

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

April 2, 2012

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on **April 2, 2012**, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A and the Norman Municipal Building twenty-four hours prior to the beginning of the meeting.

Due to the illness of the recording secretary, these minutes are abbreviated.

Chairperson Neil Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: **Roll Call.**

MEMBERS PRESENT: Anna Eddings
 David John
 Russell Kaplan
 Chesley Potts
 Neil Robinson
 Anaïs Starr
 Scott Williams

MEMBERS ABSENT: Julie Benningfield
 Rangar Cline

STAFF MEMBER PRESENT: Susan Atkinson, Historic Preservation Officer

GUESTS: Jack Eure
 Jack Hooper
 Judy Robinson

Item No. 2, being: **Motion to Amend the Agenda.** Neil Robinson proposed amending the agenda to move item 9, revision of COA at 635 S Lahoma, to item 12 at the end of the agenda.

Motion by S Williams for approval; Second by R Kaplan. All approve.

Item No. 2b, being: **Motion to Approve the Agenda**

Motion by S Williams for approval; Second by R Kaplan. All approve.

Item No. 3, being: **Approval of Minutes from the March 5, 2012 Regular Meeting.**

Motion by A Eddings for approval; Second by C Potts. All approve.

Item No. 5, being: **Staff report on projects approved by Administrative Bypass since March 6, 2012.**

S Atkinson reported their had been one COA granted by Admin Bypass for two ribbon parking pads installed of the alley beside a house at 523 Crawford in the Miller Historic District.

Item No. 6, being: **Staff report on CLG projects**

S Atkinson reported that the 2012-2013 CLG application plus the revised 2012 application for \$3500 would go to City Council on April 23 for approval. She also reported that the Downtown Film Project being carried out with 2012 funding was nearing a final rough cut. The filmmakers have committed to finish the film by Memorial Day.

Item No. 7, being: **Continuation of the Certificate of Appropriateness at 642 Lahoma. (Granted 10-3-11).**

S Atkinson reported that the applicants have not yet selected or installed a new front door.

Item No. 8, being: **Continuation of the Certificate of Appropriateness at 549 S Lahoma. (Denied 11-7-11)**

S Atkinson stated that the owner of this property had filed charges in Cleveland County District Court on March 30 at 4:45PM, the final day of the filing period. She added that Assistant City Attorney Kathryn Walker projects it will be several months before this case is assigned a court date. S Atkinson stated she would keep the commission informed about the case.

Item No. 9, being: **Continuation of the Certificate of Appropriateness at 639 S Lahoma. (Granted 12-5-11)**

Applicant Mike Brinkley was unable to attend the meeting to present proposed modifications to his existing COA. S Atkinson presented his application which proposed to reopen an original doorway that had once existed on the front porch. She showed slides depicting the ghostly image of the original opening and the remaining lintel. Applicant proposes to install a 15-light door, which would match in form the existing door on the south edge of the porch.

Motion by S Williams for approval as presented; Second by A Starr. All approve.

Item No. 10, being: **Request for Certificate of Appropriateness for 443 Chautauqua.**

S Atkinson gave staff report in which new owner of property proposes to unenclose the front porch of a bungalow-type structure. S Williams distributed sample photos of potential porch treatments he felt might be more appropriate for the style of this property. After discussion, applicant agreed to modify submitted drawing to remove short central column. Because porch floor is under 30 inches high, building codes do not require that a hand rail assembly be installed on this porch. Applicant requested to defer decision about whether or not to include a handrail at all until a later time in consultation with city staff.

Motion by S Williams for approval as modified; Second by C Potts. All approve.

Item No. 11, being: **Miscellaneous.**

N Robinson read a position statement he has written regarding an idea being floated that residents of historic districts should have to pay a recoupment fee for the operation of said districts. He asked Commission to consider allowing him to submit the position statement to the City Council on behalf of the entire commission. By acclamation, the commission asked N Robinson to send the letter.

At this point, N Robinson recused himself and left the meeting.

Item No. 12, being: **Continuation of the Certificate of Appropriateness at 635 S Lahoma. (Granted 12-5-11)**

S Atkinson gave a staff report regarding modifications to the existing COA at this property. Given additional structural information that has come to light and the existing porch has been removed, the applicants propose to revise their plans for the project. Much discussion followed about the form of the proposed addition, its visibility from the street, eave overhang, and how this differs from the original COA proposal. Applicant Judy Robinson was on hand to answer questions. A Starr stated that she felt the proposed modification met the guidelines' criteria for "inconspicuous."

