

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

February 3, 2014

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on February 3, 2014, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.Normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair Neil Robinson called the meeting to order at 7:10 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT: Anna Eddings
 David John
 Russell Kaplan
 Loy Macari
 Chesley Potts
 Neil Robinson
 Anaïs Starr

MEMBERS ABSENT: Rangar Cline
 Scott Williams

STAFF MEMBER PRESENT: Susan Atkinson, Historic Preservation Officer
 Jolana McCart, Admin Tech IV

GUESTS: Elizabeth London
 Brent Swift
 Aaron Pilat

Item No. 2, being: Approval of the Agenda.

Motion by A Eddings for approval; Second by C Potts. All approve.

Item No. 3, being: Approval of Minutes from the January 6, 2014 Regular Meeting.

Motion by C Potts for approval; Second by D John. All approve.

Item No. 4, being: Staff report on projects approved by Administrative Bypass since January 6, 2014.

There had been none.

Item No. 5, being: Staff report on CLG projects.

S Atkinson reminded the Commission members of the State Historic Preservation Conference to be held in Norman, June 4 – 6, which will include CAMP (Commission Assistance and Membership Program). The CLG Grant will pay the registration for the Commissioners to attend the conference as well as CAMP. She also said that the Grant would pay to send 2 people to the NAPC Forum in Philadelphia, PA, July 16 – 20. The decision as to who will be going to the CAMP will need to be made no later than the first of March. Decisions about who attends the Forum in Philadelphia must be made by May.

Item No. 6, being: Continuation of the Certificate of Appropriateness at 549 S Lahoma. (Denied 11-7-11) (Appeal overturned 1-12-12) (Easley)

The Motion for summary Judgment Hearing is March 23, 2014. The Pre-Trial Conference, if required, is set for April 23, 2014.

Item No. 7, being: Continuation of the Certificate of Appropriateness at 720 W Boyd (Granted 12-3-12) (Granted 12-2-13) (Granted 1-6-14). (The Logan Building)

SHPO Review Committee unanimously recommended the National Register nomination which will go to the National Park Service for approval in April. Part II of the Rehab Tax Credit application has been approved. The site will be part of the Preservation Conference tour offerings.

Item No. 8, being: Continuation of the Certificate of Appropriateness at 410 S Peters. (Granted 12-3-12; Ext 1-7--13) (COA reissued on 1-6-14) (Posey)

A search continues to find a moving contractor.

Item No. 9, being: Continuation of Certificate of Appropriateness for 322 Alameda. (Denied 7-1-13 but the applicant will replace like with like. Has 30 months to complete project. Will monitor) (Murphy)

The applicant has until 2016 to bring this property into compliance.

Item No. 10, being: Continuation of Certificate of Appropriateness for 321 Duffy. (Denied 8-5-13 but the applicant is now replacing like with like. Will monitor) (Cason)

The windows should be replaced this month.

Item No. 11, being: Continuation of Certificate of Appropriateness for 517 S Lahoma. (Granted 8-5-13) (Alexander)

Permits have been issued but the work has yet to begin.

Item No. 12, being: Continuation of Certificate of Appropriateness for 640 Chautauqua. (Granted 9-9-13) (Granted 11-4-13) (Granted 1-6-14) (Mallett)

Project going well and should be completed in 3 to 4 weeks.

Item No. 13, being: Continuation of Certificate of Appropriateness for 712 Miller. (Granted 11-4-13) (LeBeau)

Project should begin this month.

Item No. 14, being: Continuation of Certificate of Appropriateness for 428 Chautauqua. (1-6-14) (Hooper)

No progress at this time.

Item No. 15, being: Continuation of Certificate of Appropriateness for 727 Chautauqua. (1-6-14) (Srouji)

Applicant is in the process of getting bids.

Item No. 16, being; Request for Certificate of Appropriateness for 820 Miller. (Skinner)

This item was postponed by applicant request.

Item No. 17, being: Request for Certificate of Appropriateness for 607-609 S Lahoma. (Swift)

This application is to demolish an existing one-story structure at the back edge of the lot and to build a covered parking canopy over a revised parking configuration.

S Atkinson gave the staff report. Owner Brent Swift and architect Aaron Pilat were present to answer questions.

Chair Robinson said that he did not see a problem with the demolition since the building was a non-contributing structure and had no architectural relationship to the primary structure.

A Starr said that from the 1944 Sanborn Maps it was hard to see if the structure fell into the period of significance.

Motion by R Kaplan for approval of the structure demolition; Second by D John. All approve.

Item No. 18, being: Request for Certificate of Appropriateness 321 Duffy. (Cason)

This application is to remove the current front porch steps and replace with steps that do not flare and will meet code.

S Atkinson gave the staff report; the applicant was not present.

Motion by A Starr for approval of the stair replacement as presented with the railing design, etc. to be guided by staff; Second by C Potts. All approve.


Item No. 19, being: Miscellaneous.

S Atkinson reported that SHPO has awarded 2014 Citations of Merit to Brent Swift and Mike Brinkley and Lynda Donley.

Anais Starr announced that, after 9 years, she was retiring from the Commission.

Item No. 18, being: Adjournment. The meeting was adjourned at 8:20 p.m.

Passed and approved this 7th day of April 2014.



Neil Robinson, Chair