

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
February 13, 2014

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. in the Multi-Purpose Room located at 201 W. Gray Street on the 13th day of February, 2014, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Members Keith Allen, Malaka Elyzagi, Steve Lucas, James Wheatley, David Wilson, Chair Eddie Sims

ABSENT: Members Don Allen, George Henderson, Linda Lockett,

COMMITTEE LIAISONS: Robert Wasoski, FOP (present)
Koby Harrington, OU (absent)

STAFF PRESENT: Anthony Francisco, Finance Department
Suzanne Krohmer, Finance Department
Chief Humphrey, Police Department
Jamie Shattuck, Police Department
James Fullingim, Fire Chief
Jim Bailey, Fire Department
Jeff Bryant, City Attorney
Leah Messner, Assistant City Attorney II

OTHERS PRESENT: Mayor Rosenthal
Councilmember Lynne Miller
Casey Holcomb, Citizen
Bobby Stephens, Citizen
Jessica Bruha, Norman Transcript
Roger Gallagher, citizen

The meeting was called to order by Chair Sims.

Item 2, being:

APPROVAL OF THE AGENDA OF THE FEBRUARY 13, 2014, MEETING

Wilson moved that the agenda of the February 13, 2014, meeting be approved, which motion was duly seconded by Wheatley; and the question being upon approving the agenda of the February 13, 2014, meeting, a vote was taken with the following result:

YEAS: Members Keith Allen, Malaka Elyzagi, Steve Lucas, James Wheatley, David Wilson, Chair Eddie Sims

NAYES: None

Chair Sims declared the motion carried and the agenda of the February 13, 2014, meeting was approved.

Items submitted for the record

1. Citizens Public Safety Oversight Committee February 13, 2014, meeting agenda

* * * * *

Item 3, being:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF JANUARY 23, 2014.

Member Wheatley moved that the Citizens Public Safety Oversight Committee minutes of January 23, 2014, be approved, which motion was duly seconded by Lucas;

Member Elyzagi moved to make correction and remove word "only" from the first sentence on page 6 of the January 23, 2014 minutes, which motion was duly seconded by Wilson; a vote was taken with the following result:

YEAS: Members Keith Allen, Malaka Elyzagi, Steve Lucas, James Wheatley, David Wilson, Chair Eddie Sims

Anthony Francisco was asked by the Committee to clarify Item 3, which states "over \$1 million" amount transferred to the Rainy Day Fund is \$1,031,330.

and the question being upon approving the Citizens Public Safety Oversight Committee minutes of January 23, 2014, as corrected and stated above, a vote was taken with the following result:

YEAS: Members Keith Allen, Malaka Elyzagi, Steve Lucas, James Wheatley, David Wilson, Chair Eddie Sims

NAYES: None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of January 23, 2014, were approved as corrected and stated above.

* * * * *

Item 4, being:

MONTHLY UPDATES

Finance Report

Anthony Francisco, Finance Department, pointed out the City spent more than was brought in because of \$513,406 fire truck purchase. FYE 14 – transfers for pumpers, tanker trucks, engines, in-car video, fire command vehicle; plus Rainy Day Fund transfer of \$1,031,330; plus one-time transfer to the General Fund for Emergency Communications support of \$339,291. K. Allen asked about one year salary and benefit coverage. Council mandated 6 months of salary and benefits coverage. Lucas asked about when in-car video purchase would occur. Chief Humphrey said Department was working on RFP and purchase research now.

Fire Department Report

Deputy Chief Bailey made report. The department has finished interviews for 10 non-PSST positions. There were approximately 200 candidates, 84 were interviewed, and has been narrowed down to 22 and then to 10. Physicals and background checks are being processed on the candidates. Class will start in April. Interviewed a large number of paramedics; EMT training preferred but not required for the position. \$500,000 mentioned earlier was for an engine.

K. Allen asked about number of calls to two new fire stations. Deputy Bailey said Station #9 is very busy, taking a lot of calls, heavy volume. Station #8 is not as busy. Deputy discussed arrival/response times of 4 – 5 minutes.

K. Allen discussed moving Little Axe Fire Station #5. It's a 4-man station and 1 mile from City limits. City has mutual aid agreement with close fire stations in other cities and towns.

