafts and waiting on comments from staff.

Greenleaf – I have been on committee for 3 months and the report has been the same. When do we project “boots on the ground?”

Foster – August 2016, Lieutenants may start year earlier. The first six officers will be phased-in in 2016.

We project the final draft of the MOU in December of this year. Policies will be developed from the MOU. Currently Norman Public Schools have 4-5 SROs, but we won't be in the schools until 2016.

Goth – Will SROs go through the Academy?

Foster – Yes, an officer has to have at least 1-2 years prior to being an SRO, not necessarily new officers.

Francisco – Ongoing negotiations on resources and timing of when City can pay for the program. Remember the money doesn't start coming in until October 1, 2015.

Gallagher – Will there be any lapses of security? Are we going to have adequate coverage?

Foster – Yes, we will have adequate coverage. Current Lieutenants have been in SRO related training.

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Item 6, being:

APPROVAL OF COMMITTEE'S SEMI-ANNUAL REPORT FOR COUNCIL

Motion was made by Member Elyazgi to approve the Citizens Public Safety Oversight Committee Semi-Annual Report to be submitted to the City Council; which motion was duly seconded by Member David Wilson;

and the question being to approve the Citizens Public Safety Oversight Committee Semi-Annual Report to be submitted to the City Council, a vote was taken with the following result:

Allen – I voted against report last year due to transfers from PSST and I felt that was against the intention of the vote. I still do not agree with transfers being made and goes against the original intent.

Greenleaf – I'm concerned how figures are calculated to make transfers.

Francisco – Rainy Day Fund by ordinance has to have at least 3% of expenditure total in General Fund put in Rainy Day Fund. It has taken 3 years to get to this level. During FYE 14, it was determined that a portion of the 3% could be brought from PSST to bring Rainy Day Fund to 3% minimum, 4.5% is the target figure. Language in PSST II for transfer carried forward through FYE 15. Funds transferred into the Rainy Day Fund can only be used in case of a declared federal emergency in City of Norman. No General Fund cuts to Fire and Police personnel have been made. PSST Fund's intent was to grow Fire and Police personnel.

and the question being to approve the Citizens Public Safety Oversight Committee Semi-Annual Report to be submitted to the City Council, a vote was taken with the following result:

YEAS:

Members Malaka Elyazgi, Joan Goth, and
David Wilson

NAYES: Members Keith Allen and Matthew Leal

ABSTAIN: Member Lea Greenleaf

Co-Chair Wilson declared the motion to approve the Citizens Public Safety Oversight Committee Semi-Annual Report to be submitted to the City Council is approved 3-2 with one abstention.

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Item 7, being:

ESTABLISH AGENDA TOPICS FOR THE SEPTEMBER 11TH MEETING

- Contract with RCC, consultant for Phase I of the new radio dispatch system.
- Memorandum of Understanding between City of Norman and Norman Public Schools.
- Update on Communication Building sites City is looking at to purchase.

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ITEM 8, being:

MISCELLANEOUS DISCUSSION

Greenleaf – Publicity releases on PSST Oversight Committee and committee’s role should be made. It’s important for trust of citizenry in program.

Allen – Norman Transcript is responsive and promoting small events for City.

Rosenthal – It’s very difficult to make a 3:30 meeting. After discussion, consensus of the Committee is to start future meetings at 4:00 pm.

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ITEM 9, being:

ADJOURNMENT

Member Co-Chair Wilson declared the meeting adjourned at 4:16 p.m.