

TIF #2 OVERSIGHT COMMITTEE MINUTES (UNIVERSITY NORTH PARK TIF)  
STUDY SESSION ROOM  
201 WEST GRAY  
1:30 P.M.  
June 19, 2012

The Tax Increment Financing District #2 - University North Park ("UNP TIF") Oversight Committee met at 1:30 p.m. in the Municipal Building Study Session Room on the 19th day of June, 2012.

PRESENT: Robert Castleberry, Mike Givel , Fred Walden, Harold Haralson, Ted Smith, Heath Hans, Janese Shepard

ABSENT: Gail Poole and Joe Siano

OTHERS PRESENT: Roger Gallagher, Council Member  
Anthony Francisco, Finance Director  
Jeff Bryant, City Attorney  
Clint Mercer, Chief Accountant  
Suzanne Krohmer, Budget Manager  
Kathryn Walker, Assistant City Attorney  
Shawn O'Leary, Director of Public Works

The meeting was called to order by Chairman Castleberry at 1:31. It was noted that a quorum was present. A motion was made to approve the minutes from the February 21, 2012 and April 17, 2012 meetings. Motion was made and seconded and the motion passed unanimously.

Kathryn Walker made a presentation (see attached) regarding recently adopted Development Agreement #5. Discussions regarding various aspects of the agreement occurred. In particular discussion centered on the additional parking to be provided west of Academy and the master lighting plan and how it ties to the current light ordinance.

Shawn O'Leary provided an update on the I35/Robinson interchange project (see handout). Shawn noted that the project is scheduled to be completed by August 1<sup>st</sup> or sooner. Shawn noted his approval with this contractor. Shawn also noted that the I35/Robinson west intersection is included as a TIF project and that funds have been budgeted in FY13 to prepare an analysis/design to help traffic flow at that intersection. Shawn noted that an RFP will be mailed out in July and a contract should be awarded in the August/September timeframe with completion of a design plan by March 2013. Discussion ensued regarding the projects. Traffic flow questions through the new interchange were asked of Shawn and he provided answers to those questions.

Anthony Francisco provided an update on TIF revenues and expenditures (see handouts attached). Ted Smith requested a history of draw activity on the OU Foundation loan. Anthony noted that this history will be provided at the next meeting.

Anthony Francisco noted that Committee's annual report is due and asked what topics should be included in the draft document. Ted Smith asked that a comparison be made between revenue

projects and actual receipts. Mike Givel requested discussion of the lighting plan as well as pedestrian flows throughout the TIF area. Harold Haralson noted that pedestrian flows have been discussed and included in early planning stages of the TIF project plan. Heath Hans asked a question about the roll of the Committee. Discussion ensued. Mike Givel asked a question about how the Committee fits with the recently established Norman Economic Development Authority (NEDA). Both Jeff Bryant and Anthony Francisco provided information noting that the Committee is only concerned with economic development within the TIF area whereas the NEDA covers any economic development within the City.

The meeting was ended at approximately 2:32.