

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

December 2, 2013

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on December 2, 2013, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.Normanok.gov twenty-four hours prior to the beginning of the meeting.

Acting Chair Russell Kaplan called the meeting to order at 7:10 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT: Anna Eddings
 Rangar Cline
 David John
 Russell Kaplan
 Scott Williams

MEMBERS ABSENT: Loy Macari
 Chesley Potts
 Neil Robinson
 Anaïs Starr

STAFF MEMBER PRESENT: Susan Atkinson, Historic Preservation Officer
 Jolana McCart, Admin Tech IV
 Linda Price, Revitalization Manager

GUESTS: Brent Swift

Item No. 2, being: Approval of the Agenda.

Motion by S Williams for approval; Second by R Cline. All approve.

Item No. 3, being: Approval of Minutes from the November 4, 2013 Regular Meeting.

Motion by A Eddings for approval; Second by D John. All approve.

Item No. 4, being: Staff report on projects approved by Administrative Bypass since November 4, 2013.

There had been none.

Item No. 5, being: Staff report on CLG projects.

S Atkinson reported that the Bob Yapp siding repair workshop had been well attended and was a success. She also reported that the Porter Corridor Survey would be finished by a professional historian hired by the original consultant, at her expense. The narrative should be completed in February.

Item No. 6, being: Continuation of the Certificate of Appropriateness at 549 S Lahoma. (Denied 11-7-11) (Easley)

Staff is assembling documents to file for the motion for Summary Judgment.

Item No. 7, being: Continuation of the Certificate of Appropriateness at 435 Chautauqua Avenue. (Granted 10-8-12; Ext 04-13 and 10-13) (New COA granted 10-7-13) (Poland)

This project is complete.

Item No. 8, being: Continuation of the Certificate of Appropriateness at 720 W Boyd. (The Logan Building) (Granted 12-3-12) (Granted 12-2-13)

The applicant returned to the Commission with an updated south elevation plan. He has requested to replace a pair of windows on the south elevation, west side first floor, with a single window.

S Atkinson gave the staff report. Brent Swift was present to answer questions.

Motion by S Williams for approval as presented; Second by R Cline. All approve.

Item No. 9, being: Continuation of the Certificate of Appropriateness at 410 S Peters. (Granted 12-3-12; Ext 1--13) (Posey)

The applicant is continuing to seek a contractor and may be doing some of the work themselves.

Item No. 10, being: Continuation of Certificate of Appropriateness for 322 Alameda. (Denied 7-1-13 but the applicant will replace like with like. Has 30 months to complete project. Will monitor) (Murphy)

No update provided.

Item No. 11, being: Continuation of Certificate of Appropriateness for 321 Duffy. (Denied 8-5-13 but the applicant is now replacing like with like. Will monitor) (Cason)

The windows are on order and should be installed in January.

Item No. 12, being: Continuation of Certificate of Appropriateness for 517 S Lahoma. (Granted 8-5-13) (Alexander)

No work has begun.

Item No. 13, being: Continuation of Certificate of Appropriateness for 640 Chautauqua. (Granted 9-9-13) (Mallett)

No update given.

Item No. 14, being: Request for Certificate of Appropriateness for 712 Miller. (LeBeau)

No update given.

Item No. 15, being: Request for Certificate of Appropriateness for 428 Chautauqua. (Hooper)

The additional information requested by the Commission has not been provided. Staff will check with the applicant for an update.

Item No. 16, being: Request for Certificate of Appropriateness for 727 Chautauqua. (Srouji)

The applicant was not able to attend this meeting. He will provide the Commission with the additional requested information for the January meeting.

Item No. 17, being; Request for Certificate of Appropriateness for 648 S Lahoma. (Atkinson)

This project would normally be a like-with-like Administrative ByPass COA, but since a City staff member is the property owner, Susan asked that the Commission review the application for a front porch reconstruction.

The Commission agreed this project fit the like-with-like criteria and should receive an Administrative ByPass Certificate of Appropriateness.

Item No. 18, being: Miscellaneous.

Officers will be elected at the January meeting.

Item No. 17, being; Adjournment. The meeting was adjourned at 8:00 p.m.

Passed and approved this 10th day of January 2013



Russell Kaplan, Acting Chair