Wheatley discussed the value of ISO ratings and its effect on insurance rates. The new tankers the City is getting will drop/reduce insurance rates for some citizens. Committee requested graphic map to show for next meeting.

Elyazgi asked if City rotated firefighters between stations. Yes, we do rotate crews from station to station and mix new employees with more experienced employees.

Police Department Report

Lt. Jamie Shattuck led discussion.

Community policing for December was 604.3 total hours.

The next Citizen's Police Academy begins February 24, 2014 and will have 20 attendees.

February 22, 2014 is the Women's Police Expo at Norman North High School from 9 am to 2 pm.

Last 5 years of community policing is approximately 17,000 total hours.

Item 5, being

DISCUSS DRAFT OF THE COMMITTEE'S 2013 ANNUAL REPORT TO COUNCIL AND
POSSIBLE ACTION TO APPROVE REPORT

Question was asked as to why the annual report was on a calendar year basis instead of a fiscal year. Committee members stated it was due to their anniversary date. The next report to the City Council will be for the time period of January through June 2014. And then the next annual report will be for the fiscal year beginning July 1, 2014.

Member Wheatley moved to change the 2014 Annual Report to the City Council for the time period of January through June 2014; and make the annual reports after this one for the fiscal year beginning July 1, 2014, which motion was duly seconded by Elyazgi; a vote was taken with the following result:

YEAS:	Members Keith Allen, Malaka Elyzagi, Steve Lucas, James Wheatley, David Wilson, Chair Eddie Sims
-------	--

NAYES:	None
--------	------

Chair Sims declared the motion carried to change the 2014 Annual Report to the City Council for the time period of January through June 2014; and make the Annual Reports after this one for the fiscal year beginning July 1, 2014, was approved.

* * * * *

Member Discussion

In April Chair Sims and Co-Chair David Wilson are not available for regular scheduled meeting. Suggestion made to move April meeting up a week. Committee members all agreed.

City Councilmember Lynne Miller explained member's term on the PSST Oversight Committee.

There was a suggestion to the Mayor made by Elyazgi to bring more women on the committee. K. Allen seconded.

Member K Allen asked if the new radio system is a city-wide system and are other departments going to pay for their portion of use?

Jeff Bryant explained that the language in ordinances would allow entire system to be purchased from PSST Fund. He also discussed \$339,291 transfer to General Fund based on pro-rata share.

Councilmember Miller discussed Rainy Day Fund transfer - percentage of City budget is for public safety; approximately 50% of budget is police and fire. They are expected to pay their share of Rainy Day Fund.

K Allen – definition of public safety should not include anything but police and fire.

Question was asked why previous transfers had not been made until now. J Bryant explained that transfers were done after Fire Station #9 was completed. That is why previous transfers were not made.

After discussion of transfers on page 3 of 2013 Annual Report, Member K Allen moved that transfers were not intent of PSST Fund, which motion was duly seconded by Lucas;

Wheatley discussed definition of public safety and it should only be police and fire.

Wilson – surplus definition – ordinance has flexibility to use surplus funds for other things.

Elyazgi – hoping new ordinance will get rid of ambiguity of wording and use of surplus.

Miller – explained that all uses of the surplus are spelled out in in new ordinance. Council needs flexibility to use surplus funds, if need arises.

Chair Sims believes there was correct use of funds and asked if a minority report as addendum could be included with the annual report.

After more discussion, a motion made by K. Allen and seconded by S Lucas was withdrawn.

New motion made by David Wilson to approve 2013 Annual Report with two changes, the membership paragraph on page 1 and that the Committee would be very engaged in upcoming renewal of the Public Safety Sales Tax that ends September 30, 2015, which was duly seconded by James Wheatley;

and the question being to approve 2013 Annual Report with the two changes, a vote was taken with the following result:

YEAS: Members Malaka Elyazgi, Steve Lucas, James Wheatley, David Wilson, Chair Eddie Sims

NAYES: Keith Allen

Chair Sims declared the motion carried to approve and forward the 2013 Annual Report to the City Council for the time period of January through December 2013.

* * * * *

Item 6, being:

CONTINUED DISCUSSION OF PSST SALES TAX AND PSST SALES TAX VOTE/ELECTION.

