

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

March 11, 2014

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on March 11, 2014, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.Normanok.gov twenty-four hours prior to the beginning of the meeting.

Co-Chair Scott Williams called the meeting to order at 7:10 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT: Rangar Cline
 Anna Eddings
 David John
 Russell Kaplan
 Chesley Potts
 Scott Williams

MEMBERS ABSENT: Loy Macari
 Neil Robinson

STAFF MEMBER PRESENT: Susan Atkinson, Historic Preservation Officer
 Jolana McCart, Admin Tech IV

GUESTS: Perry White
 Kim White
 Maggie White
 Mike Brinkley
 Hollie Hunt
 Nina Barker
 Kash Barker
 Clint Williams
 Bryan Rainbow

Item No. 2, being: Approval of the Agenda.

Motion by C Potts for approval; Second by A Eddings. All approve.

Item No. 3, being: Approval of Minutes from the February 3, 2014 Regular Meeting.

Motion by D John for approval; Second by R Cline. All approve.

Item No. 4, being: Staff report on projects approved by Administrative Bypass since February 3, 2014.

Staff showed a picture of the door replacement at 425 S Lahoma which had been approved by Admin Bypass last month. A Bypass was also been given for the replacement of a non-original handrail.

Item No. 5, being: Staff report on CLG projects.

S Atkinson reported that the Porter Corridor Survey was complete and had been delivered. She suggested that the FY14 CLG money be used for the Southridge Addition Survey.

Motion by R Cline for approval of the FY14 CLG to cover the Southridge Survey; Second by D John. All approve.

Item No. 6, being: Continuation of the Certificate of Appropriateness at 549 S Lahoma. (Denied 11-7-11) (Appeal overturned 1-12-12) (Easley)

The Motion for summary Judgment Hearing is March 23, 2014. The Pre-Trial Conference, if required, is set for April 23, 2014.

Item No. 7, being: Continuation of the Certificate of Appropriateness at 720 W Boyd (Granted 12-3-12) (Granted 12-2-13) (Granted 1-6-14). (The Logan Building)

The owner has consented to have this project as part of a tour for the State Conference.

Item No. 8, being: Continuation of the Certificate of Appropriateness at 410 S Peters. (Granted 12-3-12; Ext 1-7--13) (COA reissued on 1-6-14) (Posey)

A contractor has been found and the project should begin in April.

Item No. 9, being: Continuation of Certificate of Appropriateness for 322 Alameda. (Denied 7-1-13 but the applicant will replace like with like. Has 30 months to complete project. Will monitor (Murphy)

The applicant has until 2016 to bring this property into compliance.

Item No. 10, being: Continuation of Certificate of Appropriateness for 321 Duffy. (Denied 8-5-13 but the applicant is now replacing like with like. Will monitor. (Cason)

The windows are still on order.

Item No. 11, being: Continuation of Certificate of Appropriateness for 517 S Lahoma. (Granted 8-5-13) (Alexander)

The addition has been framed and the sheeting is up.

Item No. 12, being: Continuation of Certificate of Appropriateness for 640 Chautauqua. (Granted 9-9-13) (Granted 11-4-13) (Granted 1-6-14) (Mallett)

Project is going well.

Item No. 13, being: Continuation of Certificate of Appropriateness for 712 Miller. (Granted 11-4-13) (LeBeau)

Project has not begun.

Item No. 14, being: Continuation of Certificate of Appropriateness for 428 Chautauqua. (1-6-14) (Hooper)

A moving team has been found and the project should begin within 30 days.

Item No. 15, being: Continuation of Certificate of Appropriateness for 727 Chautauqua. (1-6-14) (Srouji)

Project has not begun.

Item No. 16, being: Continuation of Certificate of Appropriateness for 607-609 S Lahoma. (2-3-14) (Swift)

The demolition project has not begun.

Item No. 17, being: Continuation of Certificate of Appropriateness for 321 Duffy. (2-3-14) (Cason)

This project has not begun.

Item No. 18, being: Continuation of Certificate of Appropriateness for 231 E Symmes. (4-5-13) (Extension 1-31-14) (Mary Abbot House).

The applicant is coming back to the Commission with an application for the demolition of an existing garage and for the construction of a replacement garage in the same location. The garage will also include a storm shelter.

S Atkinson gave the staff report. Bryan Rainbow, project architect, and Clint Williams, Director of the Mary Abbott House, were present to answer questions.

Staff reported that the garage does not appear on the 1925 Sanborn Map, but is on the 1944 map, although perhaps in a different location, suggesting it was a different building.

