

NORMAN ANIMAL WELFARE CENTER OVSIGHT COMMITTEE

November 28, 2011

The Norman Animal Welfare Center Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in the City Council Chambers on the 28th day of November, 2011 at 5:30 p.m. The notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray Street on the 22nd day of November, 2011. The meeting was also posted on the City of Norman website.

I. CALL TO ORDER.

Chairperson Mark Howery called the meeting to order at approximately 5:40 p.m.

II. ROLL CALL.

PRESENT: Board Members – Chairperson Mark Howery, Vice-Chairperson Jennifer Golden, Ginger Noble D.V.M., Joe Carter D.V.M., Councilmember Roger Gallagher, Councilmember Carol Dillingham, Ms. Michelle Carey and Ms. Jayne Crumpley

ABSENT: Ms. Sandra Rose

OTHERS PRESENT: Ms. Shelley Raney, Norman Police Department
Deputy Chief of Police Jim Maisano, Norman Police Department
Major Kevin Foster, Norman Police Department
Ms. Jeanne Snider, City of Norman Legal Division
Ms. Kim Channer, Citizen
Ms. Kim Fairbanks, Citizen
Ms. Doris Lohnes, Citizen

III. APPROVAL OF THE OCTOBER 24, 2011 MINUTES.

A motion to approve the minutes was made by Ginger Noble, D.V.M. and seconded by Ms. Jayne Crumpley. The motion was carried.

IV. DISCUSSION OF THE BOND ELECTION ON NOVEMBER 8, 2011.

Deputy Chief Jim Maisano explained that the City of Norman would prepare an RFQ, Request for Qualifications, to be put out for Architectural services for the Animal Welfare Facilities project. Deputy Chief Maisano stated that the RFQ and timeline could be viewed on the City of Norman website. Deputy Chief Maisano went over the timeline with the committee.

Councilmember Gallagher cautioned that the committee members needed to keep in mind the needs of the facility being focused on the animals instead of what the architect may want. Vice Chairperson Jennifer Golden added that the facility needed to be nice enough for both the animals and citizens so that people would feel comfortable coming down to the facility to adopt animals. Councilmember Dillingham stated that certain things needed to be laid out for the plans due to health and safety issues.

Committee members were told that this would be heard by the City Council approximately at the end of January 2012 or the first part of February 2012. Anyone in the public would be able to attend the City Council meeting if they wanted to show support. Chairperson Howery appreciated the fact that the RFQ mentioned the committee.

V. DISCUSSION OF SUGGESTIONS FOR THE SHELTER EXPANSION.

Chairperson Howery discussed minimizing the noise in the facility. Separation of cats and dogs, noise, space and separation of sick animals were all discussed by committee members. Committee members will review the Feasibility Study and make comments and questions.

VI. DISCUSSION OF "NO KILL OF ADOPTABLE ANIMALS" RESOLUTION.

Dr. Carter mentioned that the issue of a no-kill shelter had come up in a discussion he had and Chairperson Howery said he would like to revisit this topic in January.

VII. DISCUSSION OF HOSTING A WEBINAR.

Vice Chairperson Golden discussed having a webinar which the committee actually had a few years ago. The webinar is titled, PetsMart Webinar: Impacts of Shelter and Housing Design on Animal Health. Committee members agreed that they would like to host the webinar. Vice-chairperson Golden would be in charge of setting up a date and location for the webinar.

VIII. MISCELLANEOUS DISCUSSION.

Deputy Chief Maisano introduced Major Kevin Foster to the committee. Major Foster will be over the Animal Welfare Center after the new organizational chart is approved. It was discussed that if the new organizational chart was approved Major Foster would be the liaison for the City of Norman and the committee.

Deputy Chief Maisano discussed the October 2011 monthly statistics with the committee. The statistics showed the "Howloween" event information. The Animal Welfare Officers have microchip machines to scan animals to see if they are chipped and where they belong. Scanning the animals allows for the officer to return them to their owners and not book them in at the center. The idea of working toward having all animals in Norman microchipped was mentioned.

The committee discussed the new software the City of Norman is buying for Animal Welfare. This software will help with statistical issues, licensing and many other issues. Deputy Chief Maisano stated that he would check on where this issue stood with the City of Norman.

ADJOURNMENT.

A motion to adjourn the meeting was made by Joe Carter, D.V.M. at 6:50 p.m. The motion was seconded by Vice-Chairperson Golden. The motion was carried.

ATTEST:



Mark Howery, Chairperson