

**BOARD OF ADJUSTMENT MINUTES**

**MARCH 27, 2013**

The Board of Adjustment of the City of Norman, Cleveland County, Oklahoma, met in Regular Session in Conference Room C of the Norman Municipal Building, 201-A West Gray, at 4:30 p.m., March 27, 2013. Notice and agenda of said meeting were posted in the Municipal Building at the above address and at [www.normanok.gov/content/board-agendas](http://www.normanok.gov/content/board-agendas) at least 24 hours prior to the beginning of the meeting.

Item No. 1, being:

**CALL TO ORDER**

Chairman Andrew Seamans called the meeting to order at 4:30 p.m.

\* \* \*

Item No. 2, being:

**ROLL CALL**

MEMBERS PRESENT

Andrew Seamans  
Margaret Farmer  
Hank Ryan  
Tom Sherman

MEMBERS ABSENT

None

A quorum was present.

STAFF PRESENT

Susan Connors, Director, Planning & Community  
Development  
Wayne Stenis, Planner II  
Roné Tromble, Recording Secretary

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Item No. 3, being:

**APPROVAL OF MINUTES OF THE FEBRUARY 27, 2013 REGULAR MEETING**

Hank Ryan noted that he had questioned the accuracy of the motion on BOA-1213-11 where it says "approximately 10 feet"; the notes were checked and that was the motion.

*Margaret Farmer moved to approve the minutes of the February 27, 2013 Regular Meeting as submitted. Tom Sherman seconded the motion.*

There being no further discussion, a vote was taken with the following result:

YEAS

Margaret Farmer, Hank Ryan, Tom Sherman,  
Andrew Seamans

NAYS

None

Chairman Seamans announced that the motion to approve the February 27, 2013 Minutes as submitted passed by a vote of 4-0.

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Item No. 4, being:

**BOA-1213-15 – DANIEL GLAZIER REQUESTS A VARIANCE OF APPROXIMATELY 5'2" TO THE 25' FRONT SETBACK FOR PLACEMENT OF A SIGN FOR PROPERTY LOCATED AT 6401 N. INTERSTATE DRIVE.**

**ITEMS SUBMITTED FOR THE RECORD**

1. Staff Report
2. Location Map
3. Applicant's Statement of Justification
4. Drawing of Proposed Sign
5. Site Plan
6. Enlarged Site Plan of Sign Location

**PRESENTATION BY STAFF**

Mr. Stenis reviewed the staff report, a copy of which is filed with the minutes. There were no filed protests on this application.

Mr. Ryan asked about the size of the sign. Mr. Stenis responded that the proposed sign would be in compliance with the sign area regulations. It is proposed to be 96 square feet and 100 square feet is allowed. The sign qualifies for a permit except for the setback.

**PRESENTATION BY THE APPLICANT**

Ron Nealis, Signs & Neon, Inc., representing the applicant – We have done everything, I think, that has been required to the best of our knowledge. When we started this, it was originally approved to go in the island on the plans. It was in an easement; we had to go through all the utilities and got their approval and went to the City board and got that approval. This is the last step before we put the sign up, to the best of my knowledge.

Mr. Ryan commented that the sign placement seems to be written in on the plans. The fact that the site plan was approved is something different from the sign placement.

Derrin Bollinger, Affordable Construction – I'm the superintendent on the job and it was actually approved before I came on the job. Once I came on the job, we realized that the sign had been approved on paper, but when we started building the signs then there was a question.

Mr. Stenis explained that the site plan that the Board has is one that staff prepared for this variance application. We have a standard note on all our construction plans that signs are not approved with the construction plan; they require a separate sign permit.

Mr. Bollinger added that the signs weren't designed when the plans were submitted. We just knew there would be a sign there.

Mr. Nealis indicated they are moving the pole as far back in the island as possible. Mr. Bollinger said they are planning to locate the shared sign in the island across the driving lane.

**DISCUSSION AND ACTION BY THE BOARD OF ADJUSTMENT**

*Hank Ryan moved to approve the Variance of 5'3" to the 25' front setback for placement of a sign. Tom Sherman seconded the motion.*

There being no further discussion, a vote was taken with the following result:

YEAS	Hank Ryan, Tom Sherman, Margaret Farmer, Andrew Seamans
NAYS	None

Chairman Seamans announced that the motion to grant the Variance passed by a vote of 4-0. He noted the 10-day appeal period before construction can begin.

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Item No. 5, being:

**MISCELLANEOUS DISCUSSION**

None

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Item No. 6, being:

**ADJOURNMENT**

There being no further business, Chairman Seamans adjourned the meeting at 4:43 p.m.

PASSED and ADOPTED this 24<sup>th</sup> day of APRIL, 2013.

Dana G. R. III, SECRETARY  
Board of Adjustment