Motion by R Cline for approval of the application as presented; Second by R Kaplin. All approve.

Item No. 19, being: Request for a Certificate of Appropriateness for 621 Chautauqua. (White)

This application is to build a 388 square foot addition to the rear of the structure and to expand a single car driveway using pavers.

S Atkinson gave the staff report. Perry White, applicant, was present to answer questions.

After a brief discussion, the Commission did not feel they had enough information on the type of pavers that the applicant was proposing for use and requested that Mr. White return with the exact style of paver he wished to use for the additional parking spot in the front yard.

Motion by R Kaplin for tabling the pavers for want of more information; Second by D John. All approve.

Chair Williams expressed concern about the lack of distinction between the existing house and the addition. He said that the north and south walls as proposed gave a massive impression. He said that an inset would break the long visual line and would also define the new structure from the existing.

Motion by D John for approval with the addition of a sixteen inch setback on the north and south sides where the addition meets the original structure; Second by C Potts. All approve.

- Commission member C Potts recused herself from **Item No. 20** due to an employment conflict of interest and since this was the last item to require a vote, did not return to the meeting.

Item No. 20, being: Request for a Certificate of Appropriateness for 434 Chautauqua. (Barker)

This application is to remove non-original rear additions on the first and second floors on the west rear elevation, construction of a 190 sf two-story replacement addition on the west elevation, construction of a wood staircase and small deck on the west elevation, and removal of two windows on the north elevation and reinstalling one of these on the second floor, north elevation.

S Atkinson gave the staff report. Hollie Hunt, project architect and Kash and Nina Barker, owners, were present to answer questions.

Motion by R Cline for approval as presented; Second by R Kaplin. All approve.

Item No. 21, being: Miscellaneous.

Chair Williams announced that the University would be holding a conference in November which would have some include items concerning preservation. He said he would keep the Commission posted.

Item No. 22, being: Adjournment. The meeting was adjourned at 9:10 p.m.

Passed and approved this 14th day of April 2014.



Scott Williams, Co-Chair

Jolana McCart

From: Susan Atkinson
Sent: Thursday, March 13, 2014 4:23 PM
To: Jolana McCart
Subject: FW: Property at 621 Chautauqua

-----Original Message-----

From: Janet Keller-Horn [<mailto:janet.kellerhorn@me.com>]
Sent: Friday, February 28, 2014 9:24 AM
To: Susan Atkinson
Subject: Re: Property at 621 Chautauqua

Thanks Susan. We can't attend but appreciate your providing our concerns. The house at 619 Chautauqua has a concrete drive that is a definite eyesore already. The Jacobson house/ office has a huge parking area behind it. They had originally declared that pavers would be put in but concreted the entire backyard, thus creating a almost flood zone. Too many cars parked in the half block area already!

Janet Lee

> On Feb 28, 2014, at 8:55 AM, Susan Atkinson <Susan.Atkinson@NormanOK.gov> wrote:

>

> Thank you Janet. I'll share your written comments on this application with the Commission or you are certainly welcome to attend the meeting Monday and address the Commission.

>

> -----Original Message-----

> From: Janet Keller-Horn [<mailto:janet.kellerhorn@me.com>]
> Sent: Thursday, February 27, 2014 5:17 PM
> To: Susan Atkinson
> Subject: Re: Property at 621 Chautauqua

>

> Hi Susan,

> We reviewed the 3-D plans. The only issue we would like to address is the paver/parking issue. We totally object to using any pavers or other materials to widen the drive. Is there something else we need to do to ensure the front yard is not altered? Please advise and thank you for your responses.

>

> Sincerely,

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>

> James and Janet Horn

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> Janet Lee

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Jolana McCart

From: Susan Atkinson
Sent: Thursday, March 13, 2014 4:23 PM
To: Jolana McCart
Subject: FW: Mary Abott House new garage request.

From: heiplelaw@cox.net [mailto:heiplelaw@cox.net]
Sent: Monday, March 03, 2014 3:19 PM
To: Susan Atkinson
Subject: Mary Abott House new garage request.

Susan,

Per our conversation, we are the owners of the property at 218-220 East Eufaula, which is within the 300-foot protest area of the captioned request.

We strongly support the request. The plans will not only benefit the Mary Abbott House, they will allow a new structure to replace one that is deteriorated.

As long-time friends of Dr. Mary Abbott, we know that this also pleases Mary.

Thank you.

Kathy and Harold Heiple, Co-Trustees