

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

September 9, 2013

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on September 9, 2013, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A and the Norman Municipal Building twenty-four hours prior to the beginning of the meeting.

Chair Neil Robinson called the meeting to order at 7:00 p.m.

Item No. 1, being: **Roll Call.**

MEMBERS PRESENT: Anna Eddings
 David John
 Russell Kaplan
 Loy Macari
 Neil Robinson
 Anaïs Starr

MEMBERS ABSENT: Rangar Cline
 Chesley Potts
 Scott Williams

STAFF MEMBER PRESENT: Susan Atkinson, Historic Preservation Officer
 Jolana McCart, Admin Tech IV

GUESTS: Barbara Mallett
 Brian Burks
 Andrew Seamans

Item No. 2, being: **Approval of the Agenda.**

Motion by D John for approval; Second by A Eddings. All approve.

Item No. 3, being: **Approval of Minutes from the August 5, 2013 Regular Meeting.**

Motion by Loy Macari for approval; Second by D John. All approve.

Item No. 4, being: **Staff report on projects approved by Administrative Bypass since August 5, 2013.**

Staff reported that a gravel driveway had been replaced with concrete at 404 Chautauqua.

Item No. 5, being: **Staff report on CLG projects**

S Atkinson reported that the Infill Development Workshop will be held this Thursday, September 12, in the City Council Chambers from 8:30 to 4:00. The Bob Yapp workshop will be held on November 8, 9 and 10th at a location that has yet to be determined. A problem has arisen with the Porter Survey consultant. Staff and SHPO have agreed to pay the consultant half of the contract fee for the incomplete product produced. Plans for the completion of the survey are being discussed with SHPO.

Item No. 6, being: **Continuation of the Certificate of Appropriateness at 549 S Lahoma. (Denied 11-7-11)**

Nothing new to report.

Item No. 7, being: **Continuation of Certificate of Appropriateness (granted 05-07-12; 1-7-13) for 319 Castro.**

The house project is complete and the garage project is nearly finished.

Item No. 8, being: **Continuation of the Certificate of Appropriateness at 435 Chautauqua Avenue. (Granted 10-8-12; Ext 04-13 and 10-13)**

Nothing to report.

Item No. 9, being: **Continuation of the Certificate of Appropriateness at 720 W Boyd. (Granted 12-3-12)**

The project is continuing.

Item No. 10, being: **Continuation of the Certificate of Appropriateness at 410 S Peters. (Granted 12-3-12; Ext 1--13)**

The applicant is continuing to seek a contractor.

Item No. 11, being: **Continuation of the Certificate of Appropriateness at 231 E Symmes. (Granted 5-5-13) (Mary Abbot House)**

The funds have been raised for this project and should begin within the next couple of weeks.

Item No. 12, being: **Continuation of Certificate of Appropriateness for 322 Alameda.**

The appeal was heard by City Council on August 27, 2013. Please see the attached agreement reached by the applicants and the City.

Item No. 13, being: **Continuation of Certificate of Appropriateness for 321 Duffy.**

The applicant had withdrawn their appeal. Staff will be working with them on the wood window replacement to bring the house into compliance.

Item No. 14, being: **Continuation of Certificate of Appropriateness for 517 S Lahoma.**

The project has not yet begun.

Item No. 15, being: **Request for Certificate of Appropriateness for 640 Chautauqua.**

S Atkinson gave the staff report. Barbara Mallett, applicant, Brian Burks, project contractor and Andrew Seamans, architect, were all present to answer questions.

This application is to enclose a porch of an earlier addition, build a small deck and add a covered porch addition to the rear (west) elevation.

Motion by A Starr for approval; Second by L Macari.

After further discussion, A Starr amended her motion.

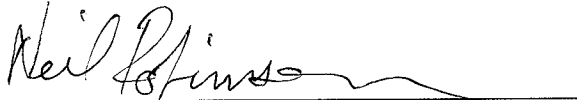
Motion by A Starr for approval, with staff approval of the back door style and design; Second by D John. All approve.

Item No. 16, being; Miscellaneous.

A Starr stated she would not be at the October meeting.

Item No. 17, being: **Adjournment.** The meeting was adjourned at 7:50 p.m.

Passed and approved this 10th day of October 2013.



Neil Robinson, Chair