

Norman Public Library Board
Quarterly Meeting: Monday, November 21, 2011
4:30 p.m.
Room A/B, NPL

Present: Simm Rudnick (Chair), Norman City Council Member Roger Gallagher (Ward 1), Breea Bacon, Karen Rieger, Renee Porter, Ellen Usry (City of Norman for Brenda Hall), Tim Mauldin, Glynis Edgar, Jeffrey Wilhite, Aleisha Karjala, Leslie Tabor, Nancy Littlejohn

Absent: Thomas Showman

Meeting called to order by Rudnick at 4:30 p.m.

Motion to approve minutes from August 15, 2011 from Mauldin. Seconded by Bacon. Approved.

Reports from library departments:

Computer Training Center interviewing for two positions after Thanksgiving.
Information Services had a great writing program on November 19 with around 35 in attendance. Manager Judy Day just welcomed first grandchild.

Children's Department made recommendation for new full time Outreach staff. Hope to hire additional hourly person soon and post another full time position after the new year.

Circulation Manager Nancy Littlejohn provided flyers for Food for Fines, which runs from November 27 through December 4; donations will be given to the Norman Salvation Army. Annual Holiday Open House is on Friday, December 2 from 6 to 8 p.m. All ages welcome with activities for children, teens and adults. Library is transitioning to new electronic payroll with ADP. A 5-bin sorter is set to arrive in January. The Friends of the Library have moved out of the Norman branch to a location across the street. The public will begin delivering donations to the new location in January.

Branch Manager report:

Library handled bedbugs since last board meeting. The problem has been taken care of and the public need not worry.

HVAC project is going well. We are on schedule and the project should be completed by February 2012. The crew is fantastic and the library is excited for temperatures to normalize at the end of the project. It is a positive project for the City of Norman to undertake.

Update on Borders building: clarification that this is a Pioneer Library System purchase and not a Norman Library/City of Norman purchase. Decision of whether or not a library space will be in the Borders building is a decision for the City of Norman. Study Session scheduled for January 3, 2012. Members Wilhite, Karjala, Porter and Bacon expressed interest in Study Session; additional Board Meeting scheduled for December 12 to discuss Board's recommendation for new Norman library space(s).

<discussion about the role and engagement of the Norman Library Board>

2012 Board meeting schedule. Branch manager submitted dates to City and reserved library room.

Meeting adjourned by Rudnick at 5:47 p.m.