Jeff Bryant gave an update on the latest discussions regarding the Public Safety Sales Tax (PSST) election.

- Council went for permanent PSST tax instead of temporary
- Vacancy of Committee members was discussed

Citizens Public Safety Oversight Committee Minutes

February 13, 2014

Page 6

- New ordinance added advisory role instead of just oversight for the Committee
- 3/8% - revenue source for General Fund to cover 90 positions (SRO's included plus 71 (original PSST) plus 4 (dispatch) plus 2 (mechanics))
- Potential of revenue bonding – debt financing will be needed, not enough cash on hand during this time to build an Emergency Operations Center (EOC)
- EOC should be built by 2018

Chair Sims asked Lynne Miller if the Committee makes a “statement of support for PSST”, would that help?

- She replied “yes”.

K Allen asked Police Chief for projections for growth of City and need for additional officers. Chief said it was hard to say when City will need additional officers, will look at need on annual basis. City will also look at growth and crime patterns to adjust staffing.

Jeff Bryant distributed revised Ordinance for PSST II.

Lucas asked about the Memorandum of Understanding (MOU) with Norman Public Schools regarding School Resource Officers.

Jeff Bryant replied that we are working on the MOU and should be a 50/50 cost share.

Member Wheatley moved that the PSST Oversight Committee issue a statement of support for the passage of PSST II, which motion was duly seconded by Elyazgi; and the question being that the PSST Oversight Committee issue statement of support for the passage of PSST II, a vote was taken with the following result:

YEAS:	Members Keith Allen, Malaka Elyzagi, Steve Lucas, Jim Wheatley, David Wilson, Chair Eddie Sims
-------	--

NAYES:	None
--------	------

Chair Sims declared the motion carried that the PSST Oversight Committee issue a statement of support for the passage of PSST II was approved.

Steve Lucas said as past FOP President he supported PSST I. He asked if the current NPS school resource officers will lose their jobs to the addition of City of Norman school resource officers?

Jeff Bryant replied that we don't know if that is the school district's decision.

Chair Sims asked to help remind him to put in the annual report in July about the Committee's concern with the potential job loss of the current NPS school officers.

Chief Humphrey discussed the schedule of the SRO's. They will follow the school schedule and work at the schools nine months a year and do training, patrol and work summer school the other

three months. The SRO's will be Norman police officers. There is an association of school resource officers that they will belong to. Elyazgi asked if they will be doing the TEAM program. Chief said yes, the SRO's have to be willing to teach.

All the Committee approved to issue support for the new PSST II.

Item 7, being

ESTABLISH TOPICS FOR MARCH

1. Assess what Committee can do to support the tax before April 1st vote.
2. Fire Department overlays of rural fire response time.

* * * * *

Item 8, being:

MISCELLANEOUS DISCUSSION.

Motion made was by Wilson and seconded by Lucas to move up April meeting one week;

and the question being to move up April meeting one week; a vote was taken with the following result:

YEAS: Members Keith Allen, Malaka Elyzagi, Steve Lucas, James Wheatley, David Wilson, Chair Eddie Sims

NAYES: None

Chair Sims declared the motion to move up April meeting one week to April 15, 2014 is approved.

* * * * *

Bobby Stephens, citizen, expressed appreciation for PSST Committee's time.

- He asked about the possibility of an eastside police substation.
- Also EMS on eastside
- More traffic on Highway 9 and 77 due to Purcell bridge closing
- Closest EMT station is at 84th & Alameda and Highway 9.
- City should post detour signs when emergency occurs and highway closes.
- Striping on Post Oak
- Lit signs needed for detours

Casey Holcomb, citizen, regarding Memorandum of Understanding between NPS and City on resource school officers. He handed out ACLU white papers.

* * * * *

Citizens Public Safety Oversight Committee Minutes

February 13, 2014

Page 8

Item 9, being

ADJOURNMENT

Motion was made by Lucas to adjourn the meeting, which was duly seconded by K Allen; a vote was taken with the following results:

YEAS:

Members Keith Allen, Malaka Elyzagi, Steve Lucas, James Wheatley, David Wilson, Chair Eddie Sims

NAYES:

None

Chair Sims declared the motion to adjourn is approved. The meeting adjourned at 5:17 p.m.

* * * * *