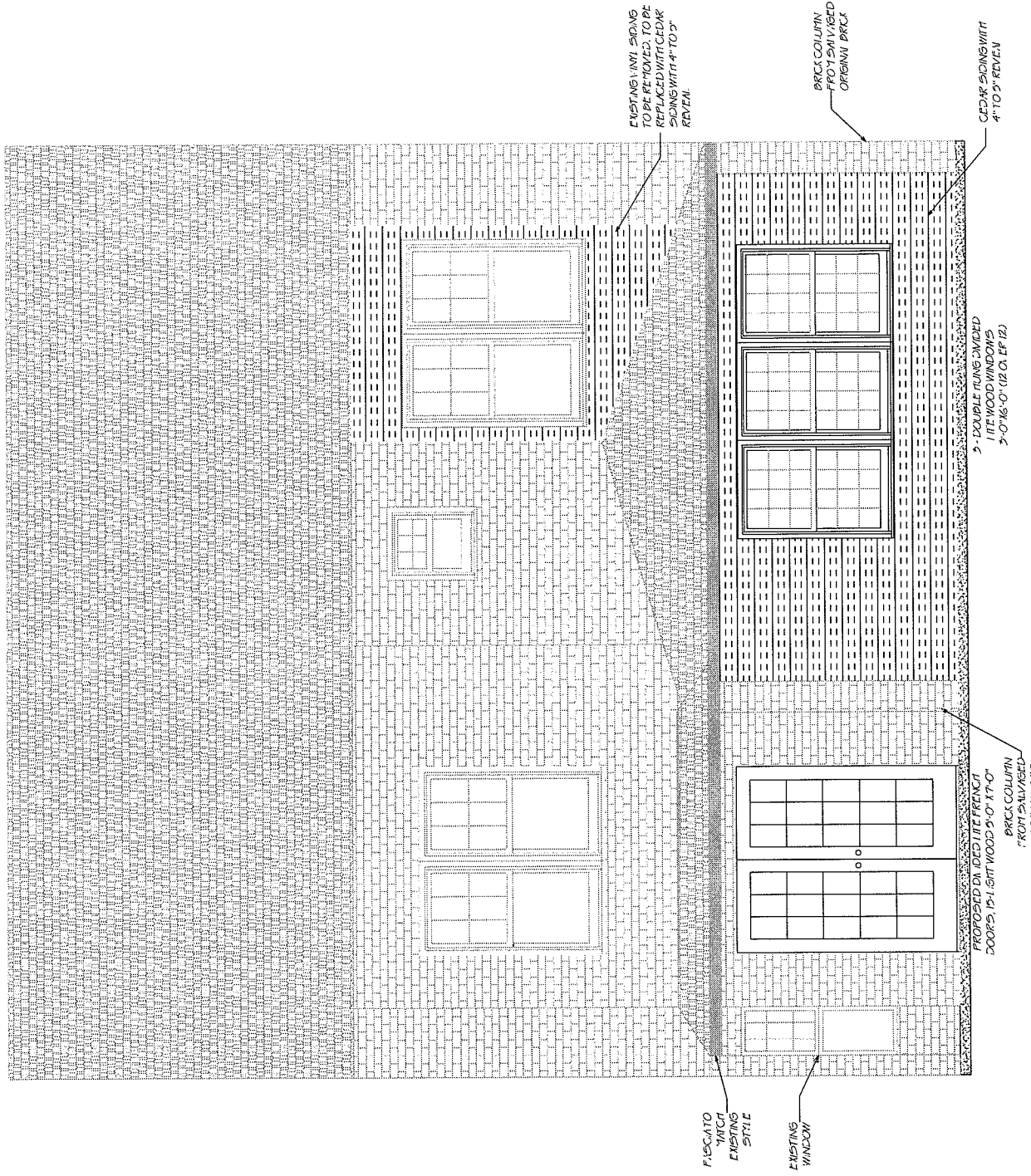
Motion by C Potts for approval as presented; Second by D John. Approved 5:1 with Commission S Williams voting no.

Item No. 1e, being: **Adjournment.** The meeting was adjourned at 8:55 p.m.

Passed and approved this 6th day of August 2012.



Neil Robinson, Chair



EAST ELEVATION - PROPOSED

HDC 4-2-12

Guests

JACK EURE

Judy Gibbs Robinson

JACK